



**PARKS AND RECREATION
COMMISSION MINUTES**

**September 19, 2007
6:00 p.m.
Burgess Recreation Center
700 Alma Street**

Chair Maurano called the meeting to order at 6:05 p.m.

ROLL CALL

PRESENT: Chair Maurano, Commissioners Blythe, Kirkpatrick, Tooley and Watkins

OTHERS PRESENT: Barbara Santos George, Community Services Director

ABSENT: Vice Chair Naclerio and Commissioner Silano

A. PRESENTATIONS AND PROCLAMATIONS:

None

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS:

None

C. PUBLIC COMMENT #1:

Jeff Barnes – Menlo Park mentioned Nealon Park is not the place for a dog park. He mentioned the grass is worn out, there are fleas all over the park, dog urine in the dugout area. He asked the Commission to please consider changing fields for the dog park.

Kelly Vallarino - Field Commissioner for Alpine-Menlo Atherton Softball League, mentioned she has to clean as least 1 to 2 piles of poop a week and there are fleas all over the park. She mentioned the park has been closed for 6 weeks and it looks worse than before it was closed.

Katie Vallarino – Menlo Park mentioned that when she goes to play softball at Nealon there are always droppings, you cannot put your jackets or bags down because there is dog urine everywhere, they cannot lean against the fence because it smells so bad because of the dog urine, the bases are always missing so it takes them a long time to find them and to figure out where the bases go.

D. CONSENT CALENDAR:

1. Approval of the Minutes Dated July 18, 2007:

**Motion by Commissioner Blythe to approve the meeting minutes dated July 18, 2007;
seconded by Commissioner Kirkpatrick and unanimously carried.**

E. PUBLIC HEARING

None

F. REGULAR BUSINESS:

1. Field allocation system update: Andy Kirkpatrick and Marc Nuckolls

Marc Nuckolls, Recreation Program Coordinator, mentioned the permit process guidelines he is working on with Commissioners Blythe and Kirkpatrick. He mentioned some of the

guidelines to the Commission and will be bring the finished guidelines to the October 17, 2007 Parks & Recreation Commission meeting.

- 2. Update on field conditions of Nealon Park, softball users report to the Commission**
Public Comments are above

- 3. Use portable restrooms to be supplied by soccer leagues during soccer season**
Chair Maurano mentioned alternative recommendations have to be ready by January for the portable restrooms. She would like to discuss alternatives at the October 17, 2007 Parks & Recreation Commission meeting.

- 4. Cleaning and maintenance of Burgess Pool locker rooms**
Chair Maurano mentioned she received 1 complaint regarding the maintenance of the lockers at Burgess pool. Staff will be looking into the complaint.

- 5. Update on Burgess gymnasium and sports fields by Art Morimoto and Larry Johmann**
Art Morimoto, Engineering Services Manager, mentioned proposals for the Burgess gymnasium are due on October 1, 2007 and interviews will be conducted during the second week of October. He mentioned that once a proposal has be chosen it will be going to the City Council in early November. He also mentioned he is currently working on two proposals for playing fields. One proposal includes a reconfiguration of Kelly Park.

The Commission requested a map with all of the parks for the October 17, 2007 Parks & Recreation Commission meeting.

- 6. Land donation for neighborhood parks**
Chair Maurano mentioned possible donations for pocket parks.

G. WRITTEN COMMUNICATIONS:

None

H. PUBLIC COMMENT #2:

Dogma – mentioned it is possible for DOGMA and the softball field users to co-exist and for both user groups to use Nealon Park.

- I. ADJOURNMENT:** The meeting was adjourned at 8:30 p.m.