



REGULAR MEETING MINUTES

Date: 8/20/2018
Time: 6:30 p.m.
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Chair Leep called the meeting to order at 6:42 p.m.

B. Roll Call

Present: Bugna, Cohen, Leep, Pandey
Absent: Chambers, Lemons, Hadrovic
Staff: Assistant Library Services Director Nick Szegda

C. Public Comment

- Jim Lewis spoke in support, requested an update and offered to assist the Commission regarding Little Free Libraries project.
- Aldora Lee suggested the Commission to gather input from non-profit groups in the Belle Haven neighborhood regarding library services and requested that an update be provided on the contact with Bohannon organization.
- Pamela Jones spoke in support of cooperation between the library support agencies, especially concerning fundraising for the system improvements project.

D. Regular Business

D1. Approve the minutes from the June 18, 2018 Library Commission Meeting

ACTION: Motion/second (Cohen/Pandey) to approve the minutes without changes, passed (4-0).

D2. Discuss and consider forming a Library Commission subcommittee to work with the Menlo Park Library Foundation.

ACTION: Commissioner Cohen was appointed to be the Library Commission's liaison to the Library Foundation (Leep/Bugna), passed (4-0)

D3. Discuss and consider the results of the Belle Haven Neighborhood Library Needs Assessment

Chair Leep opened the item for public comment.

- Lynne Bramlett asked the Commission to review the CCIN email written by Belle Haven Neighborhood Library Advisory Commission (BHNLC) member Pushpinder Lubana. Bramlett suggested the cooperation between the Fair Oaks branch of the Redwood City Library and the San Mateo County Human Services as a positive collaboration.
- Pamela Jones spoke of concerns with the DScout platform. Jones spoke against the report's statement that the library "may be able to meet" the needs of the community in the current facility.

Chair Leep closed public comment on this item.

The Commission discussed the report's findings, and suggested that the discussion continue at their next meeting.

NO ACTION TAKEN

D4. Consider requests for future agenda items

By acclamation, the Commission requested to add the following items to a future agenda:

- Library System Improvements-Main and Belle Haven
- Select a high school student to a one year term on the Library Commission
- Little Free Libraries
- Belle Haven Library needs assessment results
- Commission representative on the BHNLC
- Select a Library Commissioner to serve on the Parks Master Plan Oversight Committee
- Informational meeting for library support agencies

E. Informational Items

E1. Library System Improvements project update

Assistant Library Director Szegda reported that because of a possible Brown Act violation by a City Councilmember, the City Council meeting for August 21 had been cancelled. The system improvements project would not come before City Council until January of 2019. Szegda will continue to update the Commission on the situation if more information becomes available.

E2. Report from the Assistant Director

Assistant Library Director Szegda reported that the library was busy interviewing potential hires for five positions: Senior Librarian, two Librarian positions, and two Library Assistant positions.

The library recently hosted a presentation on the construction of the Hayward Library and a tour of the nearly completed facility.

Programming at the branch library has been gaining attendance – a recent performance as part of the summer puppet festival had 90 attendees.

F. Commissioner Reports

F1. Individual commissioner reports

Commissioner Cohen reported on the board composition of the Menlo Park Library Foundation.

Chair Leep reported on her visit to the Bibliotheque Richelieu in Paris. She also reported on the informational presentation she attended by supporters of the Hayward Library. Of particular interest to her was the way supporters linked funding for the library to other community needs.

F2. Informal sharing of audio/digital/print books currently reading

None.

G. Adjournment

Chair Leep adjourned the meeting at 8:02 p.m.