



**PARKS AND RECREATION COMMISSION  
MINUTES**

**Wednesday, June 26, 2013**

**6:30 p.m. – 501 Laurel Street, Menlo Park, CA 94025**

**Arrillaga Family Gymnastics Center**

**Multi-Purpose Room**

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Meeting was called to order at 6:35 p.m.

PRESENT – J. Cebrian, K. Cox, M. Palefsky, N. Zasslow

ABSENT – K. Blythe, T. Cecil, J. Tooley

Staff Present – Derek Schweigart, Assistant Director Community Services; Matthew Milde, Recreation Coordinator

**Minutes:**

**A. PUBLIC COMMENT #1:**

No public comment.

**B. CONSENT CALENDAR**

1. Approval of minutes dated May 22, 2013

**ACTION: Motion and second (Cox/Cebrian) to approve the minutes of May 22, 2013 with the following amendment: in Regular Business Item D1 the Commission asked to review the FY 14/15 Budget projection for funding the Belle Haven Child Development Center's program for possibly returning the closed classroom to full use. Motion passes unanimously with all present members in favor.**

**C. REGULAR BUSINESS**

1. Quarterly review of the Parks and Recreation Commission Annual Calendar

September and November meetings may take place in Belle Haven.

The Master Fee Schedule will be discussed in April. The commission would like to explore the topic of non-resident fees possibly at their March meeting but prior to the updating of the Master Fee Schedule.

2. Parks and Recreation Commission Quarterly Report on the status of their 2 year work plan scheduled for July 16, 2013 City Council meeting

The current work plan had expired and the commission will have the opportunity to update it at their September meeting to align with City Council goals. Commission Chair James Cebrian will appoint a member to present the 2013-15 Parks and Recreation Commission Work Plan at the City Council meeting on July 16<sup>th</sup>, 2013.

**D. REPORTS AND ANNOUNCEMENTS**

1. Review and approval of the Menlo-Atherton Performing Art Center Grant Applications

Matt Milde spoke about the history of the MA-PAC programs and introduced two of the current theater user groups, Music@Menlo and Menlowe Ballet. Edward Sweeny, Executive Director at Music@Menlo and Daphne Wong, Artistic Operations Manager, spoke about the program and partnership with the city. Lisa Shivery, Executive Director at Menlowe Ballet, spoke about the ballet program and difficulties in event scheduling. Both user group representatives asked that

event scheduling with the Menlo Park City School District be more transparent. Discussion about user group agreement can be included in the discussion of joint-use agreements on the October agenda. Matt Milde also presented the recommendations for the MA-PAC Grant for the Arts recipients.

**ACTION: Motion and Second (Cebrian/Cox) to approve Staff recommendation for 2013 Menlo Atherton Performing Art Center Grant recipients.** Motion passes unanimously with all present members in favor.

**E. INFORMATION ITEMS**

1. Annual Trends in Parks & Recreation

Derek Schweigart presented the current trends in the Parks and Recreation which were sourced from data from the California Parks & Recreation Society, local census and other resources. Commission members expressed interest in possible partnership with the Transportation Commission to recommend safe bike-to-school routes.

2. Community Services Department Director's Update

Derek Schweigart provided the department update to the commission.

Commissioner Report: Kristin Cox presented update on status of Flood Park. San Mateo County is in position to fund the improvements to the park. The Friends of Flood Park reached to the community to understand what their hope and vision for the park is. The vision was cohesive – improvement of existing features, dog park area and community engagement area.

July Commission meeting will start with a tour of Kelly Park in Belle haven followed by a visit to Bedwell-Bayfront Park.

**F. ADJOURNMENT at 8:50pm**

Minutes submitted by Jelena Gaines