



PARKS & RECREATION COMMISSION MINUTES

Regular Meeting
Wednesday, December 17, 2014 at 6:30 PM
Arrillaga Family Recreation Center
700 Alma Street, Menlo Park, CA 94025

The meeting was called to order by Chair Cox at 6:35 P.M. Chair informed the Commission that Commission Member Tom Cecil resigned.

ROLL CALL:

Present: Cox, Harris, Palefsky (Vice-Chair), Stanwood, Tafoya, Vacancy
Absent: Cebrian
Staff: Derek Schweigart, Community Services Manager

A. PUBLIC COMMENT (Limited to 30 minutes)

Noria Zasslow spoke about recreational programing for disabled adults.

Jim Lewis spoke about the Fremont Park Story Board proposal he presented at the November meeting. Mr. Lewis clarified that the project proposes two storyboards, one about Mr. Fremont and one about Camp Fremont. He stated that each board would cost around \$2000.

Commission Member Tafoya arrived at 6:45, during the second public comment.

B. REGULAR BUSINESS

B1. Approval of minutes for the November 19, 2014 meeting

ACTION: Motion/Second (Stanwood/Harris) to amend item C2 of the minutes of November 19, to read that the proposal for the storyboard would cost \$2000 for each board. Motion passed unanimously, with all present members in favor.

ACTION: Motion/Second (Stanwood/Palefsky) to amend item C3 of the minutes of November 19, to read that the Commission Members received the Director's report for future discussion. Motion passed with all present members in favor.

ACTION: Motion/Second (Cox/Harris) to approve the minutes of November 19, as amended. Motion passed with all present members in favor.

Commission Chair called items C1, C2 and C3 out of order.

C1. Presentation on Native Plant Garden installation at the Alma Street Bike Bridge Commission Members asked about plans for insect control and the garden's maintenance funding.

C2. Presentation of the Community Services Departments customer feedback survey results

There were no comments following the presentation.

C3. Presentation of the Jack Lyle Park restroom survey results as part of the community engagement process for the project

After a brief discussion, the Commission agreed to place this topic as a regular business item on future agenda to discuss positioning the project on the CIP priority list. This topic was discussed later in a meeting, during the item B2.

B2. Review and provide feedback on the Five-Year Capital Improvement Plan (CIP) for FY 2015-2020

ACTION: Motion/Second (Cox/Harris) to place the Willow Oaks Bathroom project on the priority list of the Five-Year Capital Improvement Plan for FY 2015-2020. Motion passed with all present members in favor.

ACTION: Motion/Second (Tafoya/Cox) to emphasize the BH Pool Deck Lighting Project on the priority list. Motion passed with all present members in favor.

B3. Review and discuss community funding process and allocations for FY 2014-2015

Commission members had questions about application process.

C4. Bedwell – Bayfront Sub-Committee report to Commission

The report highlighted the necessity of having personnel available to monitor the activities in the park.

D. INFORMATION ITEMS

D1. Community Services Department Director's Update and Announcements

There was no discussion on this item.

E. ADJOURNMENT – 9:20 P.M.

Prepared by: Jelena Harada