



Library Commission
MEETING MINUTES - DRAFT
Monday April 8, 2013 at 6:30 p.m.
800 Alma Street, Menlo Park, CA 94025
Menlo Park Library

CALL TO ORDER at approximately 6:37 p.m.

ROLL CALL – Cebrian – Chair (P), Figueras (P), Hamilton (P – arrived at 6:45), Rich (P), Sharma (A), Sloo (P – arrived at 6:40), Vasudeva (P)

STAFF PRESENT: Susan Holmer, Director of Library Services

A. PUBLIC COMMENT #1 (Limited to 30 minutes)

Anna Chow, President of the Menlo Park Library Foundation, spoke on the foundation's efforts to begin planning for library structural improvements.

B. REGULAR BUSINESS

1. Approve minutes of March meeting
MSP to approve March meeting minutes.
2. Prepare for next quarterly report to City Council on April 30th
MSP to approve subcommittee of Sharma, Figueras, and Cebrian to draft report and present it including information about the EReading event and Espresso machine subjects only, and without further approval from the overall Library Commission.
3. Draft next 2 year work plan based upon City Council's Goals
Discussed ideas for the Library Commission work plan.

C. REPORTS AND ANNOUNCEMENTS

1. Friends report
Figueras accepted the National library week proclamation at a City Council meeting. Friends are looking for volunteers. Their last book fair did well. Want donations of paper bags.
2. Foundation report
Refining report about what other foundations do.
3. Literacy Partners report
No report.
4. Individual Commissioners reports
None

D. INFORMATION ITEMS

1. Staff Communications

Holmer has Overdrive statistics. Downloads in March were 814, up from 534 in February. On Feb. 23, 2013, the library gate count was 890. On March 2nd, gate count was 1,325. On the following Sat. the gate count was back down to 805. The EReading for Everyone event must have attracted people to the library.

PUBLIC COMMENT #2

None

ADJOURNMENT at approximately 8:10 p.m.

Respectfully Submitted,
Amy Hamilton, Secretary to the Library Commission