

Parks & Recreation Commission



REGULAR MEETING MINUTES

Date: 1/25/2017
Time: 6:30 p.m.
Arrillaga Family Recreation Center
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Chair Harris called the meeting to order at 6:38 p.m.

B. Roll Call

Present: Chair Harris, Vice Chair Stanwood, Commissioner Johnson, Commissioner Lane (arrived at 6:39 p.m.) and Commissioner Palefsky

Absent: Commissioner Baskin

Staff: Derek Schweigart, Assistant Community Services Director

C. Public Comment

There was no Public Comment

D. Presentations and Proclamations

D1. Update on the Community Service Department Childcare Programs

Rondell Howard, Program Assistant, gave the Commission an update on the Community Services Department Childcare Programs.

E. Regular Business

E1. Accept Commission minutes for the meeting of December 21, 2016 ([attachment](#))

ACTION: Motion and Second (Stanwood/Palefsky) to accept the Parks and Recreation Commission meeting minutes of December 21, 2016; passes 5-0-2 (Commissioner Baskin absent, one Commission vacancy).

E2. Review and discuss City Community Funding Process and allocations for FY 2016-17 ([attachment](#))

Derek Schweigart and the Commission reviewed and discussed the City Community Funding Process and allocations for FY 2016-17.

E3. Review and discuss City Council work plan and goal setting ([Staff Report # 17-001-PRC](#))

Derek Schweigart and the Commission reviewed and discussed the City Council work plan and goal setting.

F. Reports and Announcements

F1. Commissioner Report (Jennifer Baskin and Marianne Palefsky)

Commissioner Baskin was absent.

Commissioner Palefsky gave a Commissioner report regarding the Bedwell Bayfront Park Master Plan consultant interview process.

F2. Community Services Director's update and announcements ([Staff Report # 17-002-PRC](#))

Derek Schweigart gave the Commission the Community Services Director's update and announcements.

G. Informational Items

G1. Commissioner Attendance Report and Proposed Policy Revision ([attachment](#))

Derek Schweigart and the Commission reviewed and discussed the Commissioner Attendance Report and the Proposed Policy Revision.

G2. Update on Jack Lyle Restroom project ([Staff Report # 17-003-PRC](#))

Derek Schweigart gave the Commission an update on the Jack Lyle Restroom project.

G3. Federal Research Action Plan on Recycled Tire Crumb Rubber on Playing Fields Update ([attachment](#))

Derek Schweigart and the Commission reviewed and discussed the Federal Research Action Plan on Recycled Tire Crumb Rubber on Playing Fields status update.

H. Adjournment

The Parks and Recreation Commission Meeting adjourned at 8:31 p.m.

Minutes prepared by Linda Munguia, Senior Office Assistant