



Library Commission
MEETING MINUTES - DRAFT
Monday August 12, 2013 at 6:30 p.m.
800 Alma Street, Menlo Park, CA 94025
Menlo Park Library

CALL TO ORDER at 6:42 p.m.

ROLL CALL – Cebrian – Chair (P), Figueras (P), Hamilton (A), Rich (P), Sharma (P), Sloo (A), Vasudeva (P)

STAFF PRESENT: Susan Holmer, Director of Library Services

OTHERS PRESENT:

None

A. PUBLIC COMMENT #1 (Limited to 30 minutes)

None

B. REGULAR BUSINESS

1. Approve minutes of June meeting
MSP to approve June meeting minutes as amended.
2. Continue to draft next 2 year work plan based upon City Council's Goals
Commission members shared ideas/brainstorming for Council goal of Economic Development by educating people.

The commission will focus on two specific areas:

- A) Individuals – overall literacy improvement will help in economic growth by preparing people better for the job market
- B) Businesses – assistance for local small business ventures as a means of promoting economic development.

3. Prepare for next quarterly report to City Council (September)
Commission discussing updating the City Council with an explanation of the process being used to develop their next 2 year work plan based upon the City Council's goals.
4. Discuss Library Foundation plans for facility improvement – Deferred to September meeting.

C. REPORTS AND ANNOUNCEMENTS

1. Friends report – Figueras reported that the June booksale was successful.
2. Foundation report – defer

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3. Literacy Partners report – defer
 4. Individual Library Commission reports – none

D. INFORMATION ITEMS

1. Staff Communications

Holmer reported on: the Bibliocommons Discovery Layer that will replace the public OPAC late in the summer; and there will be changes to the PLS webpage as a result of the move to Bibliocommons; and the city has just installed a new telephone system.

PUBLIC COMMENT #2 – None

Meeting adjourned at 8:10 PM.

Minutes by Susan Holmer.