

Parks and Recreation Commission



REGULAR MEETING MINUTES

Date: 3/24/2021

Time: 6:30 p.m.

Regular Meeting Location: [Zoom.us/join](https://zoom.us/join) – ID# 911 6597 4358

CITY OF
MENLO PARK

Regular Meeting ([Zoom.us/join](https://zoom.us/join) – ID# 911 6597 4358)

A. Call To Order

Chair Baskin called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Baskin, Bryman, Diepenbrock, Harris, Johnson, Staley, Payne

Absent: None

Staff: Library and Community Services Director Sean Reinhart, Assistant Community Services Director Adriane Lee Bird

C. Public Comment

None.

D. Presentations and Proclamations

- D1. Update on projects from the capital improvement program as related to the Parks and Recreation facilities master plan update

Senior Civil Engineer Karen Pachmayer made the presentation ([Attachment](#)).

- D2. Dedication program presentation

Parks Supervisor Bill Halleck made the presentation ([Attachment](#)).

E. Regular Business

- E1. Approve: Parks and Recreation Commission minutes for the meeting of February 24, 2021 ([Attachment](#))

ACTION: Motion and second (Bryman/ Harris), to accept the Parks and Recreation Commission meeting minutes of February 24, 2021, passed unanimously.

F. Reports and Announcements

- F1. Council Direction on cost recovery policy, library overdue fines, and recreation user fees ([Staff Report 21-008-PRC](#))

Library and Community Services Director Sean Reinhart gave the report.

- F2. Upcoming City Council consideration of objective criteria to guide facility reopening, service restoration, and reactivation of programs and events ([Staff Report 21-007-PRC](#))

Library and Community Services Director Sean Reinhart gave the report.

- F3. Menlo Park Community Center project update

Library and Community Services Director Sean Reinhart gave the update.

- F4. Parks and Recreation Commission agenda calendar ([Attachment](#))

Assistant Community Services Director Adriane Lee Bird and the Commission reviewed and updated the Commission agenda calendar.

G. Commissioner Reports

- G1. Individual Commissioner Reports (Commissioner Harris)

Commissioner Harris shared reflections of his time on the Parks and Recreation Commission.

- G2. Upcoming Parks and Recreation Commission vacancies ([Attachment](#))

Library and Community Services Director Sean Reinhart gave the report.

H. Adjournment

Chair Baskin adjourned the meeting at 8:32 p.m.

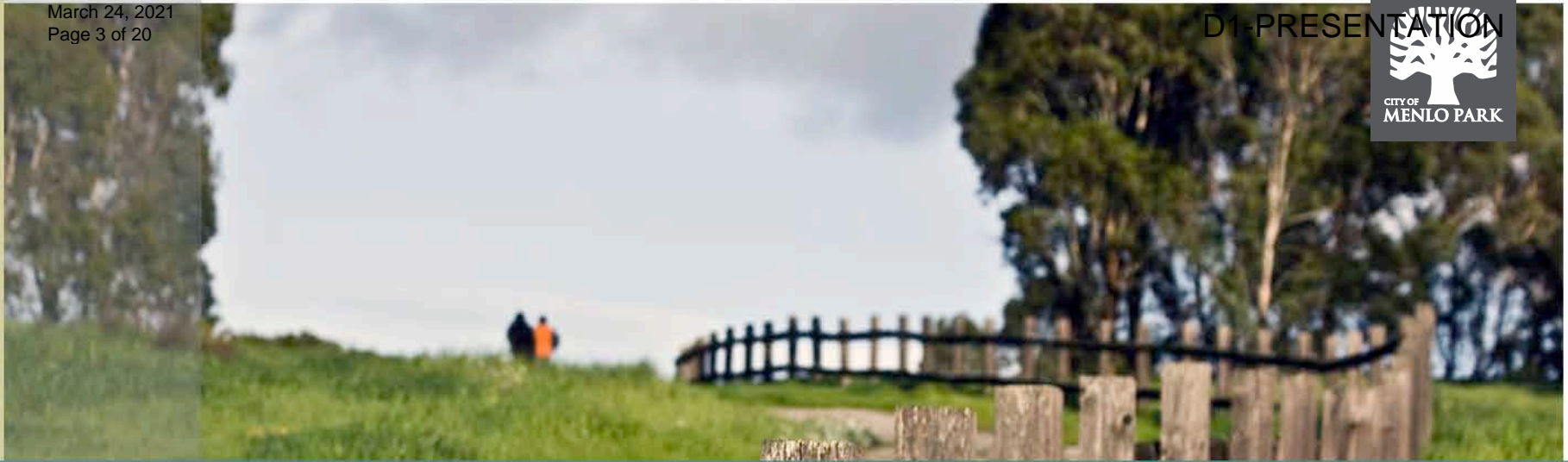
Linda Munguia, Senior Office Assistant

Minutes approved at the April 28, 2021 Parks and Recreation Commission meeting



BURGESS & WILLOW OAKS PARKS

Improvement Projects





IMPROVEMENTS AT EACH PARK

- Burgess Park
 - All-inclusive playground upgrades
- Willow Oaks Park
 - All-inclusive playground upgrades
 - Dog Park enhancements
 - Restroom facility
 - Bike/pedestrian pathway upgrades



PLAYGROUND UPGRADES





QUESTIONS?



COMMEMORATIVE PARK MEMORIALS

Bill Halleck – Parks Supervisor





AGENDA

- Commemorative Naming
- Process
- Examples









In memory of
Roger Bucklesby.
Who hated this park,
and everyone in it.



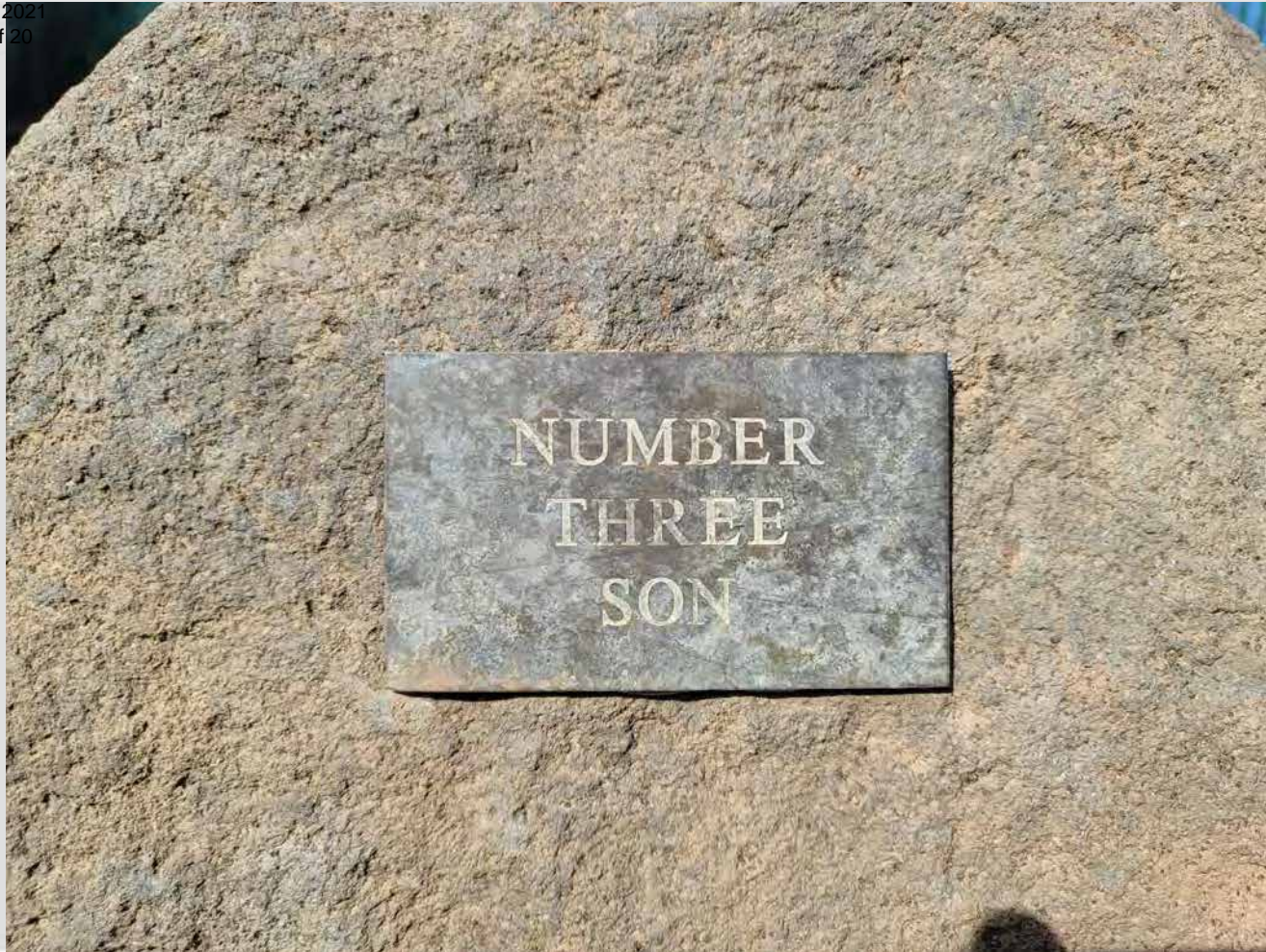
















THANK YOU