



## **PARKS AND RECREATION COMMISSION MINUTES**

**Regular Meeting  
March 16, 2005**

Chair Cline called the meeting to order at 6:07 p.m.

### **ROLL CALL**

**PRESENT:** Chair Cline, Vice-Chair Watkins arrived at 6:22, Commissioners Luder, Maurano, Silano, and Whittaker

**OTHERS PRESENT:** Curtis Brown - Director of Community Services; and Linda Munguia, Secretary

**ABSENT:** Commissioner Robinson; Commissioner Whittaker left at 6:45 p.m.

**A. PRESENTATIONS AND PROCLAMATIONS:** None

**B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS:** None

**C. PUBLIC COMMENT #1:**  
None

### **D. CONSENT CALENDAR:**

#### **1. Approval of Minutes:**

Approve the February 23, 2005 minutes

**ACTION:** Approve the minutes for February 23, 2005.

**Motion Commissioner Whittaker, seconded by Commissioner Luder and unanimously carried.**

**E. PUBLIC HEARING:** None.

### **F. REGULAR BUSINESS:**

#### **1. Buy a Brick Program**

Commissioner Whittaker gave an update on the progress of the Buy a Brick Program. Commissioner Whittaker met with the Engineering Department and a wall was chosen at the Burgess Pool for the bricks. A committee meeting was scheduled for Tuesday, March 22, 2005, at 7PM with Chair Cline, Commissioners Silano and Whittaker to finalize the Buy a Brick Program to go to Council.

#### **2. Commissions 2005 Action Plan**

- a. Menlo Park Child Care – The City Council voted 3-2 for the remodel of the old Menlo Park Police Department. Construction will begin as planned with an opening of March 2006.
- b. Bayfront Park – No Update. Chair Cline is currently trying to research for the open space with developers. Once data is received a plan can be chosen.
- c. Measure T Re-Investment – No Update.

d. Teen Program – No Update.

e. Community Services Scholarship Foundation – Already discussed. A committee meeting was scheduled for Tuesday, March 22, 2005.

**G. WRITTEN COMMUNICATIONS:**  
None

**H. INFORMATION ITEMS:**

**1. Measure T Projects Update**

Curtis Brown, Community Services Director, told the Commissioners about the Ivy Drive Plaza Dedication which was held on March 16<sup>th</sup> at 1:00 p.m. The Children from Belle Haven Child Development Center and Belle Haven School held hands from the entrance of the school to the entrance of the Development Center.

The Tom Harrison Field Dedication is scheduled for April 9<sup>th</sup>. A big opening dedication is being planned for July 4<sup>th</sup>.

**2. Off-leash Dog Areas Update**

Curtis Brown, Community Services Director gave an update on the Off-leash Dog Areas. The off-leash areas at Willow Oaks Park and Nealon Park officially opened on Monday, March 21, 2005. A letter was sent out to the community with the off-leash area rules.

**3. Director's Update**

Curtis Brown, Community Services Director, gave a recap of what was already discussed. A bid was chosen for the old Menlo Park Police Department and construction will begin as planned. The Grand Opening Celebration for Burgess Park has been scheduled for July 4, 2005.

**4. City Council Priority Setting Projects for Community Services Department**

Curtis Brown, Community Services Director, gave the Commission the City Council's 2005-06 Project Priorities Forms for the Community Services Department. The projects include Public Art Programs, Cost Recovery Policy and Fee Subsidy Programs.

**5. Community Services Department Fees 2005-2006**

Curtis Brown, Community Services Director, gave the Commission the Master Fee Revisions and/or Additional Fee Recommendations for 2005. Dog license fees is a new fee of \$30 per dog and \$20 each additional dog. Non-resident fees will be double the resident fees. Onetta Harris Facility Rentals is a new fee for the use of the Art room. There is a 6 percent increase for Gymnastics. The Child Care rates will be increased by 5 percent at Menlo Children's Center. The Concession Stand is a new fee. Each group will be required to pay a \$250 deposit fee. Fees are \$75 per day and \$250 for three specific 3-month periods.

**6. Debriefing of Commission Training Workshop**

A training of the Brown Act has been scheduled for all the Commissioners on April 22, 2005.

**I. PUBLIC COMMENT #2: None.**

J.     **ADJOURNMENT:** The meeting was adjourned at 7:10 p.m.