



SPECIAL MEETING MINUTES

Date: 7/20/2020
Time: 6:30 p.m.
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

Special Meeting Location: Zoom.us/join – ID# 971 5664 2294

A. Call to Order

Chair Hadrovic called the meeting to order at 6:37.

B. Roll Call

Present: Bunyagidj, Cohen, Erhart, Guha, Hadrovic, Leep, Tran
Absent: None
Staff: Library Services Director Reinhart, Assistant Library Services Director Szegda,
Assistant Community Services Director Lee Bird

B1. Introductions

New Commissioners Bunyagidj, Guha, and Tran and returning Chair Hadrovic were welcomed. Commissioners gave brief introductions.

C. Public Comment

None.

D. Regular Business

D1. Select new Library Commission chair and vice chair

ACTION: Motion and second (Leep/Bunyagidj) to select Hadrovic as Chair, passed unanimously.

ACTION: Motion and second (Hadrovic/Leep) to select Erhart as Vice Chair, passed unanimously.

D2. Approve minutes from the January 27, 2020 Library Commission meeting

Assistant Library Services Director Szegda advised that only Commissioners present at the January meeting could vote to approve the minutes (Erhart, Hadrovic and Leep were in attendance).

ACTION: Motion and second (Leep/Erhart) to approve the minutes, passed 3-0-4 (Bunyagidj, Cohen, Guha, Tran abstaining).

D3. Review and discuss subcommittee report on Library Commission work plan

The Commission discussed the subcommittee report from March, the impacts of COVID-19, and the combination of the library and community services departments.

ACTION: By acclamation, the Commission appointed a new subcommittee (Erhart, Hadrovic, and Tran) to draft an updated Commission workplan.

D4. Review: Belle Haven Community Center and Library project updates

Assistant Library Services Director Szegda provided a brief update to the Commission.

The Commission received clarification on the project's timeline. The Commission discussed directing staff to update the public on any developments and received clarification on a telephone town hall meeting in August to provide updates to the public.

D5. Review/update: Library Commission agenda calendar

ACTION: By acclamation, the following items were added to the Commission's agenda calendar:

- August – Work plan report from subcommittee/Library Commission liaisons to other library affiliate groups/pandemic response report.
- Unscheduled additions – services to support school-aged children/interim services in Belle Haven neighborhood while branch is closed/Belle Haven Community Center and library updates/web tour of library resources for school aged children.

E. Informational Items

E1. Receive and file: Library and Community Services department updates

Library Director Reinhart made the presentation.

The Commission requested the addition of short reports from library affiliate groups to the department updates.

F. Individual Commissioner Reports

Chair Hadrovic reported on the activities of the Library Foundation, including the support for the Books by Mail and Seeds by Mail programs.

Commissioner Bunyagidj asked about the availability of library resources for schools and school-aged children.

G. Adjournment

Chair Hadrovic adjourned the meeting at 8:25 p.m.

Nick Szegda, Assistant Library Services Director

Minutes approved at the August 17, 2020 Library Commission meeting