



## PARKS AND RECREATION COMMISSION MINUTES

Regular Meeting  
April 20, 2005

Chair Cline called the meeting to order at 6:07 p.m.

### ROLL CALL

**PRESENT:** Chair Cline, Vice-Chair Watkins arrived at 6:30, Commissioners Maurano, Robinson and Silano

**OTHERS PRESENT:** Bob Roessler, Community Services Manager; and Linda Munguia, Secretary

**ABSENT:** Commissioner Luder; Commissioner Whittaker

**A. PRESENTATIONS AND PROCLAMATIONS:** None

**B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS:** None

**C. PUBLIC COMMENT #1:** None

**D. CONSENT CALENDAR:**

**1. Approval of Minutes:**

Approve the March 16, 2005 minutes

**ACTION:** Approve the minutes for March 16, 2005.

**Motion Commissioner Silano, seconded by Commissioner Maurano and unanimously carried.**

**E. PUBLIC HEARING:** None.

**F. REGULAR BUSINESS:**

**1. Discussion of Commission Work Plan for 2005 to Include the Commission's Five Priorities**

- a. **Menlo Park Child Care** – Bob Roessler, Community Services Manager, informed the Commissioners that the childcare fees were not approved by the City Council at the meeting of April 19, 2005.
- b. **Bayfront Park** – Chair Cline is currently researching ideas for the open space but nothing has been formalized.
- c. **Measure T Re-Investment** – No update.
- d. **Teen Program** – Commissioner Watkins is currently researching other City Teen programs and Commissions. Several events are looking at being scheduled for the 4<sup>th</sup> of July Burgess Park opening.
- e. **Community Services Scholarship Foundation** – On Tuesday, March 22, 2005 Chair Cline and Commissioners Silano and Whittaker met to finalize the Buy a Brick Program. An informational staff report will be placed on the City Council agenda of May 24, 2005 for consideration. If Council does not comment on the report, the work can begin on the program.

**G. WRITTEN COMMUNICATIONS:** None

**H. INFORMATION ITEMS:**

**1. Status report of the “Buy a Brick” program**

Discussed as part of F1.

**2. Director’s Update**

Bob Roessler, Community Services Manager, gave an update of the City events.

- a. **Kite Day April 24<sup>th</sup>, 10-1** – Kite Day has been scheduled on Sunday April 24<sup>th</sup> from 10-1 at Bayfront Park. Several Commissioners have volunteered for this event.
- b. **Department Fee Increase Proposals** – The City Council did not approve the off-leash dog fee of \$30 per dog. The City Council would also like more information from other cities before they make a decision on the Child Care fee increasing by five percent. The fees that did pass were the Onetta Harris Facility Rental fee for the use of the Art room, the Concession Stand fee of \$75 per day and \$250 for a 3-month period and a \$250 deposit fee. The 6 percent increase for Gymnastics classes was also approved.
- c. **Summary of Burgess Park Field Dedication Ceremony** – The Commissioners looked at pictures of the Tom Harrison Field Dedication Ceremony that was held on April 9<sup>th</sup>. There was a big crowd for the event, including the family of Tom Harrison.
- d. **Off-leash Dog Areas** – Bob Roessler, Community Services Manager, gave the Commission a review of the off-leash dog areas. Nealon Park and Willow Oaks Park are operational and everything is going well. There have been no complaints for either park.
- e. **Council, Board and Commission Brown Act Meeting** – Bob Roessler, Community Services Manager, reminded the Commission of the Brown Act Meeting scheduled for May 3<sup>rd</sup> at 7 p.m. in the Council Chambers. A letter has been sent to all Commission members inviting them to attend.

**I. PUBLIC COMMENT #2: None.**

**J. ADJOURNMENT:** The meeting was adjourned at 7:14 p.m.