



PARKS AND RECREATION COMMISSION

MINUTES

Regular Meeting

December 17, 2008

6:00 p.m.

Onetta Harris Community Center

100 Terminal Avenue

Menlo Park

Call to order 6:21

ROLL CALL

PRESENT: Commissioners Breisch, Maurano, Tooley and Watkins.

OTHERS PRESENT: Community Services Director, Barbara Santos George and Secretary, Linda Munguia

A. PRESENTATIONS AND PROCLAMATIONS

None

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS

SUB COMMITTEE REPORTS

1. Project Priorities Meeting – Kristi Breisch

Commissioner Breisch mentioned the purpose of the meetings are to open up lines of communication between the Commission, Council and Staff. The Commission will be discussing their project priorities in January. Commissioner Breisch gave the Commission a copy of the Bi-Annual Updated Schedule for Priorities Projects List.

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

None

D. CONSENT CALENDAR

1. Approval of the Minutes dated November 19, 2008

Motion Commissioner Breisch to approve the Minutes dated November 19, 2008; seconded by Commissioner Tooley and unanimously carried.

E. PUBLIC HEARING

None.

F. REGULAR BUSINESS

1. Review of Onetta Harris Community Center Summer 2008 Programs-Bridget Matheson

Bridget Matheson, Program Coordinator, gave the Commission a review of the programs held at the Onetta Harris Community Center (OHCC) during 2008. The new programs offered at OHCC are Camp OHCC, EPATT, Mouse Squad, ESL, and Family Movie Night. She also mentioned the attendance is very high for all of these programs.

2. Update Lyle and Willow Park Restrooms Community Meeting – Barbara George

Barbara George, Director of Community Services, mentioned a community meeting has been scheduled for Wednesday, January 14, 2009 at 7:00 p.m. at Burgess Community Center. The purpose of the meeting is for the community to give their input regarding the restrooms at Lyle and Willow Park.

3. Buy-A-Brick – Barbara George

Barbara George, Director of Community Services, mentioned she will be going next week with staff from Public Works to purchase the bricks. A layout has been designed, a Staff Report will be sent to City Council for update and installation.

4. Commission Retreat February 7, 2009 – Barbara George

Barbara George reminded the Commission of the retreat scheduled for February 7, 2009.

5. Field Study presented to City Council January 2009– Barbara George

Barbara George, Community Services Director, mentioned the Field Study will be going to Council on Tuesday, January 27, 2009.

6. Junior Commissioner for Park and Recreation Commission – Barbara George

Barbara George, Community Services Director, encouraged the Commission to research other Commissions that have Junior Commissioners on how they were picked and what responsibilities they have. Commissioners Maurano and Tooley volunteered to do the research. Once the Commission has reviewed the research, there will then be a proposal to the rest of the Commission, discussion and a vote will occur. If the Commission does approve the concept of a Youth Commissioner, a staff report with recommendation will be presented to the City Council for their decision.

G. WRITTEN COMMUNICATION

None

H. PUBLIC COMMENT #2

None

Before adjournment Commissioner Breisch wanted to applaud Barbara George, Community Services Director, on what she has done with the Community Services Department. She mentioned the Community Services Department is a strong team with excellent programs.

J. ADJOURNMENT at 7:25 pm