



SPECIAL MEETING MINUTES

Date: 01/29/2024
Time: 6:30 p.m.
Locations: Teleconference and
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Singh called the meeting to order at 6:30 p.m.

B. Roll Call

Present: Chen Rekhhi, Cohen, Orton, Singh, Wise
Absent: None
Staff: Library and Community Services Director Sean Reinhart, Assistant Library and Community Services Director Nick Szegda

C. Presentations

C1. Outdoor book return graphics (Attachment)

Assistant Director Szegda made the presentation.

D. Study Session

D1. Library and Community Services department strategic plan 2024-25 (Staff Report LC-2024-001)

Director Reinhart made the presentation.

The Commission discussed the strategic plan update.

The Commission received clarification on the strategic plan and scheduled recommendation at the March 2024 meeting.

E. Regular Business

E1. Approve minutes from the October 25, 2023 joint meeting with the Parks and Recreation Commission, and the November 13, 2023 special meeting (Attachment)

ACTION: Motion and second (Cohen/ Chen Rekhhi), to approve the minutes from the October 25, 2023 joint meeting with the Parks and Recreation Commission and the November 13, 2023 special meeting minutes, passed unanimously.

E2. Approve the 2024 Library Commission meeting calendar (Staff Report LC-2024-002)

ACTION: Motion and second (Orton/ Wise), to approve the 2024 Library Commission meeting calendar, passed unanimously.

F. Informational Items

- F1. Belle Haven Community Campus project updates (Staff Report LC-2024-003)

Director Reinhart introduced the item.

The Commission discussed the naming process for the Belle Haven Community Campus and inviting the City Council to the February joint meeting with the Parks and Recreation Commission.

- F2. Library and Community Services department updates (Staff Report LC-2024-004)

Assistant Director Szegda introduced the item.

G. Commissioner Reports

- G1. Individual Commissioner reports

None.

H. Adjournment

Vice Chair Singh adjourned the meeting at 7:40 p.m.

Assistant Library and Community Services Director Nick Szegda

Minutes approved at the March 18, 2024 Library Commission meeting