



PARKS AND RECREATION COMMISSION MINUTES

Regular Meeting
December 15, 2004

Chair Cline called the meeting to order at 6:05 p.m.

ROLL CALL

PRESENT: Chair Cline, Vice-Chair Watkins, Commissioners Maurano, Silano, Whittaker and Luder arrived at 6:30 p.m.

OTHERS PRESENT: Curtis Brown - Director of Community Services; and Bob Roessler, Community Services Manager

ABSENT: None.

A. PRESENTATIONS AND PROCLAMATIONS: None

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS:

Chair Cline stated that there was one opening on the Commission and the deadline to apply for the vacant seat would be December 27, 2004.

C. PUBLIC COMMENT #1:

Ernst O. Meissner, Menlo Park addressed the Commission regarding Horseback Riding at Bayfront Park. He requested that the commission consider having equestrians share recreation use with the other park users. The commission requested to place this item on the January 19, 2005 Park and Recreation Commission agenda.

D. CONSENT CALENDAR:

1. Approval of Minutes:

Approve the October 20, 2004 minutes

ACTION: Approve the minutes for April 21, 2004. **Motion Commissioner Whittaker seconded by Vice-Chair Watkins and unanimously carried.**

E. PUBLIC HEARING: None.

F. REGULAR BUSINESS:

1. Commission Goals and Recommendations

Chair Cline led the commission through the process to determine the goals/priorities for 2004-05. This was a project that the City Council requested that the commission provide input in order to develop ideas for the 2005-06 budget. The commission reviewed what the progress of the prior years goals and priorities were and added or deleted what they wanted the Council to consider. The recommendations were prepared and will be turned in by staff before the deadline. **Hank Lawrence** addressed the Commission on childcare and talked about the Redwood City model and asked the commission to address this issue as they began to consider the budget.

G. **WRITTEN COMMUNICATIONS:** None.

H. **INFORMATION ITEMS:**

1. Bayfront Park

Staff gave a brief update on reporting to the Commission that Big League Dreams were selected by the committee to develop the park. Which would include light, baseball/softball fields a covered multi-purpose pavilion, soccer fields, a golf trail, batting cages, related concessions, administration and maintenance faculties, parking and entrance roads. Staff is still trying to negotiate the cost for the development with Big League Dreams.

2. Update Buy a Brick Project

Commissioner Whittaker gave a brief overview of the research he had done on other organizations "Buy a Brick" programs. He showed the Commission a sample of what the brick would look like and the cost to make each brick.

The questions that need to be answered by the Commission before the project can move forward are: 1) How much to charge for the brick? 2) Who is going to go out and sale the bricks? 3) How much money does the Commission hope to make? 4) What will the money be used for? 5) Where will the bricks be placed? Staff was asked to research the entrance to the aquatics center and come back with how much space was available. Staff was to get back to Commissioner Whittaker with what we can do with the current project and how much it will cost. **Motion Vice-chair Watkins, seconded by Commissioner Maurano, and unanimously carried, to appoint a committee to work on the answers to the questions and come back at the January meeting with a work plan.** Committee appointed was Commissioners Whittaker, Silano, and Cline.

3. Art Commission Update

No Report

4. Director's Update

Staff gave the commission an update on the projects that the department has been involved in, reported that off leash dog park areas at Willow Oaks Park and Nealon Park would be on the City Council Agenda for approval on January 4, 2005 meeting. If passed by the city council the parks would be ready on February 7, 2005. Also staff reported that the pool would start construction during the second week of January. The skate park project was under way and would be ready for use sometime in early May. The little league field would be ready for the season in March. Staff gave updates on the Ivy Drive Plaza and Market Place Park.

I. **PUBLIC COMMENT #2:** None.

J. **ADJOURNMENT:** The meeting was adjourned at 8:30 p.m.