

# Parks & Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 11/16/2016  
**Time:** 6:30 p.m.  
**Arrillaga Family Recreation Center**  
**700 Alma St., Menlo Park, CA 94025**

**A.** Chair Harris called the meeting to order at 6:42 p.m.

### **B. Roll Call**

**Present:** Chair Harris, Vice Chair Stanwood, Commissioner Johnson, Commissioner Lane and Commissioner Palefsky  
**Absent:** Commissioner Baskin, One Commissioner Vacancy  
**Staff:** Todd Zeo, Recreation Supervisor

### **C. Public Comment**

Harry Ackley with the Academy of Model Aeronautics addressed the Commission on behalf of the members of the Academy regarding radio-controlled gliders at Bedwell-Bayfront Park. He mentioned suggested rules concerning glider use at the park and asked the Commission to consider them.

Chris Weseloh addressed the Commission regarding upgrades at Burgess Park including lighting and turfing the field.

### **D. Presentations and Proclamations**

**D1.** Update on Special Events and Menlo-Atherton Performing Arts Center programs

Matt Milde, Recreation Coordinator, gave the Commission an update on the Menlo-Atherton Performing Arts Center. He mentioned the history of the Performing Arts Center, the current programming, Menlo Park Grant for the Arts and the current usage of the Performing Arts Center.

### **E. Study Session**

**E1.** Provide general feedback on the urgency of replacing crumb rubber in fill material on the City's artificial turf fields at Hillview School and Kelly Park ([Staff Report# 16-026-PRC](#))

Todd Zeo gave the Commission a presentation on the urgency of replacing crumb rubber infill material on the City's artificial turf fields at Hillview School and Kelly Park. He mentioned that the Federal government has commissioned a study of the crumb rubber infill material due to the rise of cancer incidents among goalies. The findings of the study are expected by the end of 2016. He also mentioned that the state of California is also conducting a study and the findings and conclusion are expected to be released at the end of 2017. Staff asked the Commission if they recommend moving forward with the replacement of infill material at Hillview and Kelly fields. After discussion, the following action was taken by the Commission:

**ACTION:** Motion and Second (Stanwood/Palefsky) to return this item to a further agenda once the findings and conclusions of the Federal government study has been released; passes 5-0-2 (Commissioner Baskin absent, one Commission vacancy).

## **F. Regular Business**

- F1. Review and approve staff recommendations for the field user groups for FY 2016-17  
([Staff Report# 16-025-PRC](#))

Todd gave the Commission the staff recommendations for the field user groups for FY 2016-17. He mentioned that all user groups are in good standing and maintain current approved user group status; also staff recommends that the status of Belle Haven Soccer Club be changed to a returning user group with full status. He also mentioned the usage of the sports fields in 2016 and the current issues impacting field operations.

### **Public Comment**

Chris Weseloh addressed the Commission regarding issues of the fields. He mentioned that dog waste is always on the fields, dog park users are not listening to the dog park hours, sprinklers make the fields too saturated which is a big problem in winter and grass is cut too long, needs to be shorter.

After discussion, the following action was taken by the Commission:

**ACTION:** Motion and Second (Stanwood/Johnson) to approve staff recommendations for the field user groups for FY 2016-17; passes 5-0-2 (Commissioner Baskin absent, one Commission vacancy).

## **G. Reports and Announcements**

- G1. Commissioner Report (Christopher Harris)

Chair Harris gave a report on the Halloween Parade. He thanked the Community Services Department Staff for organizing such a great event. He mentioned there was a huge turnout despite the bad weather. He enjoyed the event and thought everything went really well and it was great seeing the community come together.

- G2. Community Services Director's update and announcements ([Staff Report# 16-024-PRC](#))

Todd Zeo gave the Commission the Community Services Director's update and announcements.

## **H. Informational Items**

- H1. Update on Jack Lyle and Willow Oaks Parks CIP projects

Todd Zeo mentioned that the bathroom project at Jack Lyle Park is moving forward and the bathroom and dog park projects at Willow Oaks will begin as soon as the Jack Lyle Park project is done.

## **I. Adjournment**

The Parks and Recreation Commission Meeting was adjourned at 8:08 p.m.

Minutes prepared by Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of December 21, 2016.