



REGULAR MEETING MINUTES

Date: 10/19/2020
Time: 6:30 p.m.

Special Meeting Location: Zoom.us/join – ID# 971 5664 2294

A. Call to Order

Chair Hadrovic called the meeting to order at 6:31 p.m.

B. Roll Call

Present: Bunyagidj, Cohen, Erhart, Guha, Hadrovic, Tran
Absent: Leep
Staff: Library Services Director Reinhart, Assistant Library Services Director Szegda

C. Public Comment

None.

D. Regular Business

D1. Approve minutes from the September 21, 2020 Library Commission meeting

ACTION: Motion and second (Bunyagidj/Guha), to approve the September 21, 2020 Library Commission minutes, passed (6-0-1, Leep absent).

D2. Presentation: Services to seniors during the pandemic

Recreation Coordinator Avidah Samardar gave a presentation on the department's services to seniors during the pandemic.

D3. Discussion: Library and Community Services department strategic plan 2020 and beyond
Assistant Director Szegda made a brief presentation on the draft strategic plan.

D4. Review/Update: Library Commission agenda calendar

ACTION: By acclamation, the following items were added to the Commission's agenda calendar:

- November – revisit the departmental strategic plan.
- Delay the diversity policy review until the City Council takes action on a City-wide policy.

passed (6-0-1, Leep absent).

E. Informational Items

E1. Department updates

Library Director Reinhart made the presentation.

E2. Update: Request for Proposals – Integrated Library System and Interlibrary Loan System

Assistant Director Szegda made the presentation.

E3. Update: Menlo Park Community Campus project

Assistant Director Szegda made the presentation.

F. Individual Commissioner Reports

Chair Hadrovic reported on attending the next Menlo Park Historical Association meeting and will report back to the Commission. Chair Hadrovic reported on the plans of the Library Foundation to mail custom face masks to donors as a thank you gift and is planning a future virtual event for members.

Commissioner Cohen reported on the Friends of the Library board meeting. The Friends are not currently active because of COVID-19 restrictions at the main library but are exploring other options for using empty retail space for their activities.

G. Adjournment

Chair Hadrovic adjourned the meeting at 7:48 p.m.

Minutes prepared by: Nick Szegda, Assistant Library Services Director

Minutes approved by the Library Commission on November 16, 2020