



PARKS AND RECREATION COMMISSION

MINUTES

Regular Meeting

January 21, 2009

6:00 p.m.

Burgess Recreation Center

700 Alma Street

Menlo Park

Call to order 6:00 p.m.

ROLL CALL

PRESENT: Chair Naclerio arrived at 6:18, Vice Chair Kirkpatrick, Commissioners Blythe, Breisch, Maurano, Tooley and Watkins arrived by 6:10.

OTHERS PRESENT: Community Services Director, Barbara Santos George and Secretary, Linda Munguia

A. PRESENTATIONS AND PROCLAMATIONS

None

B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS SUB COMMITTEE REPORTS

None

C. PUBLIC COMMENT #1 (*Limited to 30 minutes*)

None

D. CONSENT CALENDAR

1. *Approval of the Minutes dated December 17, 2008*

Motion Commissioner Tooley to approve the Minutes dated December 17, 2008; seconded by Commissioner Breisch and unanimously carried.

E. PUBLIC HEARING

None.

F. REGULAR BUSINESS

1. *Overview of Community Engagement – Cherise Brandell, Community Engagement Manager*

Cherise Brandell, Community Engagement Manager, gave the Commission an overview of community engagement. She mentioned the stages of Public Participation Planning. Stage 1 – Decision Analysis, Stage 2 – Process Planning, Stage 3 – Implementation Planning. She also mentioned a model of the Community Engagement Overview is on the City Website.

2. *Selection of the New Chair and Vice Chair of the Commission*

Motion Chair Naclerio to nominate Vice Chair Kirkpatrick as the New Chair of the Commission. Vice Chair Kirkpatrick agreed with the nomination but asked the Commission if the meetings could be moved to 6:30 p.m. and to keep the meetings close to one hour if possible; seconded by Commissioner Watkins and unanimously carried.

Motion Commissioner Maurano to nominate Commissioner Tooley as the New Vice Chair of the Commission; seconded by Vice Chair Kirkpatrick and unanimously carried.

3. *Commission Project Priorities for FY 09/10. Discussion and Recommendation of Projects*
The Commission selected their Project Priorities for FY 09/10.

Motion Vice Chair Kirkpatrick to make Burgess Gym, Kelly Park, and restrooms and Willow Park and Lyle Park the Commissions FY 09/10 Project Priorities; seconded by Commissioner Blythe and unanimously carried.

Motion Vice Chair Kirkpatrick to continue making athletic facilities an important priority of the Commission with the help of community involvement; seconded by Commissioner Blythe and unanimously carried.

4. *Selection of Parks and Recreation Commission Representative to the El Camino Real/Downtown Specific Plan Oversight and Outreach Committee and Appointment of Subcommittee for the Overall Specific Plan Process – Barbara George*

The Commission selected a Representative for the El Camino Real/Downtown Specific Plan Oversight and Outreach Committee.

Motion Chair Naclerio to select Commissioner Breisch as the Commission Representative to the El Camino Real/Downtown Specific Plan Oversight and Outreach Committee; seconded by Commissioner Maurano and unanimously carried.

5. *Update Commission Retreat February 7, 2009 – Barbara George*

Barbara George, Community Services Director, mentioned the retreat will be held in the Fireside Room at Burgess Recreation Center. She also mentioned Margaret Roberts, City Clerk, would be giving the Commission an updated handbook and give a review of the Brown Act. The Commission will also be discussing their project priorities for FY 09/10 and their goals for 2009.

6. *Junior Commissioner for Park and Recreation Commission – Barbara George*

Barbara George, Community Services Director, encouraged the Commission to research other Commissions that have Junior Commissioners on how they were picked and what responsibilities they have. Commissioners Maurano, Tooley and Breish volunteered to be on the Sub-Committee. They will give the Commission an update of their research at the March 18, 2009 Parks & Recreation Commission Meeting.

G. WRITTEN COMMUNICATION

None

H. PUBLIC COMMENT #2

None

J. ADJOURNMENT at 7:40 pm