



REGULAR MEETING MINUTES

Date: 5/16/2022
Time: 6:30 p.m.
Location: Zoom

A. Call To Order

Chair Erhart called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Cohen, Erhart, Hadrovic, Leep, Singh

Absent: Velagapudi, Zasslow

Staff: Library and Community Services Director Reinhart, Assistant Library Director Szegda, Library and Community Services Supervisor Sheriann Chaw, Librarian II Rose Waldman, Child Care Teacher Zach Cantu, Senior Program Assistant Mayra Monje

C. Public Comment

None.

D. Presentations and Proclamations

D1. Presentation – Summer education programs: Camps

Library and Community Services Supervisor Chaw, Child Care Teacher Cantu, and Senior Program Assistant Monje made the presentation (Attachment).

D2. Presentation – Summer literacy programs: Summer reading

Librarian II Waldman made the presentation (Attachment).

D3. Presentation – Draft letter to library affiliate groups

Assistant Director Szegda made the presentation (Attachment).

E. Regular Business

E1. Approve minutes from the April 18, 2022 meeting of the Library Commission

ACTION: Motion and second (Hadrovic/ Cohen), to approve minutes from the March 21, 2022 meeting of the Library Commission, passed 5-0 (Velagapudi and Zasslow absent).

E2. Selection of Commission Chair and Vice Chair

ACTION: Nomination by Hadrovic to select Commissioner Cohen as Commission Chair, passed 4-0 (Leep, Velagapudi and Zasslow absent).

ACTION: Nomination by Hadrovic to select Commissioner Singh as Vice Chair, passed 5-0 (Velagapudi and Zasslow absent).

F. Informational Items

F1. Onboarding new Commissioners

Assistant Director Szegda introduced the item.

F2. Library Commission agenda calendar

ACTION: By acclamation, the following items were added to the Commission's agenda calendar:

- June – Joint meeting with Parks and Recreation Commission
 - Architect presentation on sustainability features of Menlo Park Community Center (MPCC) project
 - Preliminary results of the Community Survey

F3. Department updates

Assistant Director Szegda reported that in-person English Conversation Club meetings will begin on May 24 at the Main Library. The City Council will receive an update on the operation plan milestones for the MPCC project, and a report on the draft of the community program survey at their meeting on May 24.

G. Commissioner Reports

G1. Individual Commissioner reports

None.

H. Adjournment

Chair Erhart adjourned the meeting at 7:51 p.m.

Nick Szegda, Assistant Director of Library Services

Minutes approved at the July 18, 2022 Library Commission meeting



**SUMMER READING GAME & SUMMER
LITERACY AT CAMPS AND SCHOOLS**

The background of the slide is a photograph of a young woman with dark hair, wearing a blue t-shirt and a dark grey hoodie, sitting at a desk in a library. She is resting her chin on her hand and looking down at an open book. The background is filled with bookshelves. A semi-transparent purple banner is overlaid across the middle of the image, containing the text. Below the banner, the foreground shows a desk with several books, including one with a bright orange cover.



WHY SUMMER READING?

Multiple studies have shown that reading for fun during the summer months helps children retain and improve their reading proficiency when they are away from the classroom and not participating in formal literacy programs.



THE SUMMER READING GAME

The Summer Reading Game is open to all ages. Anyone can participate and win prizes!

Play along with us June 1–August 31!

HOW IT WORKS

- Register online at menlopark.beanstack.org and stop by in person to pick up a free gift
- Meet your reading goals to earn badges and enter prize raffles
- Enjoy free in-person and virtual events throughout the summer
- Complete the challenge by August 31 for more prizes



SUMMER READING GAME DETAILS

1. Beanstack

2. Prizes:

- Incentive and finishing books
- Entry into raffles

3. Events:

- Thursdays & Saturdays
- Teens

4. Outreach

5. Find out more:

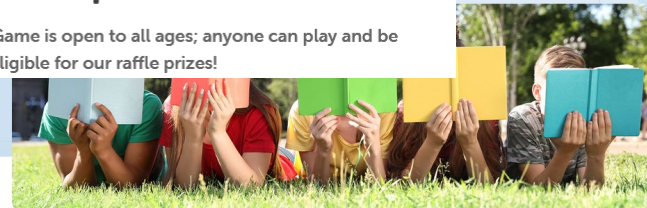
www.menlopark.org/summerreading

June 1 - August 31, 2022



Welcome to the Menlo Park Summer Reading Game! Track your reading, discover great books, do activities, and earn prizes!

The Summer Reading Game is open to all ages; anyone can play and be eligible for our raffle prizes!



How It Works

1

Register or sign in to earn your first badge between June 1 and August 31!

2

Log your reading and activities online or with the Beanstack mobile app!

3

Collect your registration gift books, earn badges for reading and activities, and reach your reading goals to get rewards!

SUMMER LITERACY IN CAMPS AND SCHOOLS

Summer Camps (4 2-week sessions)

- Camp Menlo (located at Onetta Harris)
 - Grades K-2
 - Grades 3-5
- Menlo Mania (located at the Menlo Children's Center)
 - Grades K-2
 - Grades 3-5

Summer Pre-Schools (run all summer)

- Menlo Children's Center
 - 3 classrooms, divided by age
- Belle Haven Child Development Center
 - 4 classrooms, not divided by age



THE STRUCTURE: WHAT WE ARE KEEPING FROM 2021

1. Classroom-friendly Summer Reading Game
 - Camps: same badge book as public
 - Schools: simplified paper log
2. Storytime for preschoolers and kindergarten-2nd graders
3. Prizes
 - Incentive
 - Finishing book & toy

THE STRUCTURE: WHAT WE ARE ADDING FOR 2022

1. Library visits!
2. “Big Kid” Activities for 3rd-5th graders



THANK YOU



CITY OF MENLO PARK SUMMER CAMP PROGRAMS 2022

ARRIENGA FAMILY
GYMNASIUM



OVERVIEW



- Welcome
- Camp From the Outside
- Camp From the Inside Out
- Summer Camp Program Descriptions
- Questions
- Contact Information



SUMMER CAMP PROGRAMS FROM THE OUTSIDE LOOKING IN



For Families:

- We provide a Safe and Healthy Care and Learning Environment so they can go to work knowing their children are having fun.

Daily Activities:

- Arts and Crafts
- STEM Activities
- (Science, Technology, Engineering, and Mathematics)
- Summer Reading Program

Weekly Activities:

- Swimming
- Water Play
- Special Guests
- Field Trips
- Cooking Projects



SUMMER PROGRAMS FROM THE INSIDE OUT



What is summer camp really about?

YOUTH DEVELOPMENT

Giving youth opportunities to develop social- emotionally, physically, and cognitively to meet the challenges of adolescence and adulthood and giving them the tools to meet their full potential.



WHAT IS YOUTH DEVELOPMENT?

As children grow and develop, they need support along the way to develop holistically in mind, body, and spirit.

Our Summer Programs:

- **Support their cognitive milestones by:**
 - Providing activities which stimulate their curiosity to continue learning through STEAM Activities, games, and problem solving.
- **Support their social emotional milestones by:**
 - Helping them love to learn
 - Form positive peer and adult relationships.
 - Engage in activities that strengthen their ability to navigate social situations.
- **Support their physical growth:**
 - Provide nutritious AM/PM Snacks (Camp Menlo will also be provided lunch.)
 - Provide for opportunities for physical activities through games and activities.



MIDDLE CAMP CONTINUES EXPANDING THEIR DEVELOPMENT...

Cognitively:

- Engages youth in self-directed learning through more complicated and engaging STEAM activities.

Physically:

- Engages them in positive physical activity
- Establishes resistance to risk-taking activities.

Social-Emotionally:

- Provides them with a mentor.
- Has positive peer influences
- Participates in community and leadership building activities.
- Has the youth think about the bigger picture, to create a plan, to investigate.

SUMMER CAMP PROGRAMS

■ Camp Menlo and Menlo Mania

- Serving Kindergarten through 5th Grade, 8 AM-5:30 PM
- Two Campuses:
 - Camp Menlo located at Belle Haven Youth Center @100 Terminal Ave.
 - Menlo Mania located at Menlo Children's Center @801 Laurel St.
 - Combined activities throughout the summer between campuses.

■ Beechwood Elementary Summer Camp

- Serving Children from Beechwood Elementary after their school day at our Camp Menlo Campus, 3:00 PM-5:30 PM

■ Middle Camp

- Serving rising 6th through 8th Grade stationed at Belle Haven Library 413 Ivy Dr., 9:00 AM-4:30 PM

SUMMER CAMP DATES

- **We have four sessions total each session consist of two weeks.** (Middle Camp starts at Session 2)

Session 1

- **Week 1: June 21- June 24 *No camp June 20, 2022**
- **Week 2: June 27-July 1**

Session 2:

- **Week 3: July 5- July 8 * No Camp July 4, 2022**
- **Week 4: July 11- July 15**

Session 3:

- **Week 5: July 18- July 22**
- **Week 6: July 25- July 29**

Session 4:

- **Week 7: August 4-8**
- **Week 8: August 11-15**



QUESTIONS



www.menlopark.org/summercamps

Contacts:

Mayra Monje, Acting Recreation Coordinator

mamonje@menlopark.org

(650) 330-2297

Zack Cantu, Acting Program Assistant

zgcantu@menlopark.org

(650) 330-2293

Sheriann Chaw, Library and Community Services Supervisor

sjchaw@menlopark.org

(650) 330-2249



DISCUSS DRAFT LETTER TO LIBRARY AFFILIATE GROUPS



BACKGROUND

- Groups that support the library and its efforts
 - Direct support
 - Friends of the Menlo Park Library – 501c3
 - Library Foundation – 501c3
 - Occasionally provides direct support
 - Literacy Partners Menlo Park (formerly “Project READ Literacy partners”) – 501c3
 - Other affiliates
 - Menlo Park Historical Association – shares space in library
- Library Commission has periodically extended presentation opportunities

COMMISSION INFORMATIONAL LIAISONS TO AFFILIATE GROUPS

- Attend affiliate group meetings
- Report back to full Commission
- Current appointments
 - Friends of the Library
 - Cohen/Lee (no longer on Commission)
 - Library Foundation
 - Hadrovic
 - Literacy Partners Menlo Park
 - Velagapudi
 - Menlo Park Historical Association
 - Hadrovic

DRAFT LETTER - INVITATION

- Thank affiliate groups for their work
- Offer an additional opportunity for information sharing beyond informational liaisons
- Offer an opportunity to present directly to the public
 - Commission meetings recorded – presentation could be referenced by affiliate group
- Present current accomplishments/challenges
 - Any issues/challenges post-COVID?
 - Any messages they would like Commissioners to bring to the community

Dear *Library Affiliate* [name, title],

Recently members of the Menlo Park Library Commission were reflecting on the craziness of the last two plus years of trying to keep commission work moving forward in an age of zoom-hosted public meetings and the loss of in-person communication. I can only imagine the challenges that you and the Friends of the Menlo Park Library have faced over this period.

The Library Commission wants to thank the Friends of the Menlo Park Library for the many projects and activities that have enriched the library experience for Menlo Park residents. We are particularly thankful for the way the Friends of the Menlo Park Library stepped up at the beginning of the pandemic and sustained that effort by providing resources for acquiring books and media through the books by mail program. The Friends of the Menlo Park Library have always been there to provide interesting and innovative library programming and by raising funds for the library through book sales.

The commission has realized that one benefit of the video meetings was the permanent recording of the meeting that was archived by the city. We see this as a unique opportunity to let Menlo Park residents have easier access to public meetings and the important information that comes from them.

We would like to offer time on the agenda at future Library Commission meetings for the Friends of the Menlo Park Library to share information of library community interest. We are hoping you will see an opportunity to leverage the public venue we have for connecting with Menlo Park residents. Please know there is no expectation of a report or formal presentation from your group nor is there any obligation for your group to make use of this offer. In order for us to manage agenda planning for our commission meetings, we would just ask that you reach out to Nick Szegda, at NJSzegda@menlopark.org, at least two weeks prior to a commission meeting; that way we can integrate your content with the rest of the commission's agenda items.

The Library Commission will be choosing a new chair and vice-chair this week. We are lucky to have one new commission member and one returning commissioner. Concurrent with selecting a new leadership team, the commission will be refreshing assignments for commission members to the library affiliate liaison roles. We would like the liaisons to attend the meetings of the affiliate they are assigned to and to provide a conduit for communication between the affiliate organizations and the commission. If there is an interest from your group for a visit from the new chair or vice-chair, please let us know. We are always looking for ways to increase engagement between the commission and the great affiliate groups that contribute so meaningfully to the community.

Thanks again for supporting the residents of Menlo Park and the community of library patrons and we hope you take us up on our offer. Looking forward to hearing from you soon.

Best regards,