



SPECIAL MEETING MINUTES

Date: 03/18/2024
Time: 6:30 p.m.
Locations: Teleconference and
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Singh called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Chen Rekhhi, Cohen (joined 6:40 p.m.), Herrick, Orton, Pollack, Singh, Wise
Absent: None
Staff: Library and Community Services Director Sean Reinhart, Assistant Library and
Community Services Director Nick Szegda

C. Public Comment

None.

D. Presentations and Proclamations

D1. Library book survey results (Attachment)

Library and Community Services Supervisor Waldman made the presentation.

The Commission discussed the survey results.

The Commission asked to receive program survey results from 2022.

E. Regular Business

E1. Approve minutes from the January 29, 2024 special meeting (Attachment)

ACTION: Motion and second (Cohen/ Pollack), to approve the minutes from the January 29, 2024 special meeting minutes, passed unanimously.

E2. Recommend updates to library and community services departmental policies: bulleting board policy; exhibits and displays policy; user account privacy policy (Staff Report LC-2024-007)

Assistant Director Szegda introduced the item.

ACTION: Motion and second (Orton/ Wise), to Recommend updates to library and community services departmental policies: bulleting board policy; exhibits and displays policy; user account privacy policy, passed unanimously.

F. Informational Items

F1. Advisory body attendance report (Staff Report LC-2024-008)

Director Reinhart introduced the item.

F2. Library and Community Services department updates (Staff Report LC-2024-009)

Assistant Director Szegda introduced the item.

The Commission discussed the report and requested additional statistical information.

F3. Library Commission tentative agenda calendar (attachment)

G. Commissioner Reports

G1. Individual Commissioner reports

Vice Chair Singh reported out on the Friends of the Library quarterly book sale.

Commissioner Orton spoke on the Youth Poetry Voice exhibition.

Commissioner Wise spoke on the City Council proclamation for National Library Week.

H. Adjournment

Vice Chair Singh adjourned the meeting at 8:35 p.m.

Assistant Library and Community Services Director Nick Szegda

Minutes approved at the April 22, 2024 Library Commission meeting