

Parks & Recreation Commission



REGULAR MEETING MINUTES

Date: 11/28/2018
Time: 6:30 p.m.
Arrillaga Family Recreation Center
Cypress Room
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Chair Johnson called the meeting to order at 6:32 p.m.

B. Roll Call

Present: Chair Johnson, Vice Chair Harris, Commissioner Baskin, Commissioner Lane, Commissioner Palefsky, Commissioner Payne and Commissioner Staley

Absent: None

Staff: Community Services Assistant Director Adriane Lee Bird and Recreation Supervisor Todd Zeo

C. Public Comment

There was no public comment.

D. Presentations and Proclamations

D1. Presentation of 2018 Summer Camp Survey Results

Interim Recreation Coordinator Allan Bruce gave a presentation on the survey results for the Madness Summer Camps. Recreation Coordinator Rondell Howard gave a presentation on the survey results for the Menlo Palooza and Camp Menlo Summer Camps.

D2. Presentation of Middle Avenue bike lane improvements proposal by the Complete Streets Commission

Bill Kirsch and Jonathan Weiner from the Complete Streets Commission gave a presentation on the Middle Avenue bike lane improvements proposal.

E. Regular Business

E1. Approve the Parks and Recreation Commission minutes for the meeting of September 26, 2018 ([attachment](#))

ACTION: Motion and second (Palefsky/Payne) to accept the Parks and Recreation Commission meeting minutes of September 26, 2018; passed unanimously.

- E2. Review and approve staff recommendations for the field user groups for 2019
([Staff Report # 18-016-PRC](#))

Todd Zeo and the Commission reviewed the staff recommendations for the field user groups for 2019. Todd mentioned that all current user groups are in good standing and maintain current approved user group status and that there are no new user groups for 2019.

ACTION: Motion and second (Staley/Lane) to approve the field user groups for 2019; passed unanimously.

F. Reports and Announcements

- F1. Commissioner Reports

Commissioner Palefsky gave a report on the Menlo Park Historical Association 100th Anniversary Celebration of Armistice Day at Fremont Park on Sunday, November 11, where the new City branded storyboards were unveiled as part of the commemoration.

Commissioner Lane gave a report on the Halloween Hoopla event. She mentioned that the event was fun and that her children enjoyed themselves very much.

Chair Johnson gave an update on the Facilities Master Plan.

- F2. Community Services Director's update and announcements ([Staff Report # 18-017-PRC](#))

Todd Zeo gave the Community Services Director's update and announcements.

G. Informational Items

- G1 Little Free Libraries Incentive Program ([Staff Report # 18-018-PRC](#))

Adriane Lee Bird presented the Little Free Libraries Incentive Program.

H. Adjournment

Chair Johnson adjourned the meeting at 8:11 p.m.

Linda Munguia, Senior Office Assistant

These minutes were approved at the Parks and Recreation Commission meeting of January 23, 2019