# Library Commission



# **REGULAR MEETING AGENDA**

Date:12/17/2018Time:6:30 p.m.Menio Park Library – Lower Level Meeting Room800 Alma St., Menio Park, CA 94025

# A. Call to Order

- B. Roll Call
- C. Public Comment

Under "Public Comment," the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

## D. Regular Business

- D1. Approve the minutes from the November 19, 2018 Library Commission meeting (Attachment)
- D2. Library use guidelines update (Staff Report #18-005-LC)
- D3. Little Free Libraries Pilot Incentive Program application eligibility and selection criteria (Staff Report #18-006-LC)
- D3. Review: Menlo Park Library strategic plan 2016-2020 scorecard and 2019 update (Staff Report #18-007-LC)
- D4. Discuss changing the time of the January 2019 Library Commission meeting to 7:00 p.m.
- D4. Discuss the criteria for Library support group presentations at March 2019 meeting
- D7. Review and update Commission agenda schedule (Attachment)

## E. Informational Items

- E1. Report: Belle Haven Space Needs Study
- E2. Specialized Library services for seniors and people who are differently abled (Staff Report #18-004-LC)
- E4. Report from the Park and Recreation Master Plan Committee (Attachment)
- F. Commissioner Reports

#### F1. Individual commissioner reports

#### G. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.org and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 12/13/2018)



# **REGULAR MEETING MINUTES - DRAFT**

Date: 11/19/2018 Time: 6:30 p.m. Menlo Park Library 800 Alma St., Menlo Park, CA 94025

A. Chair Leep called the meeting to order at 6:35 p.m.

## B. Roll Call

Present: Bugna, Cohen, Hadrovic, Leep, Absent: Chambers, Lemons, Pandey Staff: Interim Library Services Director Sean Reinhart, Assistant Library Services Director Nick Szegda

## C. Public Comment

• Aldora Lee commented she attended the California Library Association annual conference in Santa Clara. She also requested information regarding the library's policy regarding outreach.

## D. Regular Business

D1. Approve the minutes from the October 15, 2018 Library Commission Meeting

**ACTION:** Motion/second (Hadrovic/Bugna) to approve the minutes without changes, passed 4-0-3 (Chambers, Lemons, and Pandey absent).

D2. Discuss and consider a pilot incentive program to encourage Menlo Park residents to install Little Free Libraries

The Commission discussed Little Free Libraries (LFL) costs, locations, opportunities for sponsorship, and partnerships. There was discussion regarding types of books and a request for the Commission to provide feedback on book selection criteria.

Chair Leep opened the item to public comment.

- LJ Anderson told the Commission that East Palo Alto has two LFLs and suggested that Willow Oaks School and Belle Haven School be locations for LFLs.
- Aldora Lee requested information regarding liability for the maintenance of LFLs after installation. Chair Leep closed public comment.

Interim Library Services Director Reinhart stated that once applications were approved, the Library would provide the "box", and the Friends of the Library would provide a starter set of books. Also, the homeowner would be responsible for maintaining the LFL.

ACTION: Motion/second (Leep/Hadrovic) to approve pilot of Little Free Library program; to direct the

Library to request funds from the Friends of the Library and the Library Foundation; and to return to the Commission with selection criteria, passed 4-0-3 (Chambers, Lemons, and Pandey absent).

D3. Discuss and consider changing the date and location of the January 2019 Library Commission meeting, and the date of the February 2019 Library Commission meeting

The Commission discussed the proposed schedule and made adjustment to account for holidays as well as location changes.

**ACTION:** Motion/second (Bugna/Cohen) to hold the January 2019 Library Commission at the branch library January 28 and to hold the February 2019 Library Commission meeting February 25 passed 4-0-3 (Chambers, Lemons, and Pandey absent).

D4. Review/update Commission agenda schedule

The Commission discussed the addition of a High School representative to the Commission, adding a parking lot discussion and Commission and City Council goals to a future agenda.

## E. Informational Items

E1. Library system improvements project update

Assistant Library Services Director Szegda reported on the schedule for the Belle Haven Space Needs study. Focus groups are scheduled for November 28 and 27, and a Community Meeting is scheduled for December 13 at the Senior Center. Commissioner Cohen asked that the Library extend the outreach provided during the Neighborhood Needs Assessment, particularly to faith organizations and schools.

E2. Report from Library staff

Assistant Library Services Director Szegda reported on the schedule for the Bella Haven Space Needs study. Focus groups are scheduled for November 28 and 27, and a Community Meeting is scheduled for December 13 at the Senior Center. The Commission requested extending Library outreach during the Neighborhood Needs Assessment.

## F. Commissioner Reports

- F1. Individual commissioner reports
  - Commissioner Hadrovic reported on the Parks and Recreation Master Plan Oversight Committee meeting she attended. There was a lot of focus on teen spaces and services to teens, transition spaces (from inside to outside), utilizing underused outdoor spaces, and the Onetta Harris complex. She received confirmation that the Library was coordinating with the Community Services and the Public Works department on the Space Needs Study in Belle Haven.
  - Commissioner Bugna commented on an October 31 Almanac letter to the editor that had a positive take on libraries. She also requested the library to use the media to inform the community about upcoming studies.
  - Commissioner Cohen: currently reading "Being Mortal" by Gawande and collected poetry by Leonard Cohen
  - Szegda: reading "Cold Dish" by Craig Johnson

- Chair Leep: reading "In Search of Us" a YA novel
- Reinhart: reading "Looking for Alaska" by John Green in a new format FlipBackBook by Dwarsligger compact size, reads top to bottom like a flipbook

# H. Adjournment

Chair Leep adjourned the meeting at 7:50 p.m.





# STAFF REPORT

Library Commission Meeting Date: Staff Report Number:

12/17/2018 18-005-LC

Informational Item:

Library Use Guidelines Update

## Recommendation

That the Commission review the updated Library Use Guidelines (Attachment A) and recommend them for implementation.

## **Policy Issues**

The Library Use Guidelines, colloquially referred to as the Behavior Policy, governs the public's use of library facilities, programs, and materials. Important considerations associated with the Library Use Guidelines include:

- Assuring equitable access to library facilities and resources for all community members;
- Maintaining a safe, clean and welcoming library environment for all library visitors;
- Facilitating the smooth and effective functioning of library operations; and,
- Ensuring a healthy, safe and productive workplace environment for library team members and volunteers.

## Background

As a duly appointed advisory body to the City Council, the Library Commission is charged with reviewing and recommending library public policies and guidelines.

The 2015 Operational and Administrative Review<sup>1</sup> of the Library Department recommended that Library staff work with the Library Commission to update all the library's public polices and make them available to the public.

Library staff and the Commission in 2018 began the process of reviewing and updating the library's public policies. This work will continue in 2019. The Library Use Guidelines are the current focus of review.

A draft of the proposed Updated Library Use Guidelines is included with this report as Attachment A. For comparison, the current Library Use Policy is included as Attachment B.

#### Analysis

The Library maintains Library Use Guidelines in order to provide a public environment that is safe, welcoming, and inclusive for all community members. The Library Use Guidelines establish clear expectations and rules for the shared use of the library building, library materials, and library services by

<sup>&</sup>lt;sup>1</sup> URL: https://www.menlopark.org/DocumentCenter/View/15271/Attachment-D---Recommendations-from-the-Operationaland-Administrative-Review-of-the-Library-Departme?bidId=

Staff Report #: 18-005-LC

library visitors, staff and volunteers. It is appropriate and necessary to conduct regular reviews of the Guidelines and to update them as the need arises and in response to changing community needs and expectations over time.

<u>Process</u>. Library staff began the current review process by circulating the current Library Use Policy (last reviewed in 2011 and included as Attachment B) to library staff and requesting their professional recommendations and input regarding needed updates to the policy. Staff also conducted a robust review of best practices and policies adopted by other public libraries in the Bay Area. Staff comments were collected and compiled into a working document that was reviewed by the Library Management Team, then reviewed again and further refined at a Library All-Hands staff meeting held on December 11, 2018.

The resulting Draft Updated Library Use Guidelines are here presented for Library Commission review and recommendation as Attachment A to this report.

#### Impact on City Resources

There is no impact on City resources at this time

#### **Environmental Review**

An environmental review is not required.

#### **Public Notice**

Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

#### **Next Steps**

Should the Library Commission recommend and ratify the Draft Updated Library Use Guidelines in Attachment A, Library staff will implement the new policy and post it for the public view in the Library facilities and online.

#### Attachments

Attachment A: Draft Updated Library Use Guidelines Attachment B: Current Library Use Policy, adopted 2011

Report prepared by: Nick Szegda, Assistant Director of Library Services

Report approved by: Sean Reinhart, Interim Director of Library Services

## \*\*DRAFT\*\*

## Menlo Park Library

## Library Use Guidelines

Menlo Park Library provides access to all through its collections, programs, facilities and resources. We strive to serve our visitors effectively by providing a welcoming and safe environment. At the same time we ask that visitors help us to maintain an atmosphere that is conducive to learning and community engagement by following these Guidelines.

Entering the library constitutes an implicit acceptance of these Guidelines and an acknowledgement of the right of library staff to take any action they see fit while interpreting these Guidelines.

In case of an emergency follow library staff instructions promptly.

## We **WELCOME EVERYONE** to:

- Study, read and enjoy our environment within the limits of its intended use.
- Find materials in good condition.
- Feel safe and secure.

In consideration of all Library visitors and staff, the following activities **<u>ARE NOT ALLOWED</u>**:

- Leaving a vulnerable adult or a child under the age of 11 unattended.
- Entering the designated children's area, attending a program for children, or using a designated children's computer without being accompanied by a child (0 to 12) or without a demonstrated need to access the children's collection.
- Using the designated teen area, attending a program for teens, or using a designated teen computer without being accompanied by a teen (13-17) or without a demonstrated need to access the teen collection.
- Disturbing others by talking loudly or with other noisy activity—including any loud sound originating from any electronic device. Please **do use** headphones when listening to audio on any electronic devices.
- Conversing using a cell phone except in designated areas.
- Sleeping—as a safety precaution sleeping individuals will be awakened.
- Eating—except in the designated areas, or food provided at library-sponsored events
- Drinking—except for covered beverages in the designated areas, or beverages provided at librarysponsored events.
- Presenting offensive and pervasive odor or odors that may make the use of the library difficult for others.
- Entering the library without shoes or adequate clothing, including top and bottom.
- Bringing in animals other than service animals recognized under Titles II and III of the Americans with Disabilities Act (ADA).
- Bringing carts, bicycles, scooters, skateboards or similar items into the library or leaving them at the entrance--except when the vehicle is: used by disabled people or is used to carry an infant/child.
- Wearing skates or roller blades inside the library.

- Changing your child's diaper—except in the designated area of the public restrooms.
- Blocking aisles, shelves or any thoroughfare with personal items, or leaving items unattended at any time--except to use the restroom for a reasonable amount of time.
- Putting feet on library furniture or misusing the furniture.
- Bringing weapons of any kind into the library.
- Harassing library users or staff—including physical, sexual, verbal harassment or stalking.
- Selling, soliciting or using illegal drugs on library premises.
- Soliciting or begging for money, donations or signatures, or the distribution or posting of any printed material except by Library support groups or as a part of a Library-sponsored event.
- Smoking, including using electronic and smoke-free cigarettes (vaping) inside or within 50 feet of the library building.
- Vandalizing library facilities, equipment or materials.
- Removing library materials from the building without checking them out.
- Engaging in sexual conduct or lewd behavior.
- Viewing or displaying inappropriate, sexually explicit, or illegal material in the Library.
- Illegal activity of any kind will be reported to law enforcement.

## **FAILURE** to follow these Guidelines will result in the **FOLLOWING ACTIONS**:

- Individuals will be asked to leave.
- Library visiting privileges may be suspended for an extended time period.
- Library staff may call local law enforcement to provide assistance in enforcing these Guidelines.
- Illegal activity in the Library may result in arrest and/or prosecution in addition to suspension of Library privileges.
- Customers who return to the Menlo Park Library before a suspension has ended may be charged with trespassing.
- Theft of Library property, or property of Library staff, or property of Library visitors is prohibited. State law permits library staff to search purses, bags, parcels, briefcases, and other packages to prevent the theft of books and library materials, and authorizes the detention for a reasonable period of any person using these facilities who is suspected of committing library theft (California Penal Code section 490.5.)

#### Attachment B:



# Library



# **STAFF REPORT**

Library Commission Meeting Date: Staff Report Number:

12/17/2018 18-006-LC

**Regular Business:** 

Little Free Libraries Pilot Incentive Program – Application Eligibility and Selection Criteria

# Recommendation

That the Commission reviews and recommends the Little Free Libraries Pilot Incentive Program application eligibility and selection criteria described in this report.

# Background

Various community stakeholders including residents and members of the Library and Parks & Recreation Commissions have expressed interest in increasing access to books throughout Menlo Park and especially where there is need for additional literacy supports for children, including by providing incentives for the installation of Little Free Libraries (LFL's) throughout the community.

At its November 19, 2018 regular meeting, the Library Commission voted to recommend implementation of the Little Free Libraries Pilot Incentive Program pending development and review of the program's application eligibility and selection criteria.

More details about the pilot incentive program can be found here<sup>1</sup>.

## Analysis

The proposed pilot incentive program will encourage Menlo Park residents to install and maintain LFL's on their properties by providing financial incentives (mini-grants) that will cover 100% of the up-front installation costs at no charge to the resident. In exchange, participating residents will be required to sign a written pledge to keep the LFL on their property, curate the LFL's collection of books, and keep the LFL in good condition.

Participants will be selected through an application process managed by library staff. What follows is a summary of the proposed application eligibility and selection criteria:

Eligibility requirements. Staff proposes the following eligibility requirements:

- Applications are open to City of Menlo Park residents only.
- Application must be signed by the property owner.
- Property owner must enter a written agreement with the City of Menlo Park in which the property owner shall be responsible for all maintenance, repair and curation of the LFL, once installed.
- Property owner must agree to allow an approximately 3" x 5" placard acknowledging program sponsors Menlo Park Library Foundation and Friends of Menlo Park Library to be affixed to and permanently displayed on the LFL.

<u>Selection criteria</u>. Staff proposes that a simple point system be used to evaluate applications and select LFL recipients, as follows:

• 1 point for complete and accurate application.

<sup>1</sup> URL: https://www.menlopark.org/DocumentCenter/View/18970/Staff-report\_LC\_2018-11-19\_little-free-libraries

- 1 point for sites within 500 feet of a school, park, transit stop, community/senior/childcare center.
- 2 points for sites within 100 feet of a school, park, transit stop, community/senior/childcare center.
- 1 point for sites more than 500 feet distant from an existing LFL.
- 2 points for sites more than 1,000 feet distant from an existing LFL.
- Up to 3 points for applicant's statement of interest (i.e. "Why I and my property should be selected to participate in the pilot program").

Applications that score higher using the above system will be given higher priority in the evaluation and selection process. Library staff will manage the application evaluation and selection process.

<u>Wait list</u>. If more qualifying applications are received than there are available LFL's in the pilot phase (approximately 20), staff proposes to establish a wait list. Applicants on the wait list would receive first consideration should additional LFL's become available in the future. The wait list would be maintained for up to 12 months. After 12 months, the wait list would be cleared, although applicants would be allowed to reapply if additional LFL's become available in the future.

Should the above described criteria be implemented, staff anticipates making applications available to Menlo Park residents in January 2019. Applications would be reviewed in February and selections announced in March. Installations could potentially occur in April or May 2019.

## Next Steps

Should the Library Commission vote to recommend the above described Little Free Library Pilot Incentive Program application eligibility and selection criteria, staff will develop the application form and program criteria accordingly and release it to the public upon the program's launch in January 2019.

Prepared by: Nick Szegda, Assistant Director of Library Services

Approved by: Sean Reinhart, Interim Director of Library Services

# City of Menlo Park Library Commission 2018-19 Agenda Schedule

Meetings are held at the Main Library at 6:30pm on the third Monday of the month unless otherwise specified.

MEETING DATE	PROPOSED AGENDA TOPICS
November 19, 2018	<ul> <li>Report: Little free libraries – Analysis and pilot incentive program</li> <li>Report: Parks/Rec Master Plan Committee report (monthly)</li> <li>Review: Commission agenda calendar 2018-19</li> <li>Discuss: Council communication / coordination</li> </ul>
December 17, 2018	<ul> <li>Update: Belle Haven space needs study</li> <li>Update: Library Strategic Plan</li> <li>Little Free Libraries: criteria for selection</li> <li>Plan: March 18 special presentation- Library affiliates and support groups</li> <li>Review/update: Customer behavior policy</li> <li>Discuss: Council communication / coordination</li> </ul>
January 28, 2019 <mark>(4<sup>th</sup> Monday)</mark> Location: Belle Haven Time 7:00 PM	<ul> <li>Study session: Belle Haven Library Space Needs Study</li> <li>Review: City Council work plan 2019</li> </ul>
February 25, 2019 <mark>(4<sup>th</sup> Monday)</mark>	<ul> <li>Finalize: March 18 special presentation</li> <li>Review: Library Strategic Plan Update</li> <li>Review/update: Collection development policy</li> <li>Review: Commission 2-year work plan</li> </ul>
March 18, 2019	<ul> <li>Special presentation: Library affiliates and support groups</li> <li>Finalize: Commission 2-year work plan</li> </ul>
April 15, 2019	<ul> <li>Report: Auto-renewal program update</li> <li>Review/update: Computers &amp; internet use policy</li> <li>Update: Belle Haven space needs study and next steps</li> </ul>
May 20, 2019	<ul> <li>New commissioners welcome and introductions</li> <li>Select Commission chair and vice-chair</li> <li>Update: City/Library budget development process FY 2019-20</li> </ul>
June 17, 2019	<ul> <li>Report: City/Library budget development process FY 2019-20</li> <li>Update: Commission agenda calendar 2019-20</li> </ul>
July 15, 2019	Commission appreciation dinner
August 19, 2019	NO MEETING – SUMMER RECESS
September 16, 2019	
October 21, 2019	
November 18, 2019	

December 16, 2019	
Parking Lot: Items to be scheduled at a later date	High School representative for Commission





# STAFF REPORT

Library Commission Meeting Date: Staff Report Number:

12/17/2018 18-004-LC

Informational Item:

Specialized Library Services for Seniors and People Who Are Differently Abled

## Recommendation

That the Commission review this report.

## **Policy Issues**

There are no known major or substantive policy issues to consider in relation to this report at this time. Some minor policy considerations for possible future discussion could potentially include the identification of new and/or revised library services to seniors and people with disabilities.

## Background

At the November 19, 2018 meeting of the Library Commission during the public comment period, a community member asked for information about library services to seniors and people with disabilities. Library staff prepared this report to provide information to the Commission and the public in response to the community member's inquiry.

## Analysis

The Library for many years has offered services that are designed to meet the needs of seniors and people who have disabilities and/or mobility challenges. At various times over the past 20 years, the Library's services to these communities have included:

- Books and other materials that are designed to be accessible by people who have low vision (large print, Braille and audiobooks)
- Specialized text-to-voice readers, print magnifying devices and similar equipment
- Special and/or extended borrowing privileges for residents who were homebound or visuallyimpaired
- Organization of volunteers to deliver library materials to homebound residents
- Van service to bring residents with limited mobility to the library for programs and events
- Special library program series tailored to seniors (the monthly Saturday Series)
- Library facilities that comply with the Americans with Disabilities Act
- Personalized reference assistance by phone, online and in the Library for seniors and people who are differently abled and/or who have mobility, vision, hearing or other physical challenges.

Currently the Menlo Park Library offers the following specialized services to seniors and people who have physical disabilities and/or mobility challenges:

 Books and other materials accessible to people who have vision challenges (large print, Braille and audiobooks)

- Advances in consumer technology (built-in text-to-voice readers and dictation systems, customizable text sizes, and other accessibility features) have resulted in significantly reduced demand for specialized library equipment, possibly in part because the vast majority of modern computers and mobile computing devices, including library computers and laptops now have many (though not all) of these accessibility features built-in
- Special and/or extended borrowing privileges for residents who are homebound or who have vision challenges
- Homebound service organized by volunteers who deliver library materials to homebound residents. Homebound patron cards are kept on file at the Main Library front desk. Volunteers select and checkout items for delivery. There are currently 77 homebound patron cards on file. Library records indicate that two of the cards have been used in the last 30 days.
- Special library program series tailored to seniors (the monthly Saturday Series)
- Library facilities that comply with the Americans with Disabilities Act
- Personalized reference assistance by phone, online and in the Library for seniors and people who are differently abled and/or who have mobility, vision, hearing or other physical challenges.

In addition to the services noted above, the Library also offers information and referrals to other related organizations and resources including the Menlo Park Senior Center and Menlo Park Shoppers' Shuttle operated by the City of Menlo Park Department of Community Services, the Braille and Talking Book Library operated by the California State Library, and others.

### Impact on City Resources

There is no impact on City resources at this time

#### **Environmental Review**

An environmental review is not required.

#### **Public Notice**

Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

#### Attachments

There are no attachments to this report.

Report prepared by: Giuliano Costantini, Senior Librarian

Report reviewed by: Nick Szegda, Assistant Director of Library Services

Report approved by: Sean Reinhart, Interim Director of Library Services From: "Shue, Rita M" <<u>RMShue@menlopark.org</u>>

## Subject: Parks and Recreation Facilities Master Plan update

Date: December 10, 2018 at 11:01:42 AM PST

Hello everyone,

The Master Plan update is moving along with the completion of two events that I want to share with you.

I am attaching notes from both these events for your information.

Staff met with students from Hillview Middle School to engage the students and gather their input for the Master Plan.

We also held at Pop-up event in the Belle Haven neighborhood last week. This consisted of information tables at the Senior Center, the Afterschool Program and the Onetta Harris Community Center. We met with a variety of participants and were able to get their comments on things they would like to see in their neighborhood,

This information was shared with Gates + Associates as they are working on the draft of the report, which we anticipate receiving after the first of the year.

I will keep you informed on the process.

Thank for your continuing support of this project.

Wishing you the best in the Holiday Season.

Sincerely,

Rita Shue City of Menlo Park Project Manager Parks and Recreation Facilities Master Plan (650) 330-2246

## **Belle Haven Community**

## Master Plan Pop-up Event – Dec. 6, 2018

## Menlo Park Senior Center

- Move the Library to the Senior Center using the empty Clinic Space
- Move the Library to the OHCC
- Have a barbecue area and restroom at Carl E. Clark park for family picnics
- Bring the Clinic back to the Senior Center
- Have city encourage reasonable places to eat to open in the neighborhood

## <u>OHCC</u>

- Add a Dog Park maybe at Kelly Park or Carl E. Clark
- Want weekend pool hours at the Belle Haven Pool
- Add kid's pool
- Splash pad at Nealon or Jack Lyle Park. Or at Burgess Park to alleviate overcrowding on hot day at the Burgess Pool
- Restroom at Sharon Park
- Splash Pad at Hamilton Park
- Restroom at Hamilton Park, so bbq area can be used.
- Dog Park in the Belle Haven neighborhood
- Encourage bike safety, so many bikes in the area and they go very fast not safe for those walking
- Make improvements/updates at Belle Haven pool

## Belle Have Afterschool Program

- Keep surveying community
- Keep an outside play are for kids
- More BBQ's areas
- More soccer for kids
- More classes @OHCC x2
- More Karate
- Would be great if the public could access tennis, soccer and baseball fields at Belle Haven School
- Dedicated Baseball Field
- Dog Park
- More pedestrian friendly crosswalks

## Master Plan presentation – Hillview Middle School – Nov. 13, 2018

Voting results on Teen space photos:

- Active spaces 16 dots. More interest in the adventure aspects of park than skate parks
- Outdoor spaces 7 dots. More benches wanted for sitting in parks
- Food & Computers no dots
- Teen Center in library 2 dots
- Music and Hang out 2 dots
- Teen Center Stand Alone 1 dot
- Maker spaces 5 dots

General Comments:

- Bigger teen space than what is at the Library
- Train Museum by Caltrans should be open more hours
- More parks for older teens i.e. Zip lines
- Multi-use parks with things like food, climbing walls
- Pump tack
- Teens/kid shopping area
- Interested in what is happening with flood park
- Less dog parks
- More food i.e. Chipolte
- More bathrooms in the parks
- Area to paint murals art in the park
- Musical park/playground amenities
- Museums
- Carousels
- Better bathrooms/nicer bathrooms
- More Starbucks
- Menlo Park Over Watch League
- More trees to climb. Tree houses
- Trains