



## LIBRARY COMMISSION MINUTES

Special Meeting  
March 25, 2011 at 5:00 pm  
Menlo Park Main Library  
800 Alma Street, Menlo Park, Ca. 94025

### **CALL TO ORDER:**

Chair Sloo called the meeting to order at approximately 5:05 p.m.

### **ROLL CALL:**

Sloo, Chair (P), Hamilton (A), McDonough (P), Soto (A), Vasudeva (P), Wangberg (P), Zara (P)

### **STAFF PRESENT:**

Susan Holmer, Director of Library Services

### **A. PUBLIC COMMENTS**

None.

### **B REGULAR BUSINESS**

1. Finalization of the Library Commission presentation to the City Council
  - Vasudeva distributed an updated draft of the presentation outline and slides.
  - Each section of the outline was reviewed, discussed and revised.
  - Each slide was reviewed, discussed and revised.
  - Everyone attending this special meeting commended Vasudeva for the work she did on bringing the presentation together.
  - A motion was made, seconded and approved to make the next Library Commission report to the City Council on Tuesday, April 5 with the talking points and outline discussed today.
  - Holmer noted that the City Council agenda on April 5 would be full. First there will be the proclamation for National Library Week – which a Commissioner should accept. Then two commissions will present their work plans to the City Council. The fourth item in the Commission section of the agenda will be the Library Commission's report on the commissioned demographic study.

### **C. ADJOURNMENT**

Meeting adjourned at approximately 6:00 p.m.

The next regular Library Commission meeting is scheduled to take place on Monday, April 11, 2011 at the Menlo Park Library main branch.

Respectfully submitted,  
Anna Zara, acting Secretary to the Library Commission