



PARKS & RECREATION COMMISSION AGENDA

Regular Meeting
Wednesday, June 24, 2015 at 6:30 PM
City Council Chambers
701 Laurel Street, Menlo Park, CA 94025
PLEASE NOTE CHANGE IN LOCATION

CALL TO ORDER

ROLL CALL – Cebrian, Cox, Harris (Vice Chair), Lane, Palefsky (Chair), Stanwood, Tafoya

A. PUBLIC COMMENT (Limited to 30 minutes)

Under “Public Comment,” the public may address the advisory body on any subject not listed on the agenda within the jurisdiction of the Commission. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. The public may address the Commission regarding items listed on the agenda during the consideration of each item.

B. REGULAR BUSINESS

- B1.** Accept Commission minutes for the meeting of May 27, 2015 ([attachment](#))
- B2.** Presentation and Recognition of the Delphix Corporation for Earth Day
- B3.** Review and provide feedback to Menlo Park Police Department on draft Homeless Outreach Proposal ([attachment](#)). Presentation by Commander Tony Dixon
- B4.** Review and provide Feedback to Environmental Programs Division on draft Integrated Pest Management System (use of pesticides in City Parks). Presentation by Sheena Ignacio

C. REPORTS AND ANNOUNCEMENTS

- C1.** Provide an update on Menlo Park Tennis Court Operation and Tennis Key CIP Project ([attachment](#))

D. INFORMATION ITEMS

- D1.** Review of Joint Use Agreements with Menlo Park School Districts ([attachment](#))

D2. Community Service Department Director's update and announcements
([attachment](#))

E. ADJOURNMENT

This Agenda is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at <http://www.menlopark.org> and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service on the City's homepage at www.menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting Derek Schweigart, Community Services Manager, at (650)330-2200. (Posted 6/18/15)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the Menlo Park Library, 800 Alma Street, Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at (650) 330-6620.



PARKS & RECREATION COMMISSION **DRAFT MINUTES**

Regular Meeting
Wednesday, May 27, 2015 at 6:30 PM
Arrillaga Family Recreation Center
700 Alma Street, Menlo Park, CA 94025

The meeting was called to order by Chair Cox at 6:31 PM

ROLL CALL

Present: Cebrian, Cox (Chair), Harris, Lane, Palefsky (Vice-Chair), Stanwood, Tafoya
Staff: Derek Schweigart, Community Services Manager

A. PUBLIC COMMENT (Limited to 30 minutes)

No Public Comment

B. REGULAR BUSINESS

B1. Accept Commission minutes for the meeting of April 22, 2015

ACTION: Motion and Second (Cebrian/Stanwood) to approve the minutes of April 22, 2015. Motion passed unanimously.

The new Commission Member, Laura Lane, introduced herself to the Commission, Staff and the public.

B2. Selection of new Commission Chairperson and Vice-Chairperson

ACTION: Motion and Second (Cox/Cebrian) to appoint Marianne Palefsky as Chair. Motion passed unanimously.

ACTION: Motion and Second (Palefsky/Cox) to appoint Christopher Harris as Vice-Chair. Motion passed unanimously.

B3. Review and Approve Staff Recommendation for Placement and Installation of Two Benches at Bedwell-Bayfront Park

Brian Henry, Public Works Superintendent, gave the Commission a presentation on the placement and installation of two benches at Bedwell-Bayfront Park.

Public Comment

Nancy Borgeson, of Menlo Park, wanted to thanks the Community Services Department for the benches. She mentioned she feels that more benches are needed at Bedwell-Bayfront Park.

After discussion, the following action was taken:

ACTION: Motion and Second (Cebrian/Cox) to approve the Staff recommendations for the placement and installation of the benches at Bedwell-Bayfront Park. Motion passed unanimously.

B4. Review and Consider Staff Recommendation to Prohibit the Usage of Drones at Bedwell-Bayfront Park

Brian Henry, Public Works Superintendent, gave the Commission a presentation on the staff recommendation to prohibit the usage of drones at Bedwell-Bayfront Park.

Public Comments

Silas Kwok (time donated from Jim Masterson & Greg Ashford), from Belmont, member of the Academy of Model Aeronautics Foundation asked the Commission to reconsider the ban of usage of model aircrafts at Bedwell-Bayfront Park.

David Urrutia, from Fremont, asked the Commission to reconsider the recommendation to prohibit the usage of drones at Bedwell-Bayfront Park.

Ed Canty, from Redwood City, brought examples of the model aircrafts he flies at Bedwell-Bayfront Park that are flown close to the ground. He asked the Commission to find a way not to ban the usage of model aircrafts.

Frank Dickinson, from Redwood City, mentioned the issue of safety can be resolved very easily by agreeing to a list of rules that are set by the Academy of Model Aeronautics Foundation, the FAA and Park Staff. He mentioned that drones and model aircraft are not the same; drones are used primarily by the military. All users of the park stop and ask him questions and enjoy watching him fly his model aircraft.

Richard Brigitt, from Redwood City, mentioned there have been no incidents and model aircrafts can be flown as per the FAA regulations at Bedwell-Bayfront Park.

Paul Nickels, from Redwood City, mentioned the Park users that fly model aircrafts are concerned for the wildlife and the safety of the other users of the park.

Mitch Brenner, from San Bruno, mentioned he has been flying model aircrafts for eight years and that other park users stop and admire and ask questions.

Anne Moser, from Menlo Park, asked the Commission to consider the ban of flying model aircraft at the park.

Nancy Borgeson, from Menlo Park, read a letter that was sent to her from a park user that feels that drones are incompatible with the use of the park.

Jeffrey Young, from San Francisco, mentioned that banning the use of flying model aircrafts is not fair to the park users that do follow the rules and that are concerned for the safety of the other park users.

William Brotherton, from San Carlos, said that if the park users that are flying model aircraft at the park are members of the Academy of Model Aeronautics Foundation this will relieve the City of any liability.

Jerome Miller, from Redwood City, mentioned he has been flying at Bedwell-Bayfront Park for two years and spoke against the ban on flying model aircraft.

Steve Boil, from Santa Clara, mentioned that the Academy of Model Aeronautics Foundation remains off the path when practicing.

Following discussion, the Commission requested information from Staff to continue the discussion of Staff's Recommendation to Prohibit the Usage of Drones at Bedwell-Bayfront Park at the June 24, 2015 Parks and Recreation Commission Meeting.

C. REPORTS AND ANNOUNCEMENTS

C1. Community Services Department Budget Overview for FY 2015-16

Derek Schweigart gave the Commission an overview of the Community Services department Budget for FY 2015-16.

Following discussion, no action was taken.

D. INFORMATION ITEMS

D1. Flood Park Background Information and Status Report

Derek Schweigart gave the Commission Background Information and a Status Report of Flood Park.

Following discussion, no action was taken.

D2. Community Service Department Director's update and announcements

Derek Schweigart gave the Commission the Director's update of the Community Services Department. Following discussion, no action was taken.

E. ADJOURNMENT at 9:05 PM

Prepared by Linda Munguia, Secretary.



Community Services Department **MEMORANDUM**

Date: June 24, 2015

To: Parks and Recreation Commission

From: Derek Schweigart, Community Services Manager

Re: Director's Update and Announcements for June 2015

1. Menlo Park Senior Center

Menlo Park Senior Center held its annual Health Screening on Monday, June 5th in collaboration with Mills Peninsula Senior Focus. The successful event drew in over 50 seniors for the screening, most of whom this is their only health screening of the year. The annual Juneteenth celebration will be held on June 19th at the Senior Center, with performance by local musician, Felton Bookter. The 5th Annual Walkathon was held on July 17th. This event was planned not only to promote health and wellness but to also bring attention to the Senior Programs. This event was well received with nearly 60 senior participants.

2. Artwork by Way of a Redwood Stump Carving at Civic Center

A large coast redwood (*Sequoia sempervirens*) tree in front of the Civic Center on Laurel Street was recently removed. The tree had a common disorder known as redwood canker, caused by the *Botryosphaeria* pathogen. The severity of the drought and growing outside the fog belt can lead to a higher occurrence of redwood canker in the city's canopy. The tree at the Civic Center was replaced by three drought tolerant specimens. Instead of removing the stump, it was transformed into a piece of artwork by chain saw artist John Mahoney, who carved the city logo into it. Mr. Mahoney's work can also be seen in a popular carving created last fall in Fremont Park.

3. Youth Sport Summer Camps Return June 15th

The City is offering nearly 20 different youth sports summer camps this year. Basketball, baseball, volleyball, football are just a few of the staple sports you can expect in addition to golf, skateboarding, field hockey and lacrosse. All sports are for both boys and girls and age ranges from 3-15. Camps will be held throughout the summer at the Burgess and Hillview fields, beginning June 15 and ending during mid-August when children head back to school. Enjoy the summer!

4. Belle Haven Community Resource Fair

On June 6, 2015, the Community Services Department hosted the Belle Haven Community Resource Fair at the Belle Haven Plaza located on Hamilton Ave. and Willow Rd. There were 140 residents who participated in the fair which took place between the hours of 10:00am to 1:00pm. Over 20 local agencies and business owners that serve the Belle Haven neighborhood provided information and other resources to those that attended the event. Food samples were given from Togo's, Five Star Pizza, Starbucks and Mi Taqueria. The event was a good collaboration between the City, local merchants, various non-profits and other resource providers. The last time a similar event was held was two years ago during the early stages of the Visioning Process. The event was well received with positive reviews from members of the public.

5. Special Events

Summer Block Party

On Wednesday, June 17th, the annual Summer Block Party returned once again to kick off the summer! The event is sponsored and organized by the Menlo Park Chamber of Commerce in cooperation with the City of Menlo Park. This year's theme was "Cars are the Stars." Participants had the opportunity to enjoy classic cars, outdoor dining, many diverse and exciting business booths, as well as live local entertainment. This year's block party featured a children's area with a giant inflatable slide, face painting, a chalkboard car for kid decorating, a mural for painting and much more.

Summer Concert Series

The Summer Concert Series in Fremont Park kicked off this summer as well featuring one of the premier Beatles Tribute acts in the country, The Sun Kings. Concerts in the park will be held on Wednesdays, June 17th to August 12th at 6:30 p.m. Two other concerts will be held at Kelly Park this summer as well on Thursday, August 6th and on Tuesday, August 11th from 6:00-8:00 p.m. and will feature the bands Louie Romero Y Su Grupo Mazacote and a Touch of Class.

4th of July Parade and Celebration

The Annual 4th of July Parade and Celebration is the largest special event of the year! It's a great way to celebrate the red, white, and blue for this patriotic afternoon that will include entertainment, live music, food, and games! The parade starts at 11:45am on Santa Cruz & Chestnut. The celebration is at Burgess Park starting directly after the parade from 12:00pm to 2:30pm. Activities will include inflatable jump houses, giant slides, games, crafts, face painting, rock walls, and laser tag! Food and drink can be purchased from one of our many community vendors and food trucks. Enjoy live music performed by the Mustache Harbor, a group of dedicated and talented musicians brought together by their astrological

signs and a love for vintage soft rock and sweet stashes. This event is free to the public, but a \$7.00 wristband is required for some activities and can be purchased at the parade or the event.

6. Solar Projects at City Facilities have Started

The time has finally come! The City has begun installation of solar photovoltaic systems on the Arrillaga Gymnasium, Arrillaga Gymnastics Center, City Hall South Parking Lot (solar carport), Corporation Yard and Onetta Harris Community Center. This project is one of many climate fighting strategies in the City's Climate Action Plan and is estimated to reduce municipal GHG emissions by 419 metric tons annually, which is equivalent to removing eighty-eight passenger cars from the road every year.

Announcements

The County Commissioners Workshop will be held on Saturday, June 27, 2015 at the Twin Pines Senior and Community Center, 20 Twin Pines Lane in Belmont.

The joint meeting between the City Council and Parks and Recreation Commission is scheduled for Tuesday, July 21, 2015 at 6:00 p.m. The meeting will be held at the Arrillaga Gymnastics Center Conference Room.

July is Parks and Recreation Month. A City Council proclamation and a staff presentation will be conducted at the July 21st City Council meeting at 7:00 p.m. Staff is requesting that one or more Parks and Recreation Commissioners be present to accept the proclamation.

The Community Services Department staff is tentatively planning a Parks and Recreation Commission Retreat and Work Planning Session for August 2015 with a date and time to be determined.