



## **Library Commission REGULAR MEETING AGENDA**

**Monday June 13, 2011 at 6:30 p.m.  
800 Alma Street, Menlo Park, CA 94025  
Menlo Park Library**

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### **CALL TO ORDER**

**Chair Sloo called the meeting to order at 6:40 PM**

**ROLL CALL** – Sloo, Chair (P), Cebrian (P), Hamilton (A), Sharma (P), Soto (P), Vasudeva (P), Wangberg (P)

### **STAFF PRESENT:**

Susan Holmer, Director of Library Services

### **OTHERS PRESENT:**

Kirsten Keith, City Council liaison to the Library Commission (left at 7:05)

#### **A. PUBLIC COMMENT #1 (Limited to 30 minutes)**

Aldora Lee spoke about the “First Library” story contest and encouraged commissioners to participate.

#### **B. REGULAR BUSINESS**

1. Welcome to new commission members

New commissioners Cebrian and Sharma introduced themselves and spoke of their interest in the library.

2. Budget update for FY 2011-12

Holmer reviewed the reductions to the library budget that were presented at the May 24<sup>th</sup> City Council budget hearing.

3. Summer outreach to the community

Various summer venues for reaching out to the community to receive comments about the library were reviewed.

**MSP** for the Outreach Subcommittee to meet before the August Library Commission meeting and present a direction for the outreach efforts at the August 8 meeting

“Suggestions to the Library Commission” Box discussed. Sharma, Soto and Vasudeva will design comment form, monitor suggestion boxes and answer any comments received.

**MSP** to test Suggestions to the Library Commission boxes in Main and Branch libraries for a period of one month beginning in the late summer

4. Approve minutes of the April regular, April special and May regular meetings

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Minutes of the April regular meeting were approved as corrected. Minutes of the April Special meeting were approved as presented. Minutes of the May Regular meeting were tabled.

5. Parking Lot 6 findings and follow-up with Transportation Division

Letter to the Transportation Division has been delayed. Sloo will ask the Community Services Department for the list of tournaments and special activities that will take place during the summer months.

6. Library service in Belle Haven neighborhood – update

Holmer updated the commission the possibilities for enhancing services library services in the Belle Haven neighborhood.

Vasudeva reported on meeting regarding housing where a possible location for a library was mentioned. Vasudeva will follow-up with the Housing Department for further information.

Sloo will follow-up with the Business Development office to learn if there is potential corporate interest in a branch library.

7. Appointment of a Liaison to Literacy Partners Foundation Board

**MSP** to appoint Sloo as the liaison to the Literacy Partners Foundation Board.

8. Library electronic services and presence

Holmer reported that the eReader Petting Zoo is at the library now until the end of June. Commission members will coordinate a time to practice with the eReaders.

Kindle announced that it will allow its users to access to the Overdrive platform that many libraries now offer. It will happen later this year.

**C. REPORTS AND ANNOUNCEMENTS**

1. Commissioner reports (including Friends and Foundation liaison reports)

Wangberg reported on the most recent meeting of the Friends of the Library and associated activities.

2. Outreach sub-committee report - tabled

3. Brown Act Commissioner Training - tabled

**D. INFORMATION ITEMS**

1. Staff Communications - tabled

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**E. PUBLIC COMMENT #2**

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Linda Field, Secretary to the Friends of the Menlo Park Library reported on the success of the recent mini-sales and asked for volunteers for the September BookFair.

**F. ADJOURNMENT**

Meeting adjourned at 8:55 PM.

Respectfully submitted by Susan Holmer, acting secretary to the Library Commission.