

Parks & Recreation Commission



REGULAR MEETING MINUTES

Date: 3/22/2017
Time: 6:30 p.m.
Arrillaga Family Recreation Center
Cypress Room
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Chair Harris called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Chair Harris, Vice Chair Stanwood, Commissioner Johnson and Commissioner Palefsky
Absent: Commissioner Baskin and Commissioner Lane
Staff: Derek Schweigart, Assistant Community Services Director

C. Public Comment

There was no Public Comment

D. Presentations and Proclamations

D1. Update on the South Bay Salt Pond Restoration Project by John Bourgeois

John Bourgeois gave the Commission an update on the South Bay Salt Pond Restoration Project.

E. Regular Business

E1. Accept Commission minutes for the meeting of February 22, 2017 ([attachment](#))

ACTION: Motion and Second (Palefsky/Stanwood) to accept the Parks and Recreation Commission meeting minutes of February 22, 2017; passes 4-0-3 (Commissioners Baskin and Lane absent, one Commission vacancy).

E2. Review and approve Commission Quarterly Update to Council ([attachment](#))

Derek Schweigart and the Commission reviewed the Commission Quarterly Update to Council.

After discussion, the following action was taken:

ACTION: Motion and Second (Stanwood/Palefsky) to approve the Commission Quarterly Update to Council; passes 4-0-3 (Commissioners Baskin and Lane absent, one Commission vacancy)

Vice Chair Stanwood volunteered to present the Commission Quarterly Update to the City Council.

F. Reports and Announcements

F1. Commissioner Report (Jennifer Johnson and Laura Lane)

Commissioner Johnson gave the Commissioner report on playgrounds.

F2. Community Services Director's update and announcements ([Staff Report # 17-008-PRC](#))

Derek Schweigart gave the Commission the Community Services Director's update and announcements.

G. Informational Items

G1. City Council Work Plan Transmittal and Capital Improvement Program (CIP) process update ([attachment](#))

Derek Schweigart gave the Commission and update on the City Council Work Plan Transmittal and Capital Improvement Program (CIP) process.

H. Adjournment

Chair Harris adjourned the meeting at 8:10 p.m.

Minutes prepared by Linda Munguia, Senior Office Assistant