

# Parks & Recreation Commission



## REGULAR MEETING MINUTES

**Date:** 11/20/2019  
**Time:** 6:30 p.m.  
**Arrillaga Family Recreation Center**  
**700 Alma St., Menlo Park, CA 94025**

### A. Call To Order

Chair Harris called the meeting to order at 6:32 p.m.

### B. Roll Call

Present: Baskin (arrived 6:39 p.m.), Bryman, Diepenbrock, Harris, Staley

Absent: Johnson, Payne

Staff: Community Services Assistant Director Adriane Lee Bird

### C. Public Comment

No public comment.

### D. Regular Business

- D1. Approve the Parks and Recreation Commission minutes for the meeting of October 23, 2019 ([attachment](#))

**ACTION:** Motion and second (Staley/ Bryman) to accept the Parks and Recreation Commission meeting minutes of October 23, 2019, failed 3-1-3, (Diepenbrock abstained, Baskin, Johnson and Payne absent)

- D2. Review and approve staff recommendation for the field user groups for FY 2019-20 ([Staff Report # 19-018-PRC](#))

Recreation Supervisor Todd Zeo made the presentation and noted it was for calendar year 2020.

**ACTION:** Motion and second (Harris/ Bryman) to approve the staff recommendation for the field user groups for Calendar Year 2020, passed 5-0-2, (Johnson and Payne absent)

- D3. Review and approve a recommendation to City Council for the formation of a Youth Advisory Committee ([Staff Report # 19-019-PRC](#))

Adriane Lee Bird and Menlo School student Elisabeth Westermann made the presentation and the Commissioners discuss.

**ACTION:** Motion and second (Baskin/ Bryman) to approve a recommendation to the City Council for the formation of a Youth Advisory Committee, passed 5-0-2, (Johnson and Payne absent)

**E. Reports and Announcements**

**E1. Commissioner Reports**

Chair Harris reported on his attendance of soccer and baseball games at Burgess Park and commented on the lack of organized Ultimate in Menlo Park, but that there is a group of kids that would be interested in it.

**E2. Community Services Director's update and announcements ([Staff Report # 19-020-PRC](#))**

Adriane Lee Bird provided the update and announcements

**F. Adjournment**

Chair Harris adjourned the meeting at 7:35 p.m.

Elizabeth Snider, Senior Office Assistant

These minutes were approved at the January 22, 2020 Parks and Recreation Commission meeting.