

Parks and Recreation Commission



REGULAR MEETING MINUTES

Date: 8/26/2020
Time: 6:30 p.m.
Regular Meeting Location: Zoom.us/join – ID# 911 6597 4358

A. Call To Order

Chair Baskin called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Baskin, Bryman, Diepenbrock, Harris, Johnson, Staley (arrived at 6:36 p.m.)
Absent: Payne
Staff: Library and Community Services Director Sean Reinhart, Assistant Community Services Director Adriane Lee Bird

C. Public Comment

None.

D. Presentations

D1. Pickleball Presentation

Jim Carson made the presentation.

- Heyward Robinson spoke in support of pickleball in Menlo Park.
- Monica Williams spoke in support of pickleball in Menlo Park.
- David Yoshida spoke in support of pickleball in Menlo Park.
- Lily Johnson wrote in support of pickleball in Menlo Park.
- Amy Harris spoke in support of pickleball in Menlo Park.
- Andrea Gardner spoke in support of pickleball in Menlo Park.
- David Weiss spoke in support of pickleball in Menlo Park.
- Patricia wrote in support of pickleball in Menlo Park.
- Mary Kuo wrote in support of pickleball in Menlo Park.
- Kathy wrote in support of pickleball in Menlo Park.

D2. Sports Groups and Field Rentals reactivation presentation

Recreation Supervisor Todd Zeo made the presentation (Attachment).

E. Study Session

E1. Work Plan Amendments for 2020-2021

ACTION: Motion and second (Harris/Bryman) to accept the Parks and Recreation Commission Work Plan Goals and Amendments for 2020-21, passed 6-0-1 (Payne absent).

F. Regular Business

- F1. Approve the Parks and Recreation Commission minutes for the meeting of July 22, 2020 ([Attachment](#))

ACTION: Motion and second (Staley/Harris) to accept the Parks and Recreation Commission meeting minutes of July 22, 2020, passed 6-0-1 (Payne absent).

G. Reports and Announcements

- G1. Commissioner reports (Christopher Harris)

None.

- G2. Library and community services department updates ([Staff Report #20-005-PRC](#))

Assistant Library and Community Services Director Adriane Lee Bird gave the library and community services department updates.

H. Adjournment

Chair Baskin adjourned the meeting at 8:46 p.m.

Linda Munguia, Senior Office Assistant

These minutes were approved at the September 23, 2020 Parks and Recreation Commission meeting.

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the Parks and Recreation Commission, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N- 29-20 issued March 17, 2020.

- How to participate in the meeting
 - Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Regular Meeting ID 911 6597 4358
 - Access the regular meeting real-time via telephone (listen only mode)
at: (669) 900-6833
Regular Meeting ID 911 6597 4358

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the Zoom webinar and/or the access code is subject to change. If you have difficulty accessing the Zoom webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).



FALL 2020 OUTDOOR RECREATION





PRESENTATION CONTENTS

- San Mateo County Health Order
- Menlo Park Health & Safety Plan
- 2020 Approved User Groups
- Current Groups on Fields
- How to submit





COVID 19 OUTDOOR RECREATION

SAN MATEO COUNTY HEALTH ORDER

- Groups of 12
- No Shared Equipment
- Social Distancing Required
- Traditional Practice and Games No Allowed
- Skills Training Allowed
- California Department of Health Youth Sports Guidelines 8/3

MENLO PARK HEALTH & SAFETY PLAN

**COVID-19 SAFETY PROTOCOLS FOR USE
OF OUTDOOR FACILITIES** Department of
Library and Community Services
800 Alma St., Menlo Park, CA 94025

- menlopark.org **COVID-19 safety protocols for use of City of Menlo Park outdoor facilities**
- I, the undersigned acknowledge that the following health and safety precautions are designed to prevent the spread of COVID-19 and are **REQUIRED** for all organized classes and activities in City of Menlo Park outdoor facilities:
 - 1. Activities must take place 100% outdoors
 - 2. All participants must maintain social distance 6' or more at all times
 - 3. Social distance must be clearly marked on the field or hardscape so that outside observers can see it (paint/chalk on field, flags, cones, or similar demarcations)
 - 4. No more than 12 participants at a time
 - 5. Each participant must have all their own equipment and must not share any equipment with any other person at any time
 - 6. Sports activities are limited to training exercises only – no practice play or competitive team play
 - 7. Face coverings must be worn by instructors at all times
 - 8. Face coverings must be worn by participants at all times, with exception allowed only when participants are actively engaged in exercise. Social distance of 6' or more must be maintained at all times.

I, the undersigned agree that the organization listed below, including all its participants, staff, volunteers, players, parents, and spectators will fully comply in good faith with all state, county, and municipal public health requirements and guidelines when using City of Menlo Park facilities, including but not limited to the above COVID-19 safety protocols. I, the undersigned agree that failure to comply with the terms herein will result in the immediate revocation of my organization's facility use permit and the forfeiture of any and all permit and/or rental fees, and will further result in my organization and me personally being ineligible to use City of Menlo Park facilities for a period of no less than twenty-four (24) months after the date of the revocation. I, the undersigned agree to the terms herein and understand that my signature is a legal and binding signature and will be considered original if received electronically.



2020 APPROVED USER GROUPS



Menlo Atherton Little League

Mid Pen High School

Alpine West Little League

Ma Grizzlies Lacrosse

AYSO Soccer

Alpine Strikers Soccer

Menlo Atherton Women's Soccer League

Association De Futbol Soccer League

Extreme Baseball

CURRENT APPROVED GROUPS

- Alpine Strikers Soccer
 - AYSO Soccer
 - Extreme Baseball
 - Bulldog Sports & Fitness
 - MA Grizzlies Lacrosse
 - Nor Cal Rize Lacrosse
 - ADVNC Lacrosse
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- For information contact – Jarrod at jwharden@menlopark.org



THANK YOU