



# PARKS AND RECREATION COMMISSION MINUTES

**Regular Meeting**  
November 18, 2009  
6:30 p.m. Commission Meeting  
Burgess Recreation Center  
700 Alma Street

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The meeting was called to order at 6:35 p.m.

## **ROLL CALL**

**Present:** (Chair) A. Kirkpatrick (arrived at 6:44), (Vice Chair) J. Tooley, K. Blythe, K. Breisch, J. Cebrian, P. Maurano and N. Naclerio

**Other Present:** Katrina Whiteaker – Interim Program Manager  
Nancy Nuckolls – Interim Program Manager

## **A. PRESENTATIONS AND PROCLAMATIONS**

None

## **B. COMMISSION VACANCIES, APPOINTMENTS AND REPORTS** **SUB COMMITTEE REPORTS**

### **1. Burgess Gymnasium**

Nick Naclerio reported that the second joint meeting with the Library was held to discuss Gym-Library parking issues. He reported that the concerns raised in the first meeting were addressed. They discussed plans to mitigate construction by reconfiguring a current parking lot before taking slots away, keeping the Library informed, and finding alternate parking before removal of current slots. The project will break ground next month and completed within the year. The Library construction will start in January 2010. The contractor will need a location for two containers and a van to store items during the construction. The transportation manager is working with staff to find a location outside the parking lot area. Final draft should be available by the December meeting.

### **2. El Camino Visioning Process**

Kristi Breisch reported that they have started the EIR process and the City Council is scheduled to hear concerns at the December 15<sup>th</sup> meeting.

## **C. PUBLIC COMMENT #1 None**

## **D. CONSENT CALENDAR**

### **1. Approval of the minutes dated [October 21, 2009](#).**

**Motion (J. Tooley/P.Maurano) to approve the Minutes of October 21, 2009.**

**Motion carried unanimously.**

## **E. PUBLIC HEARING None**

## **F. REGULAR BUSINESS**

### **1. Burgess Patio Redesign**

Nathan Scribner and Matheu Ocamou presented the Patio Redesign. The construction of a new gymnasium will result in the need to improve runoff in the area as required in the environmental impact report. Although there are different methods to accomplish this it was determined that redesigning the patio and removing the cement and replacing the areas with pavers and stone accents to create an impervious surface would be the most economical. The cost of the project is estimated at \$200,000. The project redesign process included input from Community Services staff since the enhancement of features in the long term have the potential of increasing revenue through rental fees. The redesign includes replacing the current stage, a water feature, replacement of the perimeter fencing and improved energy efficient lighting. The goal is to finish the gym and patio at the same time.

## **2. Kelly Park Field Update**

Nathan Scribner and Matheu Oscamou gave the updates on the Kelly Park Field. Staff is continuing to work with PG & E to relocate the guy wires currently located on the Kelly Park field. It has not been determined whether or not there is an easement. If there is an easement the cost will be the responsibility of the City, if not, it will be PG & E's. During the design process the consultant decreased the size of the field due to the guy wires by approximately 10' x 10'. The size change was noticed when the field measurements were compared with the field measurements that had been presented and approved by Council. The commission reviewed the plans and noted that a full size field can vary in size and that the field in the plan may work for U-19 fields. The Commission expressed interest in finding out the field dimensions for the Mayfield fields in Palo Alto. They also expressed concern in the reduction of track lanes from 4 to 3. It was noted that the plans include handicap accessible restrooms, to the track and the viewing area. The sub committee will get together again when new information is available. It is estimated that the bid will go out in late February or early March.

## **3. Hillview Playing Fields and Tinker Park Update**

Ruben Nino, Assistant Director Public Works gave the update on the Hillview Playing Fields and Tinker Park. The City Manager and Director of Public Works met with the School District and the latest proposal includes \$500,000 towards a synthetic turf field and to rebuild Tinker Park. The project does not include rebuilding the tennis courts. The project timeline will probably occur at the same time as Kelly field and will impact current users. Oak Knoll school however is combining two small areas for one larger field area. The plans should be available in the next couple of weeks.

## **4. Planning for Upcoming Baby Boom**

Katrina Whiteaker presented information regarding the 2007 Baby Boom and Recreation and Social Trends (see handout). Information presented was obtained from monthly trend topics on the California Parks and Recreation Society website. In 2007 we had the largest baby boom since 1957. The handout was an overview that included planning for the future, team sport trends, women trends, family oriented activities trends, economic trends, other sports trends, space and facility trends, pet trends, social trends and strategies for the future. Disc sports (Golf Frisbee) was mentioned as a program that is low in cost and can be in areas not used by other sports. Indoor soccer was also mentioned as an option when the fields are down. The commission expressed interest in continuing the discussion of these areas, looking at different ideas for future programming and space.

Commission's recommendation for items for future agendas:

- MCC update
- Baby Boom and Trends
- Menlo Park Demographics

**G. WRITTEN COMMUNICATION** None

**H. PUBLIC COMMENT #2** None

**J. ADJOURNMENT** at approximately 7:57 p.m.

## **ATTACHMENTS**

[Planning for the Next Baby Boom](#)