



## PARKS AND RECREATION COMMISSION AGENDA

### Regular Meeting

July 16, 2008

6:00 p.m.

Burgess Recreation Center  
700 Alma Street

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### **6:00 p.m. REGULAR MEETING**

**ROLL CALL** – (Chair) Naclerio, (Vice Chair) Kirkpatrick, Blythe, Breisch, Maurano, Tooley and Watkins

#### **A. PRESENTATIONS AND PROCLAMATIONS**

#### **B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS**

##### **SUB COMMITTEE REPORTS**

1. Sports Fields – Andrew Kirkpatrick

#### **C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)**

Under "Public Comment #1", the public may address the Parks & Recreation on any subject not listed on the agenda and items listed under the Consent Calendar. Each speaker may address the Parks & Recreation once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live, e.g., Menlo Park, Woodside, San Mateo County. The City cannot act on non-agenda items and, therefore, the Commission cannot respond to non-agendized issues brought up under Public Comment other than to provide general information.

#### **D. CONSENT CALENDAR**

1. Approval of the Minutes dated June 18, 2008

#### **E. PUBLIC HEARING**

#### **F. REGULAR BUSINESS**

1. Update on the Burgess Gymnasium Project – Larry Johmann
2. Consideration of Conceptual Plan Alternatives for Improvements to Burgess Park – Larry Johmann
3. Update on the Menlo Park Municipal Water District Supplemental Emergency Water Supply Project – Ruben Nino
4. Update on Renaming of Bayfront Park to Bedwell Bayfront Park – Barbara Santos George

#### **G. WRITTEN COMMUNICATION**

#### **H. PUBLIC COMMENT #2**

Under "Public Comment #2", the public if unable to address the Commission on non-agenda items during Public Comment #1 (limited to 30 minutes) or with respect to a Closed Session, may do so at this time. Each person is limited to three minutes. Please clearly state your name and address or jurisdiction in which you live, e.g. Menlo Park, Woodside, and San Mateo County.

## **J. ADJOURNMENT**

## **ATTACHMENTS**

- A.** Consideration of Burgess Park Field Improvements ([Staff Report 20080716rev](#))
- B.** Update on the Menlo Park Municipal Water District Supplemental Emergency Water Supply Project ([PRC 071608 8-01](#))



# PUBLIC WORKS DEPARTMENT

Parks and Recreation Commission Meeting Date: July 16, 2008

Agenda Item F2

**REGULAR BUSINESS:** Consideration of Conceptual Plan Alternatives for Improvements to Burgess Park, Recommendation to the City Council that a Preferred Conceptual Plan Alternative be Approved as a Future Capital Improvement Project, and Recommendation to the City Council that the Scope of the Citywide Sports Field Study be Limited to Study Only Flood County Park Until Such Time that Proposed Improvements to Burgess and Kelly Parks are Available for Use and Sports Field Users Identify Any Additional Needs.

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## RECOMMENDATION

Staff recommends that the Commission:

- 1) consider conceptual plan alternatives for improvements to Burgess Park,
- 2) recommend to the City Council that a preferred conceptual plan alternative be approved as a future capital improvement project, and
- 3) recommend to the City Council that the scope of Citywide Sports Field Study be limited to study only Flood County Park until such time that proposed improvements to Burgess and Kelly Parks are available for use and sports field users identify any additional needs.

## BACKGROUND

In January 2007, the City Council established a goal of increasing the availability of City sports fields. In-line with this goal, Council approved the "Playing Fields Study" as part of the FY 2007-08 project priority process. The study's objective is to determine opportunities for increasing the availability of playing fields at Burgess Park and Kelly Park, particularly through possible field reconfiguration, the use of artificial turf, and/or new field lights.

Staff worked with the Commission's Fields Subcommittee and Callander Associates to determine improvement needs and to develop a conceptual plan with options for improvements to Burgess Park. Staff met with a representative of the Alpine/West Menlo Little League to ensure the acceptability of proposed field changes.

## ANALYSIS

The conceptual plan alternatives are shown on Attachment A. All of the alternatives replace most of the baseball field's dirt infield with turf. Only the area along and outside of the first and third base running lines will remain dirt. This substantially increases the existing turf area. The expanded turf area will permit the layout of a full-sized adult soccer field, a football field, and a lacrosse field in addition to the existing baseball field. It will also allow for the side-by-side placement of two U-12 (80yds x 50yds) soccer fields. Creating these new field possibilities is in-line with Council and Commission goals.

Alternative 1 proposes that the existing baseball infield mix be replaced by natural turf to match the existing natural turf used on the rest of the multi-use field. This alternative is estimated to cost \$211,000. A significant portion of the cost is associated with modifying the infield's underlying base to match the sophisticated drainage base of the rest of the multi-use field.

Alternative 2 also proposes that the existing baseball infield mix be replaced by natural turf to match the existing natural turf used on the rest of the multi-use field. It also includes the addition of field lights around the multi-use field as well as the little league field. This alternative is estimated to cost \$671,000, 3-times more than Alternative 1.

Alternative 3 proposes that the existing natural turf of the multi-use field and the existing infield mix of the baseball field be replaced with artificial turf and that field lights be added around the multi-use field and the little league field. This alternative is estimated to cost \$2,675,000, 4 times more than Alternative 2 and almost 13-times more than Alternative 1.

### Public Outreach

An invitation to attend the Commission meeting or to comment directly to City staff regarding the conceptual plan alternatives was mailed to all properties between Middlefield Road, Alma Street, Ravenswood Avenue and San Francisquito Creek. The conceptual plan and cost estimates are posted on the City's website and can be viewed at:

[www.menlopark.org/PlayingFields](http://www.menlopark.org/PlayingFields).

Consideration of improvements to Kelly Park has proceeded separately. At its regular meeting last month the Commission approved a conceptual plan for recommendation to the City Council as a preferred alternative for future improvements at Kelly Park.

Should the Commission now act to recommend a conceptual plan for Burgess Park to the Council, the Playing Fields Study will essentially be complete. In this event staff recommends that the scope of the separate project Citywide Playing Fields Study be limited to study only Flood County Park until such time that proposed improvements to Burgess and Kelly Parks are available for use and sports field users identify any

additional needs. The approved scope of the Citywide Playing Fields Study includes the study of five sites throughout the city for possible playing field improvements.



Lawrence M. Johmann  
Senior Civil Engineer



Lisa A. Ekers  
Engineering Services Manager

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**ATTACHMENTS: A. Conceptual Plan**

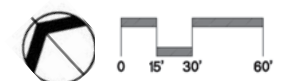




## Renovation Alternatives

- ① **Natural Turf Option**
  - Replace infield mix with natural turf
- ② **Natural Turf with Lights Option**
  - Replace infield mix with natural turf
  - Add lights at multi-use field and Little League Field
- ③ **Synthetic Turf with Lights Option**
  - Replace natural turf at multi-use field with synthetic turf
  - Add lights at multi-use field and Little League Field

## Concept Plan



## Burgess Park Study

City of Menlo Park

July 10, 2008



## **PUBLIC WORKS DEPARTMENT**

**Parks and Recreation Commission Meeting Date: July 16, 2008**

**Staff Report #:8-01**

**Agenda Item #:F3**

**INFORMATION ITEM:      Update on the Menlo Park Municipal Water District  
Supplemental Emergency Water Supply Project**

On December 13, 2005, the City Council approved Seminary Oaks Park as the preferred site for further study of a new water storage reservoir, and directed staff to proceed with the site analysis, preliminary design, public outreach and exploring the use of groundwater for both emergency and irrigation uses. Other sites that had been considered included Willow Oaks Park, Burgess Park, Hamilton Park, Flood Park, the Veterans Administration Hospital site and St. Patrick's Seminary (private property). Seminary Oaks Park had been identified as the preferred site as it is centrally located within the Menlo Park Municipal Water District's eastern service area, and due to the absence of limiting factors such as high ground water and conflicts with existing facilities, and the availability of a deep aquifer as a supplemental water source at the site.

In October 2006 the City Council approved an agreement with IEC (Infrastructure Engineering Corporation) to evaluate the Seminary site. IEC worked to complete the site analysis prior to conducting public outreach in order to provide accurate information on feasibility, impacts and design options. The first outreach meeting with the community surrounding Seminary Oaks Park was held on May 28, 2008.

Approximately 1,300 households and the Community Services Department were notified of the meeting. Approximately 35 residents from the area immediately adjacent to Seminary Oaks Park attended. Several residents indicated their concerns about disruption to the park during construction, impacts to property values, loss of mature trees in the park, and a desire for more information about the project and the criteria used in selecting Seminary Oaks Park as the preferred site. Staff noted their concerns, and indicated that this was the first of numerous opportunities for public input and that, prior to proceeding with design at the Seminary Oaks Park site, additional direction would be sought from the City Council.

Staff has instructed IEC to not proceed with any further work specific to the Seminary Site and to work only on those items relevant to the water system at large.

Staff is proposing to evaluate additional options to provide emergency water supply, and developed the following list of alternatives to the current scope of the project for further consideration:

### Alternatives

1. Smaller reservoir and well at Seminary Oaks Park site (reduce overall impact by lowering top of reservoir 4-5 feet)
2. Reservoir at Seminary Oaks Park site with wells at other locations (to be determined)
3. Reservoir at different site (Burgess Park, Willow Oaks Park, etc.) with wells at other locations, including Seminary Oaks Park
4. No reservoir, use groundwater wells only with 1-2 treatment facilities
5. No project

Staff is in the process of developing a revised task order for the consultant to analyze these alternatives. This information is tentatively scheduled to be presented to the Council for consideration on August 26, 2008.

The Department of Public Works has developed a website that includes conceptual drawings, previous staff reports and reports prepared by engineering consultants. The website is located at [www.menlopark.org/departments/pwk/cip/reservoir](http://www.menlopark.org/departments/pwk/cip/reservoir).

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Lisa A. Ekers  
Engineering Services Manager

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