



PARKS AND RECREATION COMMISSION MINUTES

Regular Meeting
September 21, 2005

Chair Cline called the meeting to order at 6:05 p.m.

ROLL CALL

PRESENT: Chair Cline, Vice Chair Watkins, Commissioners Luder, Maurano, and Silano

OTHERS PRESENT: Curtis Brown, Community Services Director; Linda Munguia, Secretary; Lee Duboc, Council Member; and Silvia Vonderlinden, City Clerk

ABSENT: Commissioners Robinson and Whittaker

A. PRESENTATIONS AND PROCLAMATIONS:

Curtis Brown, Community Services Director, presented and welcomed Katrina Whiteaker, Program Assistant in the Community Services Department.

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS: None

C. PUBLIC COMMENT #1:

None

D. CONSENT CALENDAR:

1. Approval of Minutes:

Approve the June 15, 2005 minutes

ACTION: Approve the minutes for June 15, 2005.

Motion Commissioner Luder, seconded by Commissioner Silano and unanimously carried.

E. PUBLIC HEARING: None.

F. REGULAR BUSINESS:

1. Discussion of Commission Work Plan for 2005 to Include the Commission's Five Priorities

- a. **Menlo Park Child Care** – Staff gave a brief update on the current childcare programs. The construction for Menlo Children's Center is on schedule and the opening continues to be scheduled for January or February. Plans for the old Menlo Children's Center are currently being discussed.
- b. **Bayfront Park** – Chair Cline gave a brief update on Bayfront Park. Several proposals are being reviewed by City officials. A presentation will be made to the City Council at the October 25, 2005 City Council meeting. Proposed plans for Bayfront Park include a soccer field, baseball field, dog park and golf course.
- c. **Measure T Re-Investment** – No update. Chair Cline will be bringing pictures of the parks to the next Commission meeting so that the commission can keep an eye on the fields.
- d. **Teen Program** – Staff has met with Police Chief Chris Boyd to discuss how they can get all teen service providers together so that they can work together to create teen programs.

2. Park and Recreation Expansion

The Commission considered expanding to nine members and explored expanding roles. With the resignation of the entire Arts Commission, the City Council has asked the Parks and Recreation Commission to expand to nine members. At the October 19, 2005 Commission meeting Curtis Brown, Community Services Director, will give the Commission a list of duties that the Art Commission handled, which includes publicizing art, encouraging new talent, coordinating art resources for the community and the artist, and commissioning and placing public art. The Commission has until November 16, 2005 to make their decision and provide a recommendation to the City Council.

3. Hamilton Park

The Commission was given a presentation by HDL Group to review the updated Hamilton Park plans. The changes to the park design were minor and included the elimination of a gazebo, a wall structure and sidewalks.

Action: Motion by Commissioner Luder to recommend park plan to the City Council for approval, seconded by Commissioner Silano and unanimously carried.

4. Your City, Your Decision

The Commission was given a presentation by Council Member Duboc regarding the City budget process. Council Member Duboc gave the Commission the survey that was mailed to Menlo Park residents. She asked the Commission to encourage others to complete the surveys.

G. WRITTEN COMMUNICATIONS: None

F. INFORMATION ITEMS:

1. Director's Update

a. Status of the Buy a Brick Program

Chair Cline gave an update on the Buy a Brick Program. The phone banks have been put on hold due to the Your City, Your Decision budget surveys. Volunteers for the phone banks have been selected. Applications for the Buy a Brick Program are available at the Community Services Department and on the City of Menlo Park website.

b. Update on the Belle Haven Action Plan

Curtis Brown, Community Services Director, gave an update on the Belle Haven Action Plan. The Commission will review the results of the interest survey that was mailed to the Belle Haven neighborhood on the October 19, 2005 Commission meeting and the results will be reviewed by the City Council at the October 25, 2005 City Council meeting. Many programs and classes have started at the Onetta Harris Community Center; which has made the Center more active.

c. Off Leash Dog Areas

Chair Cline observed that the grass at Nealon Park is turning yellow. He will be bringing pictures of the parks to the next Commission meeting so that the Commission can keep an eye on the fields.

d. Fall/Winter Activity Guide

Staff reminded the Commissioners that the Fall/Winter Activity Guide is now available.

I. PUBLIC COMMENT #2: None.

J. **ADJOURNMENT:** The meeting was adjourned at 7:55 p.m.