



PARKS AND RECREATION COMMISSION MINUTES

Regular Meeting
Wednesday, November 20, 2002
6:00 pm.
Belle Haven Child Development Center
410 Ivy Drive, Menlo Park

CALL TO ORDER: The meeting was called to order by Chair Harrison at 6:05 p.m.

ROLL CALL:

PRESENT: Commissioner Duboc, Cline, Jaime, Travers (arrived at 6: 25 p.m.), Whitaker (arrived at 6:20 p.m.), Zussman and Chair Harrison

ABSENT: None.

STAFF PRESENT: Community Services Director Brown, Community Services Manager Roessler, and Secretary Roldan.

A. PRESENTATIONS AND PROCLAMATIONS:

Director Brown announced the election of Commissioner Duboc to the Menlo Park City Council.

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS:

There is one vacancy on the Parks & Recreation Commission. The deadline for applications is January 14, 2003.

C. PUBLIC COMMENT:

JOYCE FARRELL, MENLO PARK, spoke in support of a Dog Leash Enforcement.

VALERIE VAN SICKLE, MENLO PARK, spoke in support of a Dog Leash Enforcement.

D. CONSENT CALENDAR:

Approval of Minutes: Approved October 23, 2002 Minutes as presented M/S/C Zussman/Cline. (5-0)

E. PUBLIC HEARING: None.

F. REGULAR BUSINESS: None.

G. WRITTEN COMMUNICATIONS:

Chair Harrison received two letters from Menlo Park residents requesting assistance regarding burrowing owls at Bayfront Park and information on the skate park construction.

Director Brown agreed to respond to the letters on behalf of the Parks & Recreation Commission.

Director Brown invited the commissioners to attend the California Parks and Recreation conference that will take place in San Jose in March 2003. Chair Harrison requested to put this item on the December 18th agenda to discuss which seminars to attend.

H. INFORMATION ITEMS:

1. Dog Park Discussion: Community Services Manager Roessler and Director Brown provided an overview of the Dog Leash Enforcement to be implemented. Community Services staff will present the Commission with a recommendation of off-leash hours at Nealon Park at the December meeting. If approved, staff will provide the City Council with an informational report in January outlining the off-leash park project.
2. Annual Report Discussion: - Commissioner Cline and Zussman will survey other City's Park & Recreation Commissions regarding annual reports and work with Director Brown and Community Services Manager Roessler on the outline for future annual reports by January 2003.
3. Aquatics Update: - Commissioner Zussman provided an overview of the status on the Burgess Pool design. He informed the commissioners that there is not a list of donors who would be willing to contribute funds to build a larger, 50-meter pool.
4. Measure "T" Update: - Director Brown provided an overview of the staff report which will be presented to City Council on December 17, 2002, which includes two recommendations:
 1. Adopt Phase I of the Measure "T" projects.
 2. Borrow from the General Fund Operating Reserve to complete Phase I & II of the Measure "T" Projects.
5. Agenda Development: - Director Brown informed the commissioners of the cosmetic and procedural changes implemented to the agenda. He gave an example of items that should go under regular business.

I. ADJOURNMENT: The meeting was adjourned at 7:15 p.m.

Prepared by:

Rosario F. Roldan