

Parks and Recreation Commission



SPECIAL MEETING AGENDA

Date: 3/4/2020
Time: 6:00 p.m.
Arrillaga Family Recreation Center
700 Alma St., Menlo Park, CA 94025

6:00 p.m. Special Meeting – Current work plan update and goal setting 2020-2021

A. Call To Order

B. Roll Call

C. Regular Business

C1. Current work plan update and goal setting 2020-2021 ([Attachment](#))

D. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

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Parks & Recreation Commission
Work Plan Goals and Achievements FY 2018-2020

1.	Provide high quality and inclusive programs and services that meet the diverse and changing needs of all Menlo Park residents and neighboring communities.
	<p>Achievements:</p> <ul style="list-style-type: none"> • Finalized the City of Menlo Park’s Inclusion Policy and reviewed the internal procedures for accommodation. • Committed to promoting the inclusion policy and welcoming participants of all abilities. • Explored ways to expand adaptive programming options and partner with community organizations to provide additional opportunities. • Approved a recommendation to City Council to create a Youth Advisory Committee for Fall 2020. • The Parks and Recreation Commission unveiled the new Nealon Park playground, Menlo Park’s first all-inclusive nature playground and demonstration site through GameTime, at a ribbon cutting in October 2019.
2.	Ensure City Parks and Community Facilities are well-maintained, upgraded and/or expanded to improve accessibility and usage by a diverse population, while promoting sustainable environmental design and practices.
	<p>Achievements:</p> <ul style="list-style-type: none"> • Created an inventory of facilities and their scheduled replacement. • Introduced herbicide-free parks at all City locations. • Completed redesign of Nealon Park, refreshing the playground structures and upgrading it to the City’s first all-inclusive nature playground and demonstration site through GameTime. • Completion and ribbon cutting of the new restroom at Jack Lyle Park. • Received information on park entrance improvements at Bedwell Bayfront Park. Provided feedback on rollout of new changes and suggestions on most effective ways to communicate with park users. • Provided input on the San Mateo County Flood Park Final EIR • Work on the Parks and Recreation Facilities Master Plan • The Commission served as an essential advisory body to the Parks and Recreation Facilities Master Plan. Acting as a check

	<p>and balance throughout the process, the commission has provided feedback, put forth questions and made recommendations at each step.</p> <ul style="list-style-type: none"> • Commissioners engaged in various recreation user focus groups to find out the needs and desires from community members. • The Commission participated and promoted the community-wide surveys to their constituents. • The Commission reviewed and accepted draft recommendations from the Master Plan ensuring that the recommendations accurately reflected the voices of the community and information that was being conveyed through various outreach methods. • The Commission reviewed and accepted staff's prioritizations of tiered projects from the Master Plan, making sure rankings reflected goals and guidelines culled from the plan's community engagement efforts. • The Commission reviewed and accepted the final draft of the Master Plan to approve a recommendation to City Council at their meeting on August 28, 2019.
3.	<p>Improve class and program offerings, venues, partnerships and sponsorships to increase the quality and accessibility of educational, recreational, sporting, artistic, and cultural programs in the City of Menlo Park.</p>
	<p>Achievements:</p> <ul style="list-style-type: none"> • Continued PAC granting process to provide access for local performing arts organizations to the Menlo Atherton theater. • Reviewed and approved staff recommendations for Sports Field User Groups for FY 2019-20 • Successful ongoing partnership with Kuk Sool Won, a traditional form of Korean martial arts which offers an inclusive environment for all participants. • Moved to coordinate summer camp offerings by making initial program improvements to better align with vision. • Partnered with Public Works and the Library to launch the Little Free Libraries grant program. • Reviewed and approved staff recommendations on community arts groups to receive PAC community grants. • Supported and provided feedback on CSD's Strategic Work Plan which focuses on improving equity, quality of programs and developing employees. • Approved a recommendation to City Council for a pilot public art project without funding. • Reviewed the prioritization process and provided feedback for interim services for the new Belle Haven Community Center and Library project.

<p>4.</p>	<p>Support initiatives, partnerships and projects that intersect with the City's Park and Community Services resulting in well-coordinated efforts to meet the needs of residents.</p>
	<ul style="list-style-type: none"> • Continued partnership with Facebook to enhance existing community-wide events, making kids' zones more robust, providing giveaways, etc. • Worked with the Menlo Park Historical Society to unveil two new storyboards in Fremont Park. • Belle Haven CDC received \$150,000 funding for Big Lift for enhancing the program and improving child literacy. • A new revenue sharing agreement with Team Sheeper, Inc. was approved by Council to provide aquatics programs for the City. • Recommended the Little Free Libraries program that will provide a grant to homeowners who will maintain a little free library on their private property. • The Parks and Recreation Commission has endorsed National Parks and Recreation Month, accepting a City Council proclamation. It also supports the Parks Make Life Better Campaign in Menlo Park, a program of the California Parks and Recreation Society which promotes the health and community benefits of parks and recreation. <p><u>Other areas and issues addressed by the Commission:</u></p> <p>After hearing a presentation by the Complete Streets Committee on the Middle Ave. pedestrian and bike lane improvements, the commission expressed their support for the preliminary concepts at the January 2019 council meeting.</p> <p>The Commission reviewed the City's Community Funding allocations and were briefed on the services provided by the grant recipients.</p>