



**PARKS AND RECREATION COMMISSION  
MINUTES  
Wednesday, October 23, 2013  
6:30 p.m. – 110 Terminal Ave, Menlo Park, CA 94025  
Menlo Park Senior Center**

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Meeting was called to order at 6:30 p.m.

PRESENT – K. Blythe, J. Cebrian (Chair), K. Cox, T. M. Palefsky, J. Tooley

ABSENT – T. Cecil (Vice-Chair), N. Zasslow

Staff Present – Derek Schweigart, Assistant Director Community Services; Katrina Gregory, Community Services Manager

**Minutes:**

**A. PUBLIC COMMENT #1:**

Michael Jessup, of Menlo Park, spoke about his proposal to partner with the City to create an indoor tennis facility at the Kelly Park Tennis Courts. Mr. Jessup suggested running a junior and adult tennis program year round.

The commission members agreed to set this issue for discussion at a future meeting.

**B. CONSENT CALENDAR**

1. Approval of minutes dated September 25, 2013

**ACTION: Motion and second (Cebrian/Tooley) to approve the minutes of September 25, 2013 and the July 24, 2013 minutes with the following amendment:**

- The meeting was adjourned to proceed with the visit to Kelly Park and Bedwell-Bayfront Park

**Motion passed with all present members in favor.**

The Commission Chair presented a plaque to commission member James Tooley for his service on the commission.

**C. REGULAR BUSINESS**

- C1.** Commission selection of new Chairperson and Vice-Chairperson

**ACTION: Motion and second (Cebrian/Blythe) to elect Tom Cecil to take the Chairperson position and Kristin Cox to take the Vice-Chair position.**

**Motion passed with all present members in favor.**

- C2.** Review of Project Funds – CIP, Rec-in-Lieu and Measure T

Katrina Gregory presented and slideshow with the funds' data and spoke about the status of the CIP projects. Staff is looking to work with the commission on developing a plan to engage the community in proposing projects that would be funded through the CIP, Rec-in Lieu and Measure T funds.

After the presentation, the commission members reviewed the data. They agreed that the community engagement is the first step in the process and therefore proposed inviting community members to the December and future commission meetings when the topic will be covered.

**C3. Discuss Parks and Recreation Commission Work Plan Update for 2014-16**

After the October's meeting, the subcommittee (commission members James Cebrian and Tom Cecil) met and narrowed down the Commission Work Plan items to the following:

1. Belle Haven Visioning Process – to evaluate and work to improve social services and recreational opportunities in Belle Haven
2. Increase community opportunities and interactions with art.
3. Ensure park vitality through evaluation, maintenance of structures and flora.

The commission asked the staff to provide feedback and bring this item for discussion and approval in November.

**C4. Discuss Quarterly Update to the City Council on November 19**

**The commission decided to postpone the Quarterly Update Presentation to City Council for December.**

**D. PRESENTATION**

**D1. Belle Haven Neighborhood Action Plan**

Derek Schweigart provided an update on Belle Haven Neighborhood Action Plan. The city held community workshops to receive the input from the Belle Haven community. The commission members asked to review the main questions and concerns raised by the community which are contained in the in the plan attachments and supporting documentation.

**E. INFORMATION ITEMS**

There was no discussion on this item.

**F. PUBLIC COMMENT #2**

There was no public comment.

**G. ADJOURNMENT**

The meeting was adjourned at 8:45pm

Minutes submitted by Jelena Gaines