



## REGULAR MEETING AGENDA

**Date:** 10/12/2015  
**Time:** 6:30 p.m.  
**Menlo Park Library**  
**Lower Level Meeting Room**  
**800 Alma St., Menlo Park, CA 94025**

**A. Call To Order**

**B. Roll Call**

**C. Public Comment**

Under "Public Comment," the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

**D. Regular Business**

- D1. Identify topic list for Library focus group discussions
- D2. Subcommittee report on Library Commission presentation to City Council
- D3. Accept the Library Commission meeting minutes from September 14, 2015 ([attachment](#))

**E. Informational Items**

- E1. Individual Commissioner reports
- E2. Reports from Library staff

**F. Adjournment**

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## REGULAR MEETING MINUTES - DRAFT

**Date:** 9/14/2015  
**Time:** 6:30 p.m.  
**Menlo Park Library**  
**800 Alma St., Menlo Park, CA 94025**

Chair Cebrian called the meeting to order at 6:41 p.m.

### Roll Call

Present: Bramlett, Cebrian, Leep, Lemons, Nelson

Absent: Manuel

Staff: Nick Szegda, Librarian III

### A. Public Comment

There was no public comment.

### B. Regular Business

#### B1. Review results of the Library Customer Survey

**ACTION:** Commissioners reviewed survey results with the objective of identifying issues for future focus group discussions. Each Commissioner will bring five issues from the survey to the next meeting so that a set of issues for focus group discussion can be finalized. Commissioner Leep requested that a link to the survey be posted to the Library's Facebook page.

#### B2. Review quarterly Commission update for September 29<sup>th</sup> City Council meeting

**ACTION:** Commissioners Bramlett and Lemons will make the presentation to the City Council on the 29<sup>th</sup> of September. The presentation will focus on the Commission's work plan and on highlighting Library events that have occurred since the last Council update. Motion and second (Nelson/Leep) to present the reviewed Commission's work plan to the City Council, , passed 6-0-1, with Commissioner Manuel absent.

#### B3. Discuss community use of Little Free Library model for sharing books.

**ACTION:** Chair Cebrian tabled this item jfor next meeting. Chair Cebrian would like time to gather more information on how other cities are using the Little Free Library model.

#### B4. Accept the Library Commission meeting minutes for August 11, 2015

**ACTION:** Motion and second (Leep/Nelson) to approve the meeting minutes of August 11, 2015 without changes, passed 6-0-1, with Commissioner Manuel absent.

### D. Informational Items

**D1. Commissioner reports**

Commissioner Bramlett shared an article from the Daily Post on the Commission's previous meeting in the Belle Haven neighborhood.

**D1. Staff reports**

Nick Szegda reminded Commissioners of the Project Read Anniversary celebration on September 20, and the Friends of the Library book sale on September 19 and September 20.. Szegda informed the Commission about changes to the turn restrictions at the Alma and Ravenswood intersection near the Library (right turns from eastbound Ravenswood onto southbound Alma are now allowed).

**E. Adjournment**

Chair Cebrian adjourned the meeting at 8:04 p.m.