

Parks & Recreation Commission



REGULAR MEETING MINUTES

Date: 5/25/2016
Time: 6:30 p.m.
Arrillaga Family Recreation Center
Cypress Room
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Harris called the meeting to order at 6:40 p.m.

B. Roll Call

Present: Vice Chair Harris, Commissioner Baskin, Commissioner Johnson, Commissioner Lane, and Commissioner Stanwood
Absent: Chair Palefsky, Commissioner Cebrian
Staff: Derek Schweigart, Community Services Manager

C. Public Comment

There was no Public Comment

D. Presentations and Proclamations

D1. Presentation of service award to Commissioner Kristin Cox

Commissioner Cox was not present at the meeting, a presentation was not given.

D2. Presentation of proposed Ravenswood Grade Separation project

Angela Obeso, Associate Engineer, gave the Commission a presentation of the proposed Ravenswood Grade Separation project. She mentioned the background and the purpose of the project. She mentioned the two alternatives the City is currently looking at and showed examples of the alternatives - Alternative 1: Roadway Underpass, Alternative 2: Hybrid/Split. She mentioned the next steps of the project. Following discussion, no action was taken.

E. Regular Business

E1. Accept Commission minutes for meeting of April 27, 2016 ([attachment](#))

ACTION: Motion and second (Stanwood/Lane) to accept Commission minutes for the meeting of April 27, 2016; passes 5-0.

E2. Selection of Commission Chair and Vice Chair

ACTION: Motion and second (Stanwood/Lane) to nominate Vice Chair Harris as Commission Chair; passes 5-0.

ACTION: Motion and second (Harris/Johnson) to nominate Commissioner Stanwood as Commission Vice Chair; passes 5-0.

E3. Receive update on Aquatics Contractor Lease Agreement and provide feedback on proposed lease terms for negotiation ([attachment](#))

Derek Schweigart gave the Commission an update on the current status of the Aquatics Contractor Lease agreement and asked the Commission to provide feedback on the proposed lease terms that will be discussed as part of the negotiation of a new lease agreement. He mentioned several theme topics that have emerged which will be considered during the negotiations with Team Sheepier and asked the Commission several questions for their feedback. Following discussion, no action was taken.

E4. Review and discuss proposed Commission work plan goals for 2016-2018

Derek Schweigart reviewed the proposed Commission work plan goals for 2016-2018 with the Commission. Directly after discussion, the following action was taken:

ACTION: Motion and second (Stanwood/Harris) to adopt the Commission work plan goals for 2016-2018; passes 5-0

F. Reports and Announcements

F1. Parks and Recreation Commissioner Reports (James Cebrian and Christopher Harris)

Commissioner Cebrian was not present at the meeting. Vice Chair Harris gave a report on the Menlo Children's Center. He mentioned the many changes the program has had in the past several months.

F2. Community Services Director's update and announcements ([attachment](#))

Derek Schweigart gave the Commission the Community Services Director's update and announcements.

G. Informational Items

G1. Proposed Salt Pond Restoration Project and potential impacts to Bedwell-Bayfront Park ([attachment](#))

Azalea Mitch, Senior Civil Engineer and John Bourgeois, Executive Project Manager with South Bay Salt Pond Restoration Project gave the Commission an update on the South Bay Salt Pond Restoration Project and it's impacts to Bedwell-Bayfront Park. They mentioned the truck traffic and routes, construction access, park access, hours and days of construction and the potential for park

improvements. Following discussion, no action was taken.

H. Adjournment

Vice Chair Harris adjourned the meeting at 9:32 p.m.

Minutes prepared by Linda Munguia, Secretary.