



**PARKS AND RECREATION COMMISSION
MINUTES**

**Wednesday, July 21, 2010 at 6:30 p.m.
700 Alma Street, Menlo Park, CA 94025
Burgess Recreation Center**

CALL TO ORDER at 6:32pm

ROLL CALL – (Chair) J. Tooley, K. Breisch, J. Cebrian, P. Maurano

ABSENT – K. Blythe, N. Naclerio, A. Kirkpatrick

Others Present – Cherise Brandell, Community Services Director
Matt Ocamou, Senior Civil Engineer

A. PUBLIC COMMENT #1

There were no public comments.

B. CONSENT CALENDAR

1. Approval of the Minutes dated [June 16, 2010](#)

**Motion/Second (K. Breisch / J. Cebrian) to approve the Minutes of June 16, 2010.
Motion voted and passed 5:0.**

C. REGULAR BUSINESS

1. Update on new Gymnastics Center - Matt Ocamou

Matt Ocamou presented a copy of the Floor Plan for the new gymnastics center. Matt explained that removal and replacement of the existing building is the most realistic option. The staff is working with Stanford Gymnastics Program Staff and architects on the layout. Their main focus is on the area for preschool age exercises and outside that would be the floor exercise area with a foam pit. The facility will offer an opportunity for the athletes to progress through levels. The new gymnastics center will have the training level equipment and is not intended for spectators. Besides the exercise floor area, there will be one office and a staff room. The size is roughly the same as the Burgess Sports Center and the height is close to the one of the current gym. The building would have no interface with the Burgess Pool. The meeting/multipurpose room will be an addition to the Community Services programs. Next step is presenting the project to the Planning Commission and City Council. The Gymnastics program will move temporarily to a tent at Burgess Park. Matt explained that the Arrillaga Gym won't be used for the gymnastics because of the equipment that would need to be anchored to the floor and placing the mats on the new maple floor would damage it. The tent is the best option because it is within the budget and there are no special approvals needed for its setup. Matt explained that all of the planning had included the "green improvements" and will make a list of what will be implemented. Matt mentioned that installing energy efficient lighting and heating systems in the Arrillaga Family Gym and new gymnastics center are within the budget.

2. Update from Friends of Bedwell Bayfront Park regarding their activities – Chris MacIntosh

Chris MacIntosh with the Friends of Bedwell Bayfront Park spoke about the current activities that are taking place in the park. Chris explained that this is a seasonal park for the birds - at the pacific flyway, therefore there have organized birding mornings once a month from October through May. The event is open and the information is available at the sign boards in the park. The information kiosk, display boards and bathrooms are located in the front area, close to the entrance. The volunteers are present on regular basis. One of the members masterminded the coastal cleanup after the tide moves.

Allen Bedwell with the Friends of Bedwell Bayfront Park explained that there are numerous on the weekends because of the park's almost flat layout. It is ideal for walking. The members are working on a community outreach to involve more people in birding and other activities. There is a spirit rock path done by a local artist and installing the orienteering makers is still being discussed.

James Cebrian mentioned that there is no pathway that would lead from Chilco Avenue to the park's entrance. Cherise Brandell inform that the five year Capital Improvement Plan includes some friendlier improvements along Chilco Avenue.

3. Review of the Burgess Aquatic Facility Request for Proposal

Katrina Whiteaker integrated the feedback from the two subcommittees into the Request for Proposal that will be presented on August 24th at the City Council Meeting. The Council members will have the early release available two weeks before the meeting. The proposal release date is set for August 27th, conference and facility tours for September 8th and approval of the operator in November.

D. REPORTS AND ANNOUNCEMENTS

E. INFORMATION ITEMS

Kelly Park Groundbreaking – The Kelly Park project was completed within six months and the Groundbreaking Ceremony was well attended.

Field User Group Discussion – The staff is working with user groups to find solutions to address the field allocations in this fall.

F. PUBLIC COMMENT #2

G. ADJOURNMENT at 8:10pm.

Submitted by Jelena Gaines.