



Library Commission Minutes

**Monday, January 9, 2012 at 6:30 p.m.
800 Alma Street, Menlo Park, CA 94025
Menlo Park Library**

CALL TO ORDER at 6:40 p.m.

ROLL CALL – Sloo Chair (P), Cebrian (P), Hamilton (P), Sharma (P), Soto (A), Vasudeva (A), Wangberg (P)

STAFF PRESENT:

Susan Holmer, Director of Library Services

OTHERS PRESENT:

None

A. PUBLIC COMMENT #1 (Limited to 30 minutes)

None

B. REGULAR BUSINESS

1. Approve minutes of November and December regular meetings
MSP to approve November Minutes as amended.
MSP to approve December Minutes as amended.
2. Approve Commission Timeline for 2012
MSP to approve Commission Timeline for 2012 as amended.
3. Prepare and approve January quarterly report for City Council and date to present
Report
Reviewed progress on Work Plan.
MSP to agree upon the topics to cover for the quarterly report to the City Council and
Cebrian to present it to the City Council on January 24th, 2012.
4. Review of draft CIP (Capital Improvement Plan) for 2012-17
defer
5. Follow-up on planning for future Belle Haven Branch Library Services
 - a. Results of library surveys as compiled by A. Hamilton
Surveys not completed yet. Deferred. Loss of \$1.5 million RDA funds
may affect future Belle Haven Library services.
6. Continued discussion of evaluating the health of the library system
 - a. Commissioner reports on discussions with neighboring libraries about
evaluation metrics
Surveys not completed yet. Deferred.
 - b. Update on current Library Commission survey in teen area

Survey placed in teen area in January, 2012.

7. Appoint commission member(s) to meet with City Council Liaison for annual update on commission plans
MSP to eliminate this item from our Timeline for 2012.
8. Discuss commission priorities for 2012
defer

C. REPORTS AND ANNOUNCEMENTS

1. Commissioner reports
Wangberg reports that the Friends contributed a substantial amount of money to the Main and Belle Haven libraries in 2011.
Sloo provided a Foundation report – new board president is Anna Chow of Cheeky Monkey.

D. INFORMATION ITEMS

1. Staff Communications
Holmer reports that all of the funding from the state was eliminated. The city has lost all state RDA funds.

E. PUBLIC COMMENT #2

None

F. ADJOURNMENT

Meeting adjourned at approximately 8:55 p.m.

Respectfully submitted,
Amy Hamilton, Secretary to the Library Commission