



PARKS & RECREATION COMMISSION AGENDA

Regular Meeting
Wednesday, September 24, 2014 at 6:30 PM
Menlo Park Senior Center
110 Terminal Ave, Menlo Park, CA 94025

CALL TO ORDER

ROLL CALL – Cebrian, Cecil, Cox (Chair), Harris, Palefsky (Vice-Chair), Stanwood, Tafoya

A. PUBLIC COMMENT (Limited to 30 minutes)

Under “Public Comment,” the public may address the advisory body on any subject not listed on the agenda within the jurisdiction of the Commission. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. The public may address the Commission regarding items listed on the agenda during the consideration of each item.

B. REGULAR BUSINESS

- B1.** Approval of minutes for the July 23, 2014, meeting ([Attachment](#))
- B2.** Discuss and provide feedback on the proposed Library Landscaping Project ([Attachment](#))
- B3.** Discuss and approve Quarterly Report to City Council

C. REPORTS AND ANNOUNCEMENTS

- C1.** Present and discuss City Council feedback with regard to the Commission’s work plan goals (Palefsky)
- C2.** Bedwell-Bayfront Subcommittee will provide update on the committee’s work (Palefsky)

D. INFORMATION ITEMS

- D1.** Report on Fremont Park Pine Tree Removal and Replacement/Existing Tree Reuse Options
- D2.** Presentation of Belle Haven Neighborhood Action Plan Update
- D3.** Community Services Department Director's Update and Announcements
([Attachment](#))

E. ADJOURNMENT

This Agenda is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at <http://www.menlopark.org> and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service on the City's homepage at www.menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting Derek Schweigart, Community Services Manager, at (650) 330-2267. (Posted 9/18/14)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the Menlo Park Library, 800 Alma Street, Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at (650) 330-6620.



PARKS & RECREATION COMMISSION DRAFT MINUTES

Regular Meeting
Wednesday, July 23, 2014 at 6:30 PM
Arrillaga Family Gymnastics Center
501 Laurel Street, Menlo Park, CA 94025

The meeting was called to order by Chair K. Cox at 6:35 p.m.

ROLL CALL:

Present: Cebrian, Cox, Palefsky, Stanwood

Absent: Cecil, Harris, Tafoya

Staff: Noreen Bickel, Community Services Manager; Derek Schweigart, Community Services Manager

A. PUBLIC COMMENT

There were no public comments.

B. REGULAR BUSINESS

B1. Approval of minutes for the June 25, 2014 meeting

ACTION: Motion and second (Palefsky/Cox) to approve the minutes for the June meeting. Motion passed with all present members in favor.

Item C1 preceded item B2.

C1. Community Services Department Director's Update and Announcements

Noreen Bickel presented the department's special events and highlights from the month of June. The members asked questions to learn about the "Sky's the Limit" camp held in Onetta Harris Community Center. No further discussion was held.

B2. Meeting was adjourned at 6:45 PM to proceed with the visit to Nealon Park, Jack Lyle Park and Willow Oaks Park. No action was taken by the Commission during the tour.

Prepared by: Jelena Gaines

Minutes will be reviewed by the Commission at the meeting of Wednesday, September 24, 2014.



MEMORANDUM

TO: Parks and Recreation Commission

FROM: Ruben Nino

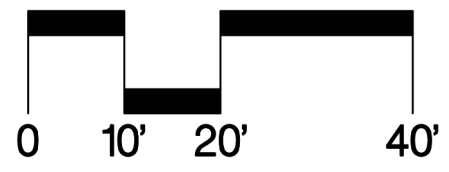
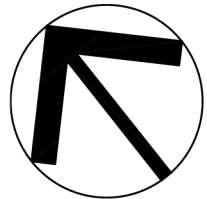
DATE: September 17, 2014

RE: Comments on the Proposed Library Landscaping

Attached is a copy of the proposed landscaping plan for the Library. Staff is requesting the Parks and Recreation Commission to provide comments on the plans. The project is in the preliminary stage, these plans will also need to be presented and reviewed by the Library Commission and the City Council.

The plans include the replacement of most of the landscaping around the Library. The existing landscaping is the original landscaping that was installed in the 1970's and was modified in the 1990's. The proposed new landscaping will be drought tolerant similar to the newly landscaped areas around the fountain. It will also be lower height landscaping with different material types and plants with color.

Attachment A: Library Landscape Concept
Attachment B: Plants and Ground



MULCH AND GROUND PLANE TREATMENT



walk on bark



desert gold pebbles



lin creek pebbles

BOULDERS AND INFORMAL SEATING



FLOWERING PLANTS



iris douglasiana



arctostaphylos spp.



ribes sanguineum



correa spp.

GRASSES



festuca occidentalis



pennisetum 'little bunny'



muhlenbergia rigens

PLANTS WITH INTERESTING LEAF TEXTURE AND COLOR



sarcocca humilis



heuchera micrantha



mahonia aquifolium



dryopteris arguta



euphorbia amygdaloides



helleborus argutifolius

TREES



jacaranda mimosifolia



arbutus unedo



Memo

To: Parks and Recreation Commission
From: Derek Schweigart, Community Services Manager
Date: September 24, 2014
Re: Director's Update and Announcements for September 2014

1. Special Events – Cinemenlo

On July 25th, the Community Services Department kicked off the free Cinemenlo Movie Series at the Arrillaga Recreation Center with a showing of Disney's Frozen. Approximately 75 people ranging from seniors to families with young children attended opening night, several with picnic dinners in tow. The Menlo Park Police Department stopped by to pass out stickers to the children, and Community Services staff handed out popcorn to the enthusiastic moviegoers who sang along to the movie's popular music. The second movie in the lineup was Rio 2, which was shown on Friday, August 29th to approximately 100 attendees. The final movie in the Cinemenlo Series that will be shown at the ARC is Monster's University on Friday, September 26th at 7:30 p.m. The monthly movie series will then continue at the Menlo-Atherton Performing Arts Center starting with Ghostbusters on October 28th.

2. Onetta Harris Community Center

The fall session of classes started in September. New this fall is a Traditional Aztec Dance class which is generating a great deal of attention and participation. This class takes place on Mondays and Wednesdays from 6:00pm to 8:00pm. In addition to this class, Onetta Harris Community Center features a variety of fitness classes, art, dance and music. In October, the Onetta Harris Community Center will play host to their annual Halloween Spooky Carnival, which will be taking place on Wednesday, October 29th from 4:00-6:00 p.m. There will be fun and exciting games to play, refreshments, face painting, Music by DJ Rudy Martinez, snacks, a costume contest, candy guess and more. The team of staff at the community center is looking forward to a busy season.

3. Gymnastics

This fall all preschool gymnastics participants will receive Menlo Park Gymnastics t-shirts (monkey shirts as the children call them). The t-shirts have been well received by the children and their parents as evidenced by the heightened enthusiasm and energy around the Gymnastics facility. The t-shirts are a great source of marketing for Menlo Gymnastics as the children love to wear their shirts proudly around town. Other highlights include our weekend

birthday parties which are booked into next year, and participation in the special needs gymnastics class continues to grow where all children can feel like any other kid. On the development side of gymnastics, the girls' competitive season starts on Sept 20th and 21st at the Flip Flop Luau meet in Oakland, CA. Coaches Savina Krakowski, Nicole Hyde, Jamie Guillena and Diana Crump will be having their teams compete on both days. This is the first year that Menlo Park Gymnastics is competing in Level 2, so for many of the girls it will be their first competitive experience. The next competition for the girls will be the Teddy Bear Classic hosted by San Mateo gymnastics on October 18th and 19th.

4. Belle Haven Child Development Center (BHCDC)

There is good news to report concerning an increase in program capacity and service level at BHCDC. On August 26, 2014, the City Council approved restoration funding from the California Department of Education to restore full-day Child Care Services in Room Four for Fiscal Year 2014-15. If grant funding of \$51,968 is received by the State, the Council approved the additional appropriation of that amount, plus \$16,402, which will be needed to support the additional 1.25 Full Time Equivalents (FTEs) needed to staff this program (total of \$68,370). As a result, there will be 8 full-day preschool spots added to the 16 part-day spots already approved and filled for the school year.

5. Menlo Park Senior Center

The Menlo Park Senior hosted their annual Mexican Independence Day events over two days on September 11-12, 2014. On the first day there were 82 Senior participants followed by a record 143 Seniors on Friday's Big Fiesta with a full mariachi band. Present at the event were two supervisors from San Mateo County who have been responsible for overseeing the Senior Center's Nutrition and Transportation programs. The Menlo Park Senior Center has positioned itself among one of the best in providing senior services on the peninsula.