



REGULAR MEETING MINUTES

Date: 8/8/2016
Time: 6:30 p.m.
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Call to Order

Chair Bramlett called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Bramlett, Badgely, Cebrian, Leep, Lemons, Race
Staff: Nick Szegda, Assistant Director of Library Services

C. Public Comment

Jim Lewis asked the Commission to consider the issue of there being two Menlo Park Commission meetings being held on the same day and at the same time (the library Commission and the Bicycle Commission). He asked if there was some way to have those commissions meet on different dates so that a citizen could attend both meetings, if desired. Chair Bramlett asked staff to investigate the issue, and asked that this issue be put on the agenda at a future Library Commission meeting.

D. Presentations and Proclamations

D1. Presentation on draft library strategic plan

Szegda highlighted the preliminary directions set forth in the draft strategic plan: 1) Provide updated library space 2) Establish strategic partnerships and increase community engagement 3) Increase library programming 4) Develop staff skills & competencies 5) Identify and meet changing service needs 6) Improve library marketing. The final version of the strategic plan is scheduled to be presented to Council in September.

D2. Presentation/training on eservices

Szegda gave a quick overview of the library's electronic resources, focusing on eBooks, eMagazines, and downloadable audio books. Commissioners were encouraged to familiarize themselves with these offerings by downloading the apps onto their personal devices. Reference staff are available to assist with any step in the process.

E. Regular Business

E1. Accept the minutes from July 11, 2016

ACTION: Motion and second (Lemons/Badgley) to approve the meeting minutes of June 13, 2016

without changes, passed 6-0.

- E2. Continue progress towards 2016-17 Commission Work Plan goals and priorities: Review “Turning Work Plan Ideas into Action” Draft Document ([attached](#)). Discuss priorities and next steps. Review “Commission Liaisons to Community Organizations” document ([attached](#)) and current liaison pairings

Commissioners discussed their dual roles – advisory and working. In their working roles they can use the “Turning Work Plan Ideas into Action” document as a map to advance the Commission’s work plan by preparing written communications and presentations to the full Commission. They can also form subcommittees that can work toward desired goals. The shared document of organizations can be used to coordinate outreach efforts. No action taken.

- E3. Discuss current STEAM programming and targeted users, and opportunities to expand innovative STEAM programming across children, teens and adult populations while adding partnerships with community technology organizations and local schools

Szegda gave a brief overview of the library’s current science programming. Commissioner Race gave a short presentation on the Science Café model used successfully at the Lafayette library.

ACTION: A motion was made to form a subcommittee of Commissioners Race and Cebrian to work on increasing STEAM programming at the library (Leep/Lemons, passed 6-0)

- E4: Select next date and time for social gathering with leadership of library support groups

ACTION: October 13th from 6 - 7:30 was chosen as the date for the next Library Support Agency social. Commissioner Leep to send out the invitations (Cebrian/Lemons, passed 6-0).

- E5: Discuss and prioritize discussion topics for August 30th joint commission/City Council meeting

Commissioners were urged to prepare for the joint meeting with Council on the 30th by reviewing current trends in library services and also by considering desired service levels in the Belle Haven neighborhood. No action taken.

F. Reports and Announcements

- F1. Staff liaison report

Centennial celebration banners (one for the front of the library, one to hang over Santa Cruz Avenue, and light pole banners for Santa Cruz Avenue) are in the works. The Centennial Gala Extravaganza is set for September 10th (a Saturday) from 1-5. The Centennial give away items have been very popular.

Noll & Tam has been selected to conduct the space needs study at the main branch. They begin work in September and report to council their findings in December. They may request a meeting or input from the Commission.

Programs and Events – SETI astronomer Seth Shostak 8/9, Pokemon Go meetup 8/12, Randall McGee portrays Hans Christian Anderson 8/13, Taun Relihan makes a paper craft alphabet garden 8/27.

F2. Informal Commissioner reports

Commissioner Cebrian reported back on her visit to Nerd Camp (a camp for educators) in Michigan. Some highlights that pertain to libraries: Reading Ambassadors, Books on Bikes, Displays that highlight read aloud choices for parents. She will share the Goolgenotes document that has more details from the camp with the commission

G. Informational Items

G1. Informal commissioner sharing of audio/digital/print books currently reading

Cebrian – The Fireman/ Joe Hill Badgley – Churchill: a Biography/ Roy Jenkins Race – Jacqueline/WWI typist Leep – French popular work that translates as “Mom is Wrong” Bramlett – A People’s History of the US/Howard Zinn Szegda Seven Brief Lessons on Physics/ Carlo Rovelli

G2. Collect future agenda items

Investigate moving meeting day so that it does not conflict with Bicycle Commission. Books on Bikes program (Cebrian). Report from Leep on outreach efforts.

H. Adjournment

Chair Bramlett adjourned the meeting at 8:56 p.m.

Minutes approved at 09/12/2016 Library Commission meeting