



Library Commission MEETING MINUTES

**Monday, January 14, 2013 at 6:30 p.m.
800 Alma Street, Menlo Park, CA 94025
Menlo Park Library**

CALL TO ORDER at approximately 6:40 p.m.

ROLL CALL – Cebrian – Chair (P), Figueras (P), Hamilton (P), Rich (P), Sharma (A), Sloo (P), Vasudeva (P)

STAFF PRESENT: Susan Holmer, Director of Library Services

A. PUBLIC COMMENT #1 (Limited to 30 minutes)

None

B. REGULAR BUSINESS

1. Approve minutes of December regular meeting
MSP to approve December regular meeting minutes as amended.
2. Prepare for Library Commission Digital Services Event
Discussed outside companies invited to demo products/services. Agreed on event name, E-Reading for Everyone, and how to get the word out. Digital Services Event subcommittee agreed to work on details.
3. Prepare for next quarterly update to City Council (January 22, 2013)
Topics include updating City Council members and inviting them to the Digital Services Event and announcing the special meeting in Belle Haven on February 12.
MSP that Cebrian will present quarterly update to City Council.
4. Library Commissioner meetings with newly elected City Councilmembers
Ray Mueller and Cat Carlton. Cebrian and Hamilton agreed to attempt to meet with Carlton, and Cebrian and Vasudeva agreed to attempt to meet with Mueller.
5. Change location and date of February Library Commission meeting
MSP to cancel the regular February 11, 2013 meeting and add a Special Meeting on Tuesday, February 12, 2013 in Belle Haven.

C. REPORTS AND ANNOUNCEMENTS

1. Friends report
Revised By-laws.
2. Foundation report
No report.

3. Literacy Partners report
No report.
4. Individual Commissioners reports
No reports.

D. INFORMATION ITEMS

1. Staff Communications
No progress yet regarding automated check-in, so no self check-in yet. 95% self check out.

PUBLIC COMMENT #2

None

ADJOURNMENT at approximately 8:25 p.m.

Respectfully Submitted,
Amy Hamilton, Secretary to the Library Commission