



SPECIAL MEETING MINUTES

Date: 4/22/2024
Time: 6:30 p.m.
Locations: Teleconference and
Menlo Park Library
800 Alma St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Singh called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Cohen, Herrick, Orton, Pollack, Singh, Wise (arrived 6:38 p.m.)
Absent: None
Staff: Library and Community Services Director Sean Reinhart, Assistant Library and Community Services Director Nick Szegda

C. Regular Business

- C1. Approve minutes from the February 28, 2024 joint meeting with the Parks and Recreation Commission, and the March 18, 2024 special meeting (Attachment)

ACTION: Motion and second (Cohen/ Pollack), to approve the minutes from the February 28, 2024 joint meeting with the Parks and Recreation Commission and the March 18, 2024 special meeting, passed unanimously.

- C2. Select new Library Commission Chair and Vice Chair (Staff report LC-2024-10)

Assistant Director Szegda introduced the item.

ACTION: Motion and second (Herrick/ Pollack), to select Commissioner Orton as Chair and Commissioner Wise as Vice Chair, passed unanimously.

- C3. Recommend the Library and Community Services department strategic plan 2024-26 (Staff report LC-2024-011)

Assistant Director Szegda introduced the item.

ACTION: Motion and second (Orton/ Wise), to recommend the Library and Community Services department strategic plan 2024-26, passed unanimously.

D. Informational Items

- D1. Onboarding new Commission members (Staff Report LC-2024-012)

Assistant Director Szegda introduced the item.

- D2. Update on city-run childcare programs (Staff Report LC-2024-013)

D3. Updates on Belle Haven Community Campus startup activities (Staff Report LC-2024-014)

D4. Library and Community Services department updates (Staff Report LC-2024-015)

Assistant Director Szegda introduced the item.

D5. Library Commission tentative agenda calendar

ACTION: By acclamation, the Commission added the following to the calendar:

June – affiliate group liaison assignments

June – chair onboarding

June – study session on Commission goal setting and annual work plan

October – review department strategic plan

Unscheduled – accreditation/Star Library process

E. Commissioner Reports

E1. Individual Commissioner reports

None.

F. Adjournment

Vice Chair Singh adjourned the meeting at 7:50 p.m.

Assistant Library and Community Services Director Nick Szegda