



REGULAR MEETING MINUTES

Date: 7/11/2016
Time: 6:30 p.m.
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Call to Order

Chair Bramlett called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Bramlett (by phone), Badgely, Lemons, Race
Staff: Nick Szegda, Librarian III

C. Public Comment

There was no public comment.

D. Presentations and Proclamations

D1. Welcome new Commissioner Grayson Badgely

Commissioner Badgely was welcomed to the Library Commission by the attending commissioners.

D2. Presentation regarding Robert's Rules of Order

Chair Bramlett's presentation gave an overview of and historical reasons for using Robert's Rules of Order to conduct meetings. Several practices for running meetings using Robert's Rules of Order were detailed. Commissioners agreed that more could be accomplished if meetings were a bit more structured.

E. Regular Business

E1. Accept the minutes from June 13, 2016

ACTION: Motion and second (Lemons/Race) to approve the meeting minutes of June 13, 2016 without changes, passed 4-0.

E2. Discuss progress towards Commission Work Plan goals and priorities. Identify next steps, form standing subcommittees.

Commissioners discussed the formation of standing subcommittees organized around specific Library Commission goals in the Work Plan. These would allow for more work to be done between monthly meetings. Commissioners Race and Lemons would like to get more clarity about outreach

tasks. Chair Bramlett will bring forward some guiding documents at the next meeting. No action taken.

E3. Discuss August 30th update to City Council

A draft update to Council was reviewed. Szegda noted that the Commission presentation might be changing into a joint meeting between the Commission and the Council. Commission presentation could be used as an introductory item at a joint meeting. Discussion items for a joint meeting will be developed at the August 8th Commission meeting.

F. Reports and Announcements

F1. Report from library staff liaison

Szegda reported on the Library's pop up event at Off the Grid. Upcoming programs include the Peanuts Naturally hands on science event, the Marx Brothers Film Festival, an upcoming lecture on end of life planning, and a photographic journey to Cuba. Szegda reported the hiring of Lucinda Abbott as a Children's Librarian.

G. Informational Items

G1. Informal update on books currently reading

Bramlett: "Ghostway" by Hillerman. Lemons: audiobook – "Secret lives of the US Presidents" by O'Brien. Race: "The Brothers Vonnegut: by Strand. Badgely: "After Dark" by Murakami. Szegda: "The Graveyard Book" and "View from the Cheap Seats" by Gaiman.

G2. Future agenda items

Turning work plan items into action items. Commissioner outreach document. Discussion about STEAM programs. Staff presentation on strategic planning process.

H. Adjournment

Chair Bramlett adjourned the meeting at 8:33 p.m.

Minutes approved at 08/08/2016 Library Commission meeting