

Parks & Recreation Commission



REGULAR MEETING AGENDA

Date: 10/28/2015
Time: 6:30 p.m.
Arrillaga Family Recreation Center
700 Alma St., Menlo Park, CA 94025

Call To Order

Roll Call – Cebrian, Cox, Harris (Vice Chair), Lane, Palefsky (Chair), Stanwood, Tafoya

A. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

B. Presentations and Proclamations

- B1. Presentation on Anti-Bullying Month and Unity Day ([attachment](#))

C. Regular Business

- C1. Accept Commission minutes for the meetings of September 12 and 23, 2015 ([attachment](#)) ([attachment](#))
- C2. Approve a plan and dates for community engagement supporting 2015-16 Capital Improvement Projects for parks ([attachment](#))

D. Reports and Announcements

- D1. Parks and Recreation Commissioner report (Laura Lane)
- D2. Community Services Director's update and announcements ([attachment](#))

E. Adjournment

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At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

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Proclamation

Bullying Prevention Month and National Unity Day

WHEREAS, bullying or peer abuse is physical, verbal, sexual, or emotional harm or intimidation intentionally directed at a person or group of people; and

WHEREAS, bullying is also shunning, alienation and social exclusion or the act of rejecting someone from sports or interpersonal interactions; and

WHEREAS, bullying occurs in neighborhoods, playgrounds, schools, places of business, and through technology, such as the Internet and cell phones; and

WHEREAS, various researchers have concluded that bullying is the most common form of violence, affecting millions of Americans annually; and

WHEREAS, hundreds of Menlo Park children, adolescents and adults are affected by bullying annually; and


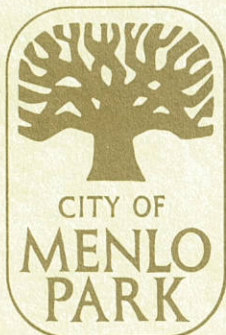
WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems and people who are repeatedly bullied often fear such activities as riding the bus, going to school or work, and attending community activities; and

WHEREAS, people who bully are at greater risk of engaging in more serious violent behaviors; and

WHEREAS, people who witness bullying often feel less secure, more fearful, and intimidated.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Catherine Carlton, Mayor of the City of Menlo Park, proclaim October as Menlo Park National Bullying Prevention Month; and Wednesday, October 21 National Unity Day when we urge all residents and City staff to wear orange to call attention to the impacts of bullying in our community and show our intention to eliminate bullying in all its forms in our community; and

BE IT FURTHER PROCLAIMED, that Menlo Park schools, students, parents, recreation programs, religious institutions, and community organizations are encouraged to engage in a variety of awareness and prevention activities designed to make our communities safer for all of its people.



Catherine Carlton, Mayor
October, 2015

Parks & Recreation Commission



REGULAR MEETING MINUTES **DRAFT**

Date: 9/12/2015
Time: 8:30 a.m.
City Council Chambers
555 Ravenswood Ave., Menlo Park, CA 94025

Roll Call

Present: James Cebrian, Marianne Palefsky, Tucker Stanwood, Christopher Harris, Kristen Cox, Elidia Tafoya, Laura Lane

Absent:

Staff: Cherise Brandell, Community Services Director, Derek Schweigart, Community Services Manager

A. Public Comment

None

B. Introductory Activity

Commission member introduction

C. Commission reviewed their work plan – goals, achievements and next steps (ranked order)

C1. Belle Haven Action Plan Work Plan Goal #1

i. Potential of adding a dog park

1. Location
2. Equity

- ii. Chilco – outreach needed from Recology for bulk item pickup
- iii. Expand pool hours
- iv. Senior Center
- v. Belle Haven School Field (under-programmed)
- vi. BH Library – issues about hours and accessibility
- vii. Community space at substation – more people should know about this
- viii. Music in Kelly Park – joint marketing needed
- ix. Shuttle service information needs to be more available in Belle Haven

C2. Arts (Work Plan Goal #2)

- i. First must determine if arts is a core function of what we.

1. Budget?
 - a. 1% for public art?
2. Staff time?
- ii. Public Art displays (2/2)
 1. Concerts, music in the park,
 2. When streets are blocked, stores can display
 3. Theme of the month
- iii. Painting – utility boxes, hydrants, landscape features
- iv. Piano event

C3. Parks Goal (Work Plan Goal #3)

- i. Play structures
 1. Upkeep of existing
 2. New experiences i.e. sand play or pebbles (i.e. Washington State)
 3. Urgency to safety issues
- ii. Drones / RC aircraft
- iii. Dog park locations
- iv. Water usage
- v. Pool Locker rooms at Burgess
- vi. Healthy lifestyles and general fitness related enhancements including
 1. “mindfulness” opportunities (spirit past, fountain, tai chi)
 2. Fitness walks and courses
- vii. Energy efficiency – lights, signage visibility, solar
- viii. Alternate source of funding (sponsorships, donations, foundations)
- ix. Commission felt their work on this goal was passive – Further discussion needed on potential room for a more active role here

C4. Other Suggestions

- i. Audit of gymnastics classes to see if there is something better
- ii. Overview look at what’s missing in terms of classes – also what’s redundant and compare to offerings in other cities
- iii. Go to local foundations and corporations and sources of funding
- iv. Art in the parks
- v. Playgrounds – we need to move faster
- vi. Youth and family services need to be improved. Want to learn more about the needs and our response to make them world class experiences
- vii. How can we promote public forums for input
- viii. Community garden on the west side
- ix. Partner with the library to sponsor mini lending library in the park.

D. Feedback on Draft Strategic Plans

- D1. Commissioners hear a presentation on the draft program level strategic plans and made the following suggestions related to feedback from stakeholders:

- On line vehicle where can people can log on and make comments via survey monkey or similar, etc. (incentives?)

- One or two community meetings, open houses or workshops. Provide child care.
- Paper survey at the last class or after downtown movie night
 - Use an iPad or other instant forum.
- NextDoor – use this to let people know it's the time for input.
- Partnership with the Chamber and business members could reach out to employees. In order to reach those who work here

E. Commission Role Discussion

E1.

- Secret customer experience helped Marianne feel more involved and see facilities being used.
- Staff could present a calendar of events Commissioners could attend
- Site visits to programs – Let Commissioners know when to visit
- Attend other parks and rec commission meetings to see how neighboring cities do it
- Attend classes or events in other cities
- Volunteer at events
- Scope of work is different in each
- Make report out of visits and involvement a standing item at monthly meetings

F. Adjournment

Parks & Recreation Commission



REGULAR MEETING MINUTES **DRAFT**

Date: 9/23/2015
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

Vice Chair Harris called the meeting to order at 6:37 p.m.

Roll Call

Present: Commissioner Cebrian, Commissioner Cox, Vice Chair Harris, Commissioner Lane, Commissioner Stanwood, and Commissioner Tafoya arrived at 6:39 p.m.

Absent: Chair Palefsky

Staff: Derek Schweigart, Community Services Manager

A. Public Comment

None

B. Regular Business

- B1. Accept Commission minutes for the meeting of July 22, 2015 ([attachment](#))

ACTION: Motion and second (Stanwood/Cebrian) to Accept Commission minutes for the meeting of July 22, 2015, passes 6-0-1 (Chair Palefsky Absent).

- B2. Study session on Drone and RC aircraft at Bedwell-Bayfront Park ([attachment](#))

Derek Schweigart gave the Commission a presentation on the study session on Drone and RC aircraft at Bedwell-Bayfront Park.

Public Comment was taken at this point.

Mitch Brenner asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Ansis Upatnieus asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Jeff Young (time donated by Randy Sowder) asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Silas Kwok (time donated by Jim Masterson and John Kiefer) asked the Commission to reconsider

the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Paul Nichels asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Michael Baum asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Frank Dickinson asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Harry Ackley asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Greg Ashford asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Nancy Borgeson asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Eileen McLaughlin asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Chery Strong asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Curtis Snyder asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Chris Macintosh asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Allan Bedwell asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Lennie Roberts asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Mehrdad Amir asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Tate Snyder asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Alice Kaufman asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Aldora Lee asked the Commission to consider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

Richard Bright asked the Commission to reconsider the ban on usage of drone and RC aircraft at Bedwell-Bayfront Park.

The Commission has requested to obtain more information from Staff; this item has been tabled for a future Parks and Recreation Commission meeting. No action was taken.

The Parks and Recreation Commission took a break from 9:03 p.m. to 9:06 p.m.

- B3. Review and recommend to City Council the approval of a partnership and sponsorship policy for Community Services Department events and programs ([attachment](#))

Derek Schweigart and Matt Milde, Recreation Coordinator, answered questions from the Commission regarding the partnership and sponsorship policy for Community Services Department events and programs.

ACTION: Motion and second (Cox/Stamwood) to approve the Staff Report regarding the partnership and sponsorship policy for Community Services Department events and programs but recommend Staff consider Commission feedback, passes 4-0-1 (Chair Palefsky absent)

C. Informational Items

- C1. Review and update of the Commission goals and work planning session

Derek Schweigart gave the Commission a review and update of the Commission goals and work planning session

D. Reports and Announcements

- D1. Community Services Director's update and announcements ([attachment](#))

Derek Schweigart gave the Commission the Community Services Director's update and announcements.

E. Adjournment

Vice Chair Harris adjourned the meeting at 9:41 p.m.



STAFF REPORT

Parks and Recreation Commission

Meeting Date: 10/28/2015

Staff Report Number: 15-004-PRC

Regular Business: Approve a Plan and Dates for Community Engagement Supporting 2015-16 Capital Improvement Projects for Parks

Recommendation

Review and approve the following plan and meeting dates for community engagement processes in support of upcoming 2015-16 Capital Improvement Plan projects (CIP) in Jack Lyle, Nealon and Willow Oaks Parks.

Policy Issues

The City Council has previously approved a CIP for the current and past fiscal years that includes projects at three City Parks. It has been the City Council's policy to engage residents in helping to define specific aspects of park improvement projects through community meetings and other input methods. The proposed engagement plan supports this Council policy.

Background

Parks improvement projects make up roughly 16% of the CIP projects for 2014-15 and 2015-16. The Parks and Recreation Commission has recently prioritized moving forward with three of these Council-approved projects, including: 1. Constructing restrooms at Jack Lyle Park; 2. Relocating the dog park at Nealon Park and replacing the sports field there; and 3. Renovating the dog park at Willow Oaks Park.

Thanks to additional staffing supported by Council in the current year's budget, capacity is available to move these projects forward, beginning with community engagement this fall, design and community review this winter, development of specs and bidding this spring and construction next summer and fall. Staff is requesting the Parks and Rec Commission approve a schedule and format for the proposed community engagement process to occur yet this fall.

Analysis

1. Jack Lyle Park Restrooms – Originally known as Los Amigos Park and part of the old Fremont Elementary School, Jack W. Lyle Park is named in memory of the only active police officer killed while on duty in Menlo Park. Located directly adjacent to Rosener House in a residential neighborhood, the park provides a comfortable meeting spot for local residents and amenities include park benches, playground, walking paths, basketball court and open play field which is used by youth field user groups for various sports. The park is utilized extensively by field user groups which include use during the months of February to June and from mid-August to mid-December on weekdays from 4:00 p.m. to dark and also

9:00 a.m. to 5:00 p.m. on weekends. There are approximately 50 park users per day on weekdays and 400 per day on weekends. These numbers do not include casual park users that take advantage of the other amenities in the park. During this time of heavy usage, user groups have rented portable toilet facilities to accommodate children and their families. These have been available only to the user groups and are not accessible to other park users during other days and times.

The Jack Lyle Restroom Project has been in the City's CIP for a number of years and the Community Services Department was asked to undertake the Community Engagement Process in FY 2014-15. This project has been in high demand particularly by our two of our approved field user groups and soccer organizations – AYSO and the Alpine Strikers. Additionally, during the park tour in July 2014, the Parks and Recreation Commission identified the need for permanent restrooms at the park not only for field user groups but for the casual user of the park. The Commission was supportive of a broad community engagement process that included field users, nearby residents, and area-wide residents that may frequent the park.

Staff initiated a community survey in October 2014 that included a mailed survey notice to all residents within a 500 square foot radius of Jack Lyle Park (over 400 residents). Additionally, the three major field user groups were also contacted to complete the survey. Of the 389 respondents to the survey, 94% were in favor of adding restroom facilities to the park. Residents also rated various restroom amenities in the survey. Given the overwhelming support for the restroom project, staff feels it is appropriate to schedule a community meeting related to the restroom project, sometime in early November, for the purpose of informing interested residents and users of the proposed location (driven by access to utilities and to minimize impact to playing areas) and gathering feedback on amenities to be included in the restroom building and conceptual design. The meeting would also provide an opportunity for those with concerns about the restroom project to share those with the designers and with staff. Staff is suggesting a community meeting at the Arrillaga Recreation Center on Tuesday, November 10 from 6-7pm.

2. Relocating the dog park at Nealon Park and replacing the sports field - In 1948 the Menlo Park City Council voted to rename Menlo Recreation Park to Nealon Park in honor of James J. Nealon who was the chairman of the San Mateo County Youth Activity Committee. After retiring in Menlo Park after 48 years in the U.S. Customs Service in San Francisco, Mr. Nealon worked tirelessly to provide local boys with athletic opportunities including basketball and baseball.

Nealon Park's 9 acres, that includes picnic areas, playgrounds, tennis courts, a softball field, restrooms and open space, are among the city's most popular destinations with activities for all. Since 2005, the softball field has also served as a dog park Monday through Friday from 8am to 10am. The park is utilized extensively by field user groups during the months of February to June and from mid-August to mid-December on weekdays from 4:00 p.m. to dark and also 9:00 a.m. to 5:00 p.m. on weekends. There are approximately 50 park users per day on weekdays and 400 per day on weekends, with more than 5000 hours of sports field use.

As a part of their park tour in July 2014, the Parks and Rec Commission identified concerns related to the joint use of the softball field as a dog park and noted the ongoing field condition issues. The City Council agreed the joint use field was not optimal for either user group when they approved the CIP project to create a separate dog park in the fall of 2014. Staff is proposing an Open House format meeting in early November related to the dog park relocation project for the purpose of informing interested residents and

users of the proposed location on the open area between Little House and the playground, and gathering feedback on amenities to be included in the dog park and other elements of conceptual design. The meeting would also provide an opportunity for those with concerns about the project to share those with the designers and with staff. Staff is suggesting a community meeting at the Arrillaga Recreation Center on Tuesday, November 10 from 7-8pm immediately following the Jack Lyle Park meeting. A post card announcing the meeting and referring people to an online concept drawing and survey form will be mailed to area residents the last week in October.

Community engagement meetings related to the Softball field replacement project would likely happen early next fall, following completion of the Dog Park Relocation project.

2. Willow Oaks Dog Park - Located adjacent to the Willow Oaks Elementary School, this 2.6 acre park provides includes open field space for soccer and other sports, tennis courts, playground and comfortable meeting spots for neighborhood residents. The dog park at Willow Oaks was built in 2005 and sees regular heavy use during its open hours seven days per weeks from 7am – 9am and 4pm to dusk. Staff assume a more streamlined community input process for the Willow Oaks Dog Park renovation to include an Open House style community meeting to provide input on desired amenities and conceptual designs as well as a meeting announcement that includes a link to a survey designed to gather similar input. Staff suggests that the meeting be held on November 17 at the Arrillaga Recreation Center. Given the Commission's interest in also including a restroom at Willow Oaks Park, staff will also gather community input on that proposal for a future CIP.

Staff requests that the Commission provide feedback on the above proposed community engagement process and meeting schedule for these three projects and support moving forward, inclusive of any suggestions for improvement that the Commission might make. Given the Commission's support of these projects, what role would the Commission like the play in the process?

Impact on City Resources

The Jack Lyle Restroom project is included in the 5-Year CIP and funds include \$40,000 in FY 2015-16 for community engagement and design, and \$200,000 in FY 2016-17 for construction. The source of the funding is from the Rec-in-Lieu Fund and will not impact the General Fund. Relocating the Nealon Dog Park is approved in the 2015-16 CIP with a budget of \$250,000 from Rec-in-lieu fees. The Sports field surface replacement is also funded in 2015-16 from the General Fund CIP at \$250,000. The Willow Oaks Park renovation project included \$50,000 for community input and design in 2014-15 and is also included in the CIP for 2015-16 at \$250,000 for construction from Rec-in-lieu funds.

Environmental Review

These CIP projects are not subject to California Environmental Quality Act requirements. Additionally, as parks are zoned PF (Public Facilities, all uses for government purposes by the City are considered permitted uses and do not require any further review by Planning (Chapter 16.49 of the Municipal Code).

Public Notice

Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72

Staff Report #: 15-003-PRC

hours prior to the meeting.

Attachments

A.

B.

Report prepared by:
Cherise Brandell, Community Services Director



STAFF REPORT

Parks and Recreation Commission

Meeting Date: 10/28/2015

Staff Report Number: 15-005-PRC

Informational Item: Community Services Director's update and announcements

Recommendation

Staff recommends that the Commission receive the Community Services Director's update and announcements.

Policy Issues

City policies are not affected.

Background

I. Menlo Sparks Gymnastics Team

The Menlo Sparks Team which consists of 28 gymnast ages 9 to 14 competed in their first meet of the season at Bay Aerials Gymnastics in Fremont. The meet was in support of Women's Cancer and a percentage of the fees were donated to Unite for Her. Many of the competitors had a good showing at the meet which includes Adrienne Kwok who placed first all-around in her age group with Sarah Simon placing third all-around. Other highlights include Natalie Tantisira who placed first on beam, Erica Norton placed first on vault, Amelia Liston placed 2nd on vault and bars, Julia Holman placed first on vault and Evelyn Yandle 2nd in the older age division, and Jessica Ng won first all-around in her age group. This was a great start to the new competitive season. Their next meet will be at Gymtowne Gymnastics on October 4th.

II. Special Events

Menlo Movie Series Aims to Expand Series after Successful Launch

September 2015 saw the official launch of the 2015 Menlo Movie Series in Downtown Menlo Park on the Chestnut Paseo. An estimated 1000 residents attended the series in total to see the Friday night showings of Guardians of the Galaxy (2014), Planes Fire & Rescue (2014), Big Hero 6 (2014), and Cinderella (2015). Attendees came early with their families to secure a good spot on the Paseo lawn with their chairs and blankets. Survey data collected indicated 80% of moviegoers purchased food from one of our downtown merchants before the movie. This successful use of the Paseo received positive feedback from audiences and provided residents with an opportunity to socially engage with community neighbors. A resident commented on the event survey stating, "We love the Paseo pop-up park and Friday Night Movie Series! We are new to Menlo Park and don't know many people. This event was a great way for us to connect with members of our community." ... We look forward to next

year”. The Community Services Department plans to expand the number of movies from four to six movies next year establishing a new Menlo Park tradition that will cater to a variety of moviegoers.

Sold Out Crowd at Frozen Sing-along

Roughly 500 residents reserved their tickets to one of the most highly anticipated events of the year. On Saturday, October 3, the Frozen Sing-along at the Menlo-Atherton Performing Arts Center was full of energy as moviegoers eagerly waited in line to witness the interactive movie experience. Once through the doors, participants were handed glow sticks, bubbles, and a “Fun Pack” of goodies to use to interact with the movie. Children sung their hearts out as the movie played, while various in-movie antics occurred around the theater during crucial scenes. The Frozen Sing-along event was conducted in partnership with Guggenheim Entertainment who has also brought Menlo Park other interactive movies such as Grease, Willy Wonka and the Chocolate Factory, Mamma Mia!, Ghostbusters, Raiders of the Lost Ark, Toy Story, and The Princess Bride.

Halloween Events

The Annual **Halloween Hoopla** is scheduled for Saturday, October 31. The event begins with a parade down Santa Cruz Avenue with participants sporting their best Halloween costume. Participants will enjoy live entertainment, crafts, carnival games, and our famous giant pumpkin guess at Fremont Park. The parade starts at 11:45 a.m. with other festivities beginning at noon. The Menlo Park Chamber of Commerce, Cheeky Monkey Toys are both co-sponsors of the event.

The **Halloween Spooky Carnival** will be held once again at Onetta Harris Community Center on Wednesday, October 28 from 4:00-6:00 p.m. The event will feature exciting carnival games, contests, a costume contest, yummy snacks, and much more. This is always a highly attended event and one not to miss.

The Menlo Park Police and Community Services Department are once again teaming up to host a **Halloween Open House** at the Belle Haven Neighborhood Services Center and Substation on October 31 from 6:30-8:30 p.m. The substation and the Belle Haven plaza businesses will open up their doors to pass out candy to all the little ghosts and goblins. We will also host some children’s activities at the substation. This event was highly attended last year by many Belle Haven families.

III. Onetta Harris Community Center Open House

On Thursday, Sept. 24, the Onetta Harris Community Center hosted a community open house. This is the first time this event has taken place at the community center. The purpose of this event is to showcase the many programs and services available to residents and also introduce a variety of agencies that provide additional services in the Belle Haven community. There were 20 agencies that participated including the Boys and Girls Club, Job Train, Menlo Spark, San Mateo Credit Union, City of Menlo Park programs and many more. CSR Reality donated \$200 to put toward fitness equipment for classes and Menlo Spark donated \$300 to put toward the event in general. The overall feedback was very positive from the participating agencies and from the over 100 residents who attended. This event would not be possible, without the collaboration between the community and the City.

IV. Community celebrates Mexican Independence Day at the Senior Center

The Menlo Park Senior Center held two celebrations in honor of Mexican Independence Day which

collectively drew in over 300 people to the center. The first event held Thursday, Sept. 17, was a series of live dance performances by the senior center's students from the two Folkloric Classes. The large crowd of seniors and families enjoyed this colorful event; and gathered Friday, Sept. 18, to also hear a local Mariachi band play, enjoy a home cooked meal by the staff, and dance away the afternoon. The celebrations this year drew in a record number of seniors and their families to this annual event.

V. Fall Activity Guide and Upcoming Registration Dates

The fall activity guides are set to be mailed on November 30th with resident registration to begin on December 7th. Residents living in unincorporated Menlo Park will begin registration on December 10th and all other non-residents will begin registration on December 14th.

VI. Solar Panel Projects are Underway

The solar panel installation projects at the Arrillaga Family Gymnasium and Gymnastics facilities are continuing into the month of October with completion expected by the end of the month. There have been unexpected delays in the installation which first began in early summer. We are expecting to have solar panel installation completed at the Gym by October 12th with the Gymnastics building completed by the end of October. We are not expecting major impacts to our operations at the Gym but we expect disruption of classes during a projected three day closure of Gymnastics.

VII. Anti-Bullying Month and Unity Day Campaign

In October, the Community Services Department launched an Anti-Bullying Campaign which includes the promotion of National Unity Day on October 21, 2015. This day is set aside to bring attention to the issue of bullying in our schools and our community. As part of this day, Community Services staff will adorn **Orange**, the color that is associated with bullying prevention and the department will be passing out orange bracelets, bookmarks and important information to children, parents and other customers who visit our facilities. The Pacer organization's (Pacer.org) promotion of Unity Day is embodied in the iconic statue of the Green Giant in Blue Earth, Minnesota who began wearing an orange toga. Like other communities our goal is to send out a message of support, hope and unity as we stand united against bullying and united for kindness, acceptance and inclusion.

VIII. Commission to review one new User Group application in November

At the November 18 Parks and Recreation Commission meeting, Commissioners will be considering one new application for approval as a Field User Group at the annual user group review meeting. Staff will be recommending conditional approval of the application from Walter Campos soccer group. More information will be provided with the packet for that meeting.

Analysis

Analysis is not required.

Impact on City Resources

There is no impact on City resources.

Environmental Review

Environmental review is not required.

Public Notice

Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

None

Report prepared by:
Derek Schweigart, Community Services Manager