

# Parks & Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 3/23/2016  
**Time:** 6:30 p.m.  
**Arrillaga Family Recreation Center**  
**Cypress Room**  
**700 Alma St., Menlo Park, CA 94025**

### **A. Call To Order**

Chair Palefsky called the meeting to order at 6:30 p.m.

### **B. Roll Call**

Present: Commissioner Cebrian, Commissioner Cox, Vice Chair Harris, Commissioner Lane, Chair Palefsky, and Commissioner Stanwood  
Staff: Derek Schweigart, Community Services Manager

### **C. Public Comment**

There was no Public Comment

### **D. Presentations and Proclamations**

- D1. Presentation of annual report by Kristin Quintana, owner Kuk Sool Won ([attachment](#))

Kristin Quintana gave the Commission a report regarding the Kuk Sool Won program.

### **E. Regular Business**

- E1. Accept Commission minutes for meeting of February 24, 2016 ([attachment](#))

**ACTION:** Motion and second (Cebrian/Cox) to accept Commission minutes for the meeting of February 24, 2016; passes 6-0

- E2. Review of City Council Goals and discussion of Parks and Recreation Commission Work Plan Update for 2016-2018 ([attachment](#))

Derek Schweigart gave the Commission a review of the City Council Goals and an Update of the Parks and Recreation Commission Work Plan for 2016-2018. A sub-committee was formed with Commissioner Cebrian, Commissioner Stanwood and Vice-Chair Harris with the purpose to prepare a draft of the Commission goals and work plan; the draft will be presented at the next Commission meeting on April 27, 2016.

## **F. Reports and Announcements**

### **F1. Parks and Recreation Commissioner Reports (Kristin Cox)**

Commissioner Cox gave the Commissioner Report. She gave an update on the renovation of Flood Park.

### **F2. City Council feedback on Commission Quarterly Report (Marianne Palefsky)**

Chair Palefsky gave the Commission Quarterly Report. She announced what was addressed to the City Council and gave the Commission the feedback from City Council.

### **F3. Community Services Director's update and announcements ([attachment](#))**

Derek Schweigart gave the Commission the Community Services Director's update and announcements.

## **G. Informational Items**

### **G1. City Council Work Plan Transmittal and Capital Improvement Program (CIP) process update ([attachment](#))**

Derek Schweigart gave the Commission an update on the City Council Work Plan Transmittal and Capital Improvement Program.

## **H. Adjournment**

Chair Palefsky adjourned the meeting at 9:00p.m.

Minutes prepared by Linda Munguia, Secretary.