

# Parks & Recreation Commission



## SPECIAL MEETING MINUTES

**Date:** 9/18/2017  
**Time:** 5:30 p.m.  
**Arrillaga Family Recreation Center  
Oak Room  
700 Alma St., Menlo Park, CA 94025**

### **A. Call To Order**

Chair Stanwood called the meeting to order at 5:30 p.m.

### **B. Roll Call**

Present: Chair Stanwood, Vice Chair Johnson, Commissioner Baskin, Commissioner Harris, Commissioner Lane, Commissioner Palefsky and Commissioner Staley

Absent: None

Staff: Community Services Director, Cherise Brandell and Assistant Community Services Director, Derek Schweigart

### **C. Public Comment**

Julie spoke to the Commission regarding her concerns with the park maintenance at Sharon Park.

### **D. Regular Business**

#### **D1. Review and discuss 2017 City Council Work Plan Goals ([attachment](#))**

Community Services Director, Cherise Brandell, Assistant Community Services Director, Derek Schweigart and the Commission reviewed and discussed the 2017 City Council Work Plan Goal items that will impact the Commission.

#### **D2. Review and discuss Commission 2-Year Work Plan Goals and define next steps ([attachment](#))**

Community Services Director, Cherise Brandell, Assistant Community Services Director, Derek Schweigart and the Commission reviewed and discussed the Commission 2-Year Work Plan Goals and additional goals to consider.

#### **D3. Review and discuss Commission meeting calendar for FY 2017-18**

Community Services Director, Cherise Brandell, Assistant Community Services Director, Derek Schweigart and the Commission reviewed and discussed the Commission meeting calendar for FY 2017-18.

**D4. Review and discuss stakeholder engagement opportunities for FY 2017-18**

Community Services Director, Cherise Brandell, Assistant Community Services Director, Derek Schweigart and the Commission reviewed and discussed stakeholder engagement opportunities for FY 2017-18.

**E. Adjournment**

Chair Stanwood adjourned the meeting at 8:30 p.m.

Minutes prepared by Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of October 25, 2017