



Library Commission
REGULAR MEETING MINUTES
Monday September 12, 2011 at 6:30 p.m.
800 Alma Street, Menlo Park, CA 94025
Menlo Park Library

CALL TO ORDER

Chair Sloo called the meeting to order at 6:40 PM

ROLL CALL – Sloo, Chair (P), Cebrian (P), Hamilton (A), Sharma (P- 7:35), Soto (A), Vasudeva (P), Wangberg (P)

STAFF PRESENT:

Nick Szegda, Librarian

A. PUBLIC COMMENT #1 (Limited to 30 minutes)

Matt Henry spoke about his ideas for the location of a new Belle Haven Branch Library. He proposed the library be situated next to the Belle Haven Child Development Center, across the street from the current library location.

B. REGULAR BUSINESS

1. Approve minutes of the August regular meeting.

MSP to approve August Minutes as amended.

2. Approval of memo to Transportation Department regarding Parking Lot 6 issues

MSP to move discussion to October meeting.

3. Approval of plan for Library Commission suggestion boxes

MSP to use a general request for comment form and an existing suggestion box to be placed at the main library front circulation desk. A box will also be placed at the Belle Haven branch library. The subcommittee will determine the placement of the box in collaboration with Branch Librarian. Subcommittee to develop text for a more detailed survey and explore other options for survey distribution, to be discussed at the October Library Commission meeting.

4. Appointment of a new finance subcommittee

MSP to appoint Cebrian to Finance Subcommittee, joining Sloo and Wangberg.

5. Discussion of direction for the finance subcommittee

MSP Finance Subcommittee directed to explore funding for a new Belle Haven Branch library and for a bookmobile that would serve all of Menlo Park.

6. Appointment of electronic services subcommittee members

MSP Sharma and Hamilton appointed to Electronic Services Subcommittee, joining Sloo.

7. Electronic services and commission priorities

MSP move discussion to October meeting.

8. Discussion of possible topics for the Commission update to the City Council

MSP final decision on Council presentation topic will be made at October meeting.

C. REPORTS AND ANNOUNCEMENTS

1. Commissioner reports (including Friends and Foundation liaison reports)

Wangberg reminded those present about the Friends of the Library book sale on Sept 17 and 18. Sloo reported that Foundation is exploring the idea of funding a library bookmobile.

D. INFORMATION ITEMS

1. Staff Communications – Szegda reports that RFID tagging of the library collection is proceeding – approximately 30,000 items have been tagged so far. Lobby remodel and library carpeting plans moving forward. The library may close for a short time to allow for construction and carpet installation. Exact date not known, but no earlier than end of this year.

E. PUBLIC COMMENT #2

None.

F. ADJOURNMENT

Meeting adjourned at 8:55 PM.

Respectfully submitted by Nick Szegda, acting secretary to the Library Commission.