



## **PARK AND RECREATION COMMISSION MINUTES**

**Regular Meeting  
September 18, 2002  
6:00 p.m.  
Burgess Center  
701 Laurel Street**

**CALL TO ORDER** – This meeting was called to order by Chair Harrison at 6:05 p.m.

**ROLL CALL** – Harrison, Duboc, Cline, Goldberg, Jaime, Whittaker (arrived at 6:15 p.m.) and Zussman

Absent: Cline, Jaime

Staff present: Brown, Roldan and Seymour

### **A. PUBLIC COMMENTS - None**

### **B. REPORTS AND ANNOUNCEMENTS - None**

### **C. BUSINESS ITEMS**

1. Approval of July Minutes: The July minutes were approved M/S/C Lee, Zussman
2. Child Care Study Update: Staff Seymour gave an overview on the needs of report on the Child Care Study Overview. Her background is in the Childcare area and she mentioned that she loves this project. She discussed the alternatives/analysis questions that was propose for the study and findings before it goes to City Council for their approval to build this center.  
  
Commissioner would like to have a master plan and priority settings by mid-budget have found during the planning of the Childcare building. The

commissioners had the opportunity to asked questions and give their opinions regarding the Childcare Facilities. Staff Seymour will take into consideration regarding hiring a consultant to do the Childcare Study. The commissioners will still be in the loop to give their advice and opinions. Chair Harrison suggested that Childcare should be removed from the Parks and Recreation Commission because is a big project.

3. Distribution of Park and Field Space: Staff (Roessler) gave an overview of the Park Distribution and passed out a detail park and field space distribution.
4. Field Closure Policy: A detail policy was passed out to all commissioners regarding the field closure. This policy was put together by the City of Menlo Park and reserves the right to make changes or amend the policy if deemed necessary.
5. Stanford Hills Park: Wayne from the Home Association at Stanford Hill location gave an overview in the installation of the playground equipment. Homeowners are against the approving to build a playground at the Stanford Hill Park for the community there. The homeowner association president is seeking a support from the Commissioners to go with the plans to build a playground at this park location. Wayne invited all commissioners to attend the meeting on (Saturday) September 21, 2002 from 11 a.m. to 4:00 p.m. Chair Harrison made the motion to support the installation of the park M/S/C Whittaker/Lee.
6. Kelly Park Update: Staff invited all commissioners to go to the dedication celebration on September 21, 2002 (Saturday) from 11 a.m. to 4:00 p.m. Staff Brown called all the commissioners to let them know of the closure of Kelly Park

due to the fact the grass was getting to dry. The sprinkler system was not working too well. The grass is guarantee for one year and we need to keep a close look to make sure it does get too dry.

7. Pool/Gym/Gymnastic Center Update: Chair Harrison gave Kudos to Commissioner Zussman for the good working in participating in the Aquatics Study Group for the public as well as for the Commissioner. Commissioner Zussman gave an overview of the latest meetings he attended for the Pool/Gymnastic Centers. He will bring back more information for the next meeting
8. Measure "T" Project Update: Staff Brown reported that all the projects are coming together, Burgess Park, Skate Park, etc.
9. P&R Commission Open Seats: Chair Harrison informed everyone that he re-applied for the Chair commission, Commissioner Goldberg and Whittaker. The City Council will approve the new commissioners on October 1, 2002.

#### **D. INFORMATION ITEMS**

1. M/A Performing Arts Center – Staff Brown reported that a draft report is being submitted to the City Council on October 1, 2002 for their review. The 2.6 million-project draft report is being put together by staff, which identifies the different ways that this money can be allocated in doing business with M/A. The city would like to work together with M/A Performing Arts Center.
2. Introduction of New Supervisor – Michael Longford. Staff Nuckolls introduced the new Supervisor who will be helping with the Registration, Special Events and Facilities room rentals.

**E. ADJOURNMENT :** The Meeting was adjourned at 8:08 p.m.

Prepared by:

Rosario F. Roldan