



PARKS AND RECREATION COMMISSION MINUTES

Regular Meeting
April 21, 2004

Chair Zussman called the meeting to order at 6:10 p.m.

ROLL CALL

PRESENT: Chair Zussman, Vice-Chair Cline, Commissioners Luder, Silano, Watkins and Whittaker arrived at 6:20 pm.

OTHERS PRESENT: Curtis Brown - Director of Community Services; and Bob Roessler, Community Services Manager

ABSENT: Commissioner Travers

A. PRESENTATIONS AND PROCLAMATIONS: None

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS:

Chair Zussman welcomed newly appointed Commissioner Luder who gave a brief introduction of his background to the Commission.

1. Commission Reports

- Teens - None
- Skate Park - None
- Field Maintenance - None
- Bayfront Park – No Report
- Measure T – No Report
- Child Care – No Report

C. PUBLIC COMMENT #1:

Elizabeth Houck, Menlo Park addressed the Commission regarding the Dog Park at Nealon Park. She was concerned that it was not the right location, size and that all the neighborhood concerns were not answered. She wanted the Commission to reconsider their support for the project. She further stated that she would be talking to Mayor Duboc & City Manager Boesch.

D. CONSENT CALENDAR:

1. Approval of Minutes:

Approve the April 21, 2004 minutes

ACTION: Approve the minutes for April 21, 2004. **Motion by Cline, seconded by Luder and unanimously carried.**

E. PUBLIC HEARING: None.

F. REGULAR BUSINESS:

1. Discuss Short Term Goals for the Committee Assignments

Chair Zussman outlined what was expected from the Commission, which was for each committee to write short term goals including what the outcomes and timelines would be. Those outlines would be due to Zussman no later than April 30th for the May 12 meeting. Staff would be available to assist if needed.

2. Status of Department Budget Proposed

Staff gave an overview of the department that was presented to the City Council. Staff commented on what the cuts were and what effects it would have on the department in how it delivered its programs and services to the community.

The Commission commented and asked questions regarding fees, and the department budget proposal and requested that staff bring more information. Adult sports which staff had worked up showing that the adult sports program is fully cost recovery.

3. Update Buy a Brick Project

Commissioner Whittaker gave a brief overview of the research he had done on other organizations Buy a Brick programs. He showed the Commission how much M-A charged for their bricks and how much they could potentially make.

The questions that need to be answered by the Commission before the project can move forward are:

1. Who will design brick? 2. How much will each brick cost? 3. How much money does the Commission hope to make? 4. What will the money be used for? 5. Where will the bricks be placed? Questions for staff to research what location can the Commission work on for the brick project.

4. Formation of a Special Park District

Staff gave a brief explanation of what the San Mateo County Special Park District proposed. Staff also invited the Commission to the City Council Study Session on May 4, 2004 at 7:00 p.m. to learn more about the program.

5. Art Commission and the Measure T Project

Commission requested that Nancy Chillag from the Arts Commission be invited to the Park & Recreation Commission June meeting to discuss her proposal for the Skate Park Project.

6. Use of Menlo-Atherton Swimming Pool for Community Services Department Programs

Staff shared with the Commission regarding the bid for the Burgess Pool Project coming over bid and that the City would be denying bids with possibility of delaying the project.

Richard Cline will chair a M-A liaison

Email Robert Cline at rcline@vocepr.com or Robert Silano at rjsilano@juno.com

G. WRITTEN COMMUNICATIONS: None.

H. INFORMATION ITEMS: None.

I. PUBLIC COMMENT #2: None.

J. ADJOURNMENT: The meeting was adjourned at 8:00 p.m. to their next regularly scheduled meeting on May 12, 2004 at 6:00 p.m. at the Administration Building at 701 Laurel Street, Menlo Park.