

Parks & Recreation Commission



REGULAR MEETING AGENDA

Date: 7/27/2016
Time: 5:00 p.m.
Arrillaga Family Recreation Center (Jupiter Room)
700 Alma St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Public Comment

Under "Public Comment," the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

D. Regular Business

D1. Accept Commission minutes for meeting of June 22, 2016 ([attachment](#))

D2. Parks and Recreation Facilities Tour

The purpose of this meeting is to tour parks and recreation facilities in Menlo Park and to familiarize commissioners on amenities and uses they provide to residents. The tour will include a tour of recreation programs on the Burgess Park campus followed by tours of Nealon and Sharon Parks. The public is welcome to join the Commission on the tour if they wish to do so but must provide their own transportation. No action will be taken by the Commission while on the tour.

Adjourn the meeting prior to the tour. Times are approximate.

1. Burgess Park campus recreation programs tour, 700 Alma St. – 5:15 p.m.
2. Nealon Park, 800 Middle Ave. – 6:00 p.m.
3. Sharon Park, 1100 Monte Rosa Dr. – 6:45 p.m.

E. Reports and Announcements

E1. City Council Proclamation recognizing July as Parks and Recreation Month ([attachment](#))

E2. Community Services Director's update and announcements ([attachment](#))

E3. Commissioner Reports

F. Adjournment

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At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

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Parks & Recreation Commission



REGULAR MEETING MINUTES **DRAFT**

Date: 6/22/2016
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Harris called the meeting to order at 6:37 p.m.

B. Roll Call

Present: Chair Harris, Vice Chair Stanwood Commissioner Johnson and Commissioner Palefsky
Absent: Commissioner Baskin, Commissioner Cebrian and Commissioner Lane
Staff: Derek Schweigart, Community Services Manager

C. Public Comment

There was no Public Comment

D. Presentations and Proclamations

D1. Presentation of Flood Park project update by the County of San Mateo

Carla Schoof from the County of San Mateo gave the Commission an update of the Flood Park project. She gave an overview of the projects history and of the community outreach. She also gave an overview of the selected preferred plan chosen by the community at the community meetings.

D2. Presentation on current trends in Parks and Recreation

Derek Schweigart gave the Commission a presentation on the current trends in Parks and Recreation. He mentioned the current population trend changes and what activities and sports are increasing in popularity.

E. Regular Business

E1. Accept Commission minutes for meeting of May 25, 2016 ([attachment](#))

ACTION: Motion and second (Stanwood/Johnson) to accept Commission minutes for the meeting of May 25, 2016; passes 4-0.

E2. Discuss and prepare agenda for joint meeting with the City Council in July

Derek Schweigart worked with the Commission to prepare the agenda for the joint meeting with the City Council in July. Following discussion, no action was taken.

- E3. Discuss and select parks and facilities to tour during Commission meeting in July

The Commission selected the parks and facilities they will be touring during the Commission meeting in July. Following discussion, no action was taken.

F. Reports and Announcements

- F1. Parks and Recreation Commissioner Reports (James Cebrian and Laura Lane)

No Commissioner report was given, Commissioner Cebrian and Commission Lane were not present at the meeting.

- F2. Community Services Director's update and announcements ([attachment](#))

Derek Schweigart gave the Commission the Community Services Director's update and announcements.

G. Informational Items

- G1. Review and consider proposed budget for the Community Services Department for FY 2016-17 ([attachment](#))

Derek Schweigart gave the Commission an overview of the proposed budget for the Community Services Department for FY 2016-17.

H. Adjournment

Chair Harris adjourned the meeting at 8:25 p.m.

Minutes prepared by Linda Munguia, Secretary.

Proclamation

July 2016 is Parks and Recreation Month

Whereas, Parks and Recreation makes lives and communities better now and in the future; and

Whereas, residents value recreation as it provides positive alternatives for children and youth to reduce crime and mischief especially during nonschool hours; it promotes the arts, it increases social connections, aids in therapy and promotes lifelong learning; and

Whereas, residents value their parks for access to outdoor spaces for children and adults to play and be active, to exercise and participate in group sports; and

Whereas, parks provide access to the serenity and the inspiration of nature and outdoor spaces as well as preserve and protect the historic, natural and cultural resources in our community; and

Whereas, it is established through statewide public opinion research, 98% of California households visit a local park at least once a year; two in three households visit a park once a month; 50% of households participate in an organized recreation program; and most use is with family and friends; and

Whereas, the City of Menlo Park provides and maintains 14 parks and 2 open spaces totally over 250 acres for the residents of Menlo Park to enjoy; and

Whereas, the City of Menlo Park Resident Satisfaction Survey indicated that 84% residents were very satisfied or satisfied with the quality of the park and recreation programs and events; and

Whereas, the City of Menlo Park recreation and social services programs serve over 22,100 participants annually; and

Whereas, the City of Menlo Park celebrates achieving nearly 1.25 million participant hours at our Menlo Park recreation and community services facilities; and

Whereas, the Menlo Park City Council urges all its residents to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

Whereas, July is Parks and Recreation Month nationally.;

NOW, THEREFORE, BE IT RESOLVED, the Menlo Park City Council hereby proclaims July 2016 as Parks and Recreation Month and, in doing so, urges all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.




Rich Cline, Mayor
July 2016



STAFF REPORT

Parks and Recreation Commission

Meeting Date: 7/27/2016

Staff Report Number: 16-017-PRC

Informational Item: Community Services Director's update and announcements

Recommendation

Staff recommends that the Commission receive the Community Services Director's update and announcements.

Policy Issues

City policies are not affected.

Background

I. Belle Haven Pool

The City of Menlo Park is seeking proposals to perform a facility audit and master plan for the Belle Haven Pool. The facility audit will analyze the condition of the existing pool, buildings and equipment and develop a repair/replacement plan to maintain and improve the facility. The City will use the recommendations in the facility audit to help ensure that the pool continues to meet current recreational demands and the master planning portion of the work will develop long-range conceptual plans for a new pool facility to meet future demands. This will take into account major land use changes underway in or near the Belle Haven neighborhood, including Facebook's campus expansion project and the mixed-use Menlo Gateway project. These changes will likely create an increased demand for recreational opportunities. The City intends to use the pool master plan in coordination with the upcoming parks and recreation master plan. The City takes an active interest in serving the recreational needs of Belle Haven residents and the pool is one of the most used recreational facilities in the neighborhood.

II. Gymnastics

The City's Developmental Gymnastics staff attended the USA Gymnastics National Congress the weekend of July 8 - 10, 2016, in San Jose, California. Coaches from around the country held seminars on all aspects of gymnastics. The Congress was held in conjunction with this year's sold-out 2016 U.S. Olympic Team Trials for women's gymnastics.

Also, during the week of July 4-8, the Gymnastics facility was close for annual maintenance and staff training. The new Gymnastics facility has been open for over 3 years and given the high usage needed some cosmetic repairs. The facility floors received a thorough cleaning and walls were repaired and painted. During the closure staff training and team building was conducted.

III. Menlo Park Senior Center

Seniors are flocking to the Senior Center's Menlo Diner. Two years ago, after an intense year of surveys, meetings and detailed analysis, the Menlo Park Senior Center staff proposed leaving the County of San Mateo's Congregate Nutrition program to explore cooking in-house. On July 1, 2014, Menlo Diner started serving meals prepared on-site to seniors coming to the Senior Center. Since that time, specialty meals such as tacos, empanadas, fish fry, barbecue ribs, stuffed bell peppers, lasagna and chicken cordon bleu have provided the seniors with a tasty lunch to enjoy.

It was not surprising to find out the number of meals served each year also reflected this healthy, delicious change. In 2013-14, the last year County contract, 9586 meals were served. In 2015-16, the most recent year ending June 30, 2016, over 10,610 meals were served. The increase of 1,024 (10.7 percent) highlights the popularity of the new program. Cash donations for the meals also reflect the increase in program participants and the satisfaction in the program. In May 2014, the senior donations were \$14,449. But in the last two years that has increased to \$19,857, an increase of \$5,408 (37.4 percent).

This year, with new collaboration and sponsorship from Facebook, much of the senior meal program costs will be offset.

Menlo Park Senior Center held a ribbon cutting ceremony, and music in the garden on July 20th to celebrate the completion of an Eagle Scout project. Nicholas Nolasco, grandson of a MP Senior Center patron, and a student at MA High School, built two beautiful benches, complete with flower container and canopy for the center's Memorial Garden. The seniors appreciated the new addition in our garden, and were at hand to thank the young man's efforts and dedication.

IV. Adult Softball

The Adult Softball League played at Nealon Park wrapped up on July 18. This season was played over 4 nights with two COED leagues and two Men's leagues. The Monday Night COED champion was Parking Lot, Tuesday Night COED champion was our very own Menlo Wreck team, Wednesday Night champion was Dutch Goose and Thursday Night champion was I & I. The next season will begin the week of August 15.

Analysis

Analysis is not required.

Impact on City Resources

There is no impact on City resources.

Environmental Review

Environmental review is not required.

Public Notice

Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

Attachments

None

Report prepared by:

Derek Schweigart, Community Services Manager