

# Parks and Recreation Commission Library Commission



## SPECIAL JOINT MEETING AGENDA

**Date:** 10/25/2023  
**Time:** 6:30 p.m.  
**Locations:** [Zoom.us/join](https://zoom.us/join) – ID# 862 7050 1185 and  
Belle Haven Branch Library  
413 Ivy Dr., Menlo Park, CA 94025

Members of the public can listen to the meeting and participate using the following methods.

How to participate in the meeting:

- Access the meeting, in-person, at Belle Haven Branch Library
- Access the meeting real-time online at:
- [Zoom.us/join](https://zoom.us/join) – Meeting ID 862 7050 1185
- Access the meeting real-time via telephone at:  
(669) 900-6833  
Meeting ID 862 7050 1185  
Press \*9 to raise hand to speak

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### Special Session

#### A. Call To Order

#### B. Roll Call

#### C. Regular Business

C1. Approve minutes from September 18, 2023 meeting ([Attachment](#))

C2. Recommend potential names and/or dedications for the new multi-service center at 100 Terminal Avenue | Recomendar posibles nombres y/o dedicatorias para la nueva instalación del centro de servicios múltiples en construcción en 100 Terminal Avenue ([Staff Report PRC-2023-032 / LC-2023-020](#) | [Informe de personal PRC-2023-032 / LC-2023-020](#))

#### D. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or before, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.gov](mailto:jaherren@menlopark.gov). Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

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AGENDA ITEM C-1  
Library Commission  
Parks and Recreation Commission



**LIBRARY COMMISSION AND PARKS AND RECREATION COMMISSION  
SPECIAL JOINT MEETING MINUTES – DRAFT**

**Date:** 9/18/2023  
**Time:** 6:30 p.m.  
**Locations:** Teleconference and  
Belle Haven Branch Library  
415 Ivy Dr., Menlo Park, CA 94025

**A. Call To Order**

Chair Velgapudi called the meeting to order at 6:37 p.m.

**B. Roll Call**

**Present:** Bunyagidj, Chen Rekhi, Cohen, Gilmartin, Hadrovich, Lee, Orton, Theriault, Singh, Wise, Velgapudi  
**Absent:** Brosnan, Joshua, Wessel  
**Staff:** Library and Community Services Director Sean Reinhart, Library and Community Services Manager Natalya Jones, Library and Community Services Supervisor Rondell Howard, Management Analyst Ashley Walker

**C. Study Session**

C1. Opening a four-week public comment period for Menlo Park residents to offer their feedback and suggestions for potential names and/or dedications for the facilities and major programs to be located in the Menlo Park Community Campus project now under construction (Staff Report PRC-2023-028 / Staff Report LC-2023-019)

Director Reinhart and Manager Jones gave the presentation (Attachment).

- Israel Harris spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Johnny Burns spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Darrell Barbour spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Edmund "EJ" Harris spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Karen Browder spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Troy Goodwin spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Sandra Green spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- David Harper spoke in support of retaining the Onetta Harris Community Center name for the new

- community center.
- Frederick Harris spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Adrian Perkins spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Vanessa Carlisle spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Jacquie Cebrian spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Nancy Edelson spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Ken Harris with donated time from Terry Harris spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Ken Harris spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Dorsey Nunn spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Francis spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Margarita Harria spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Harry Bims spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Jerry Bloodsaw spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Greg Goodwin spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Gail Wilkerson Dixon spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Constance French spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Sheryl Bims spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Rose Bickerstaff spoke in support of giving the Menlo Park Community Center (MPCC) a new name.
- Portia Gardner spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- G. Lee Young spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- James Dixon spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Marilyn spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Adriana Walker spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- David Wheaton spoke in support of retaining the Onetta Harris Community Center name for the new community center.
- Marieda Blackbur spoke in support of retaining the Onetta Harris Community Center name for the new community center.

The Commissions discussed different options for names and the opening of a four-week public input period for the naming.

The Commissions received clarification on next steps for the Commissions and City Council.

**D. Adjournment**

Chair Velgapudi adjourned the meeting at 10:03 p.m.

Ashley Walker, Management Analyst



# **Opening a four-week public comment period for the Menlo Park Community Campus naming process**

Parks and Recreation Commission / Library Commission (PRC / LC)  
September 18, 2023





## Purpose – Study Session

- City Council is the sole decision-making authority for naming or dedicating City facilities.
- As advisory bodies to City Council, the PRC and LC have no decision-making authority related to naming or dedicating City facilities.
- The PRC and LC will not make any decisions nor recommendations about specific names and/or dedications during this joint study session.





## Purpose – Study Session

- Part of a multi-step process that was established by City Council to help inform its decision-making about potential names and/or dedications for the facilities and major programs to be located in the Menlo Park Community Campus project (MPCC)
- The purpose of this joint study session is to hear community input, provide background information and inform the PRC and LC about the naming process City Council established.



# Recommendation – Study Session

- PRC and LC open a four-week public comment period for Menlo Park residents to offer feedback and suggestions
- All comments previously received have been retained
- At the end of the four-week public comment period, the PRC and LC will jointly convene another public meeting, tentatively Oct. 25
- PRC and LC will consider all community input received; review the Naming Policy, then recommend to City Council:
  - Up to three potential names and/or dedications for the overall facility
  - Up to three potential names and/or dedications for each of the five major programs to be housed in it.



# City Council decision process

- The City Council will review the PRC's and LC's recommendations in November or December on a date to be determined
- City Council will have the final decision on a name and/or dedication for the overall facility, and names and/or dedications for each of the five major programs that will be housed in it.





# Naming Policy

- City Council Policy #CC-23-026, “Naming and/or changing the name of facilities,” (Naming Policy) was updated by City Council by Resolution No. 6817 on March 14, 2023.
- Establishes the procedure and criteria for naming and/or dedicating a new facility, or the individual programs or components within a new facility, or the renaming and/or rededicating of a previously designated park, playground, building, or other unit under the City’s jurisdiction.

# NAMING AND/OR CHANGING THE NAME OF FACILITIES

City Council Policy #CC-23-026

Adopted Resolution No. 6817



## Purpose and scope

From time to time the City has the opportunity to name and/or dedicate a new facility, or the individual programs or components within a new facility, or is requested to rename and/or rededicate a previously designated park, playground, building or other unit under the City's jurisdiction.

In order to formalize the City's consideration of these opportunities and requests, and to provide guidelines to the public, the City has adopted the following procedure and criteria for the naming and/or dedication of facilities.

1. It shall be the policy of the City not to change the name of any existing City facility, particularly one whose name has City, regional or national significance, unless there are the most extraordinary circumstances of City, regional or national interest and no other new facility can so be designated.
2. The existing place names within Menlo Park shall be deemed to have historic significance to the City. The City will modify existing place names only with the greatest reluctance and, when naming or dedicating facilities in honor of a person or persons, only to commemorate a person or persons who have made major, overriding contributions to the City and whose distinctions are as yet under-recognized by the City.
3. The City Council is the final decision-making body for the selection of names and dedications for City facilities. The City Council may direct an appropriate City Commission to consider inputs from the community and recommend names or dedications to the City Council -- for example, it may select the Parks and Recreation Commission to do so for public parks, playgrounds, athletic fields, paths, tennis or pickleball courts, gardens, recreation buildings and related facilities.



4. The naming, dedication, renaming and/or rededication of City facilities will recognize and take into consideration the following criteria:
  - A clear and compelling connection to significant local places, communities, neighborhoods, history, geographical features, people, achievements, events, and/or other attributes of the City and community of Menlo Park
  - Inclusion, belonging, access, fairness, and justice for the entire Menlo Park community and all of the people who are part of it
  - A deceased person (no sooner than five years after death) who made major, overriding contributions to the City and community of Menlo Park and whose distinctions are as yet under-recognized by the City
  - National, regional or community groups that have made significant contributions to the Menlo Park community and have not been previously honored in a meaningful way by the City.
  
5. The City Council from time to time may authorize a dedication, memorial plaque, or other recognition in or on a facility that is closely identified with a person or group, or to recognize individuals and/or groups who have donated to the facility and/or individual programs or components within it, but the policy of the City is to retain the historic name of the facility.
  
6. For other than naming and/or dedicating a new facility and its individual programs or components, it is the policy of the City to take no action until at least six months from the receipt of a suggested renaming or rededication.

#### Policy history

Action	Date	Notes
Policy adopted	February 25, 1986	City Council adopted
Policy reviewed	January 27, 1998	City Council reviewed and made no revisions
Policy updated	March 14, 2023	City Council adopted Resolution No. 6817



## City Council direction – January 24

On Jan. 24, City Council directed City staff to update the city's Naming Policy and undertake a process with robust community input to help inform the City Council's decision-making to identify:

1. A name and/or dedication for the overall Menlo Park Community Campus (MPCC) building
2. Names and/or dedications for each of the five major programs housed in the MPCC building: senior center, branch library, youth center, aquatics center, and recreation center
3. Recognitions for individuals and/or groups who donate toward the costs of the opening day furnishings, equipment, books, public art, and other amenities in the MPCC building.





# City Council direction – March 14

On March 14, City Council:

- Updated the Naming Policy
- Authorized a process with robust community input to help inform the City Council’s decision-making to identify names and/or dedications in the MPCC facility
- Directed City staff to prioritize the development of MPPC programming first, and to schedule the facility naming process in summer/fall 2023 after the programming work had been mostly completed.



# Current timeline

All dates are tentative and are subject to change:

- Sept. 18 – PRC and LC open a new four-week public comment period for Menlo Park residents to offer input and suggestions
- Oct. 25 – PRC and LC consider community input, City Council direction and Naming Policy, then recommend to City Council up to three potential names and/or dedications for the overall facility, and up to three potential names and/or dedications for each of the five major programs in it.
- November/December TBD – City Council reviews the PRC’s and LC’s recommendations, hears additional public input, then selects a name and/or dedication for the overall facility, and selects names and/or dedications for each of the five major programs that will be housed in it.



# Naming rights – City Council

- The City Council is the sole decision-making authority for naming or dedicating City facilities, including the MPCC and programs in it.
- The City’s naming rights for the MPCC project are affirmed in the Funding and Improvement Agreement between City of Menlo Park and Facebook (now Meta), which states:

“The City shall have the sole discretion to name the Project in accordance with its internal policies; provided, however, that prior to selecting the name, the City must meet and confer with Facebook. The City shall not license, sell, or otherwise commercialize the naming rights for the Project, or provide naming rights to a donor. Facebook shall have the non-exclusive right to use the appearance and image of the Project and refer to the Project’s name in its marketing or any other published materials.”



MAKERSPACE  
SECOND FLOOR



# Previous and current facilities / programs

The next five slides provide summary status updates about the previous and current facilities and programs that will be housed in the new MPCC facility when it opens:

- Belle Haven Branch Library
- Belle Haven Pool
- Belle Haven Youth Center
- Menlo Park Senior Center
- Onetta Harris Community Center



# Belle Haven Branch Library

- Currently located at 413 Ivy Drive, Belle Haven Branch Library has remained open to the public in the same location during MPCC project construction.
- Belle Haven Branch Library will move into the MPCC when the project is complete.
- The new facility will include an expanded library space that spans two floors and features a new makerspace, teen zone, children's outdoor patio, and tutoring/study rooms.
- The library's current location at 413 Ivy Drive is part of the Belle Haven Elementary School site owned by Ravenswood City School District, and that space will revert to the school's use after the library moves out.



# Belle Haven Pool

- Formerly located at 100 Terminal Avenue, the Belle Haven Pool facility was closed and demolished in June 2021 to make way for the MPCC project
- Aquatics programs are not being provided at this location during construction, but will be provided in this location when the new facility opens
- The new facility will include a new aquatics center with performance pool, instructional pool, family splash pad, and other features.



# Belle Haven Youth Center

- Formerly located at 100 Terminal Avenue, the Belle Haven Youth Center building was closed and demolished in June 2021 to make way for the MPCC project
- The youth center program moved to a temporary modular building in the Kelly Park parking area in May 2021, and has remained open in that interim location during the MPCC project construction
- The youth center program will move into the MPCC when the project is complete
- The new facility will include an enhanced youth center space with classroom and indoor play areas, outdoor play yard, children's restrooms, kitchenette, and other features.





# Menlo Park Senior Center

- Formerly located at 100 Terminal Avenue, the Menlo Park Senior Center building was closed and demolished in June 2021 to make way for the MPCC project
- The senior center program temporarily moved to Arrillaga Family Recreation Center in May 2021, and has remained open in that interim location during the MPCC project construction. The senior center program will move into the MPCC when the project is complete
- The new facility will include multiple senior center spaces with senior lounge, dining and event hall, commercial-grade kitchen facility, outdoor terraces, and easy access to auxiliary spaces and programs in the library, makerspace, and movement studio, among other features.



# Onetta Harris Community Center

- Formerly located at 100 Terminal Avenue, the Onetta Harris Community Center building was closed and demolished in June 2021 to make way for the MPCC project
- Most recreation and sports programs are not being provided at this location during construction, but will be resumed when the new facility opens. (Some smaller-scale recreation classes are being provided at nearby Belle Haven Branch Library on an interim basis during construction)
- The new facility will include a public gymnasium, fitness center, movement studio, locker room and showers, classroom space, and other features.



CHILDREN'S LIBRARY  
FIRST FLOOR



# Current names of major programs

Each of the five major programs that will be located together in the new multiservice facility—library, aquatics center, youth center, senior center, and recreation center—previously had or currently have names assigned to them (as listed in alphabetical order):

- Belle Haven Branch Library
- Belle Haven Pool
- Belle Haven Youth Center
- Menlo Park Senior Center
- Onetta Harris Community Center



# Current names of major programs (continued)

- The five major programs will no longer be housed in separate, individual buildings when the new multiservice facility opens
- Each program will be housed in its own distinct area of the new facility, marked by signage and in official City directories.
- Each individual program will retain its unique identity and programs in the new facility, even as new collaborations and synergies between the individual programs are created by the newly constructed facility's unique all-in-one design.



# Overall “campus” name

- Prior to being demolished to make way for the MPCC project construction, the facilities at 100 Terminal Avenue were located in separate, standalone facilities, and each bore its own individual name
- There is no record of a single overall name having been assigned to the overall cluster of facilities—sometimes referred to as a “campus”—by City Council in the past
- The former monument sign at 100 Terminal Avenue prior to the demolition listed the names of the individual facilities on the site (including Kelly Park which is not part of the MPCC project construction), but did not list or indicate an overall campus name (Attachment C.)



# Former monument sign



- Image of the monument sign previously located at 100 Terminal Avenue, prior to the demolition of Belle Haven Pool, Belle Haven Youth Center, Onetta Harris Community Center, and Menlo Park Senior Center to make way for the MPCC project construction
- (Note: Kelly Park is not part of the MPCC project construction. City Council could also choose to include Kelly Park in any overall campus name or dedication, if desired, however there is no intent or process to change the name of Kelly Park itself at this time.)



# Signage considerations

- Monument sign. The project includes a new monument sign located next to the street at the site's entrance on Terminal Avenue for the purposes of demarcating the address and indicating what is located there
- Building main entry sign. The project design includes a sign over the main entrance into the new building to identify the building to visitors. Of note, the new building will have a single consolidated main entrance and entry sign. This is different from the previous facilities, which were in separate buildings each with its own main entry sign.

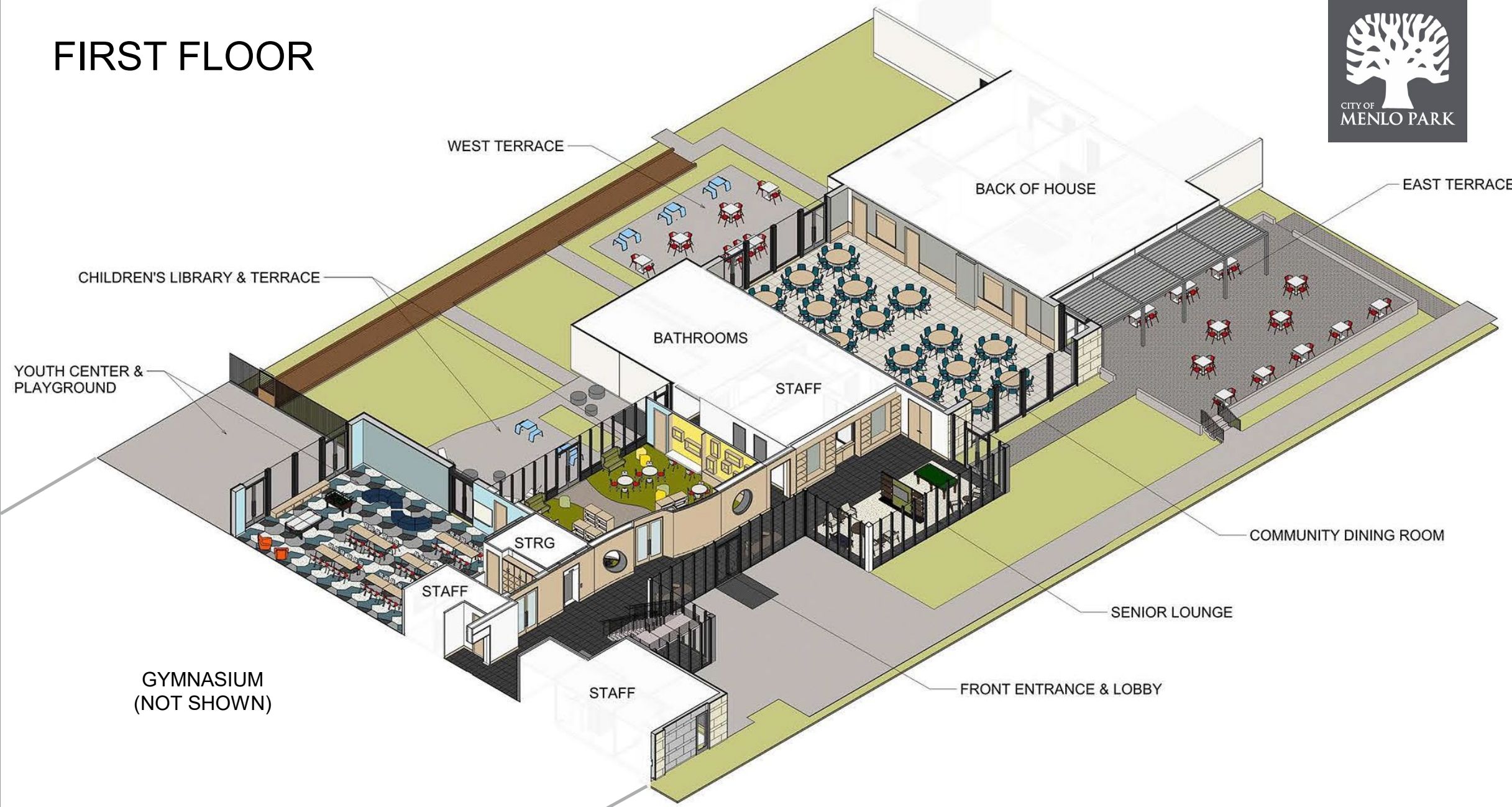




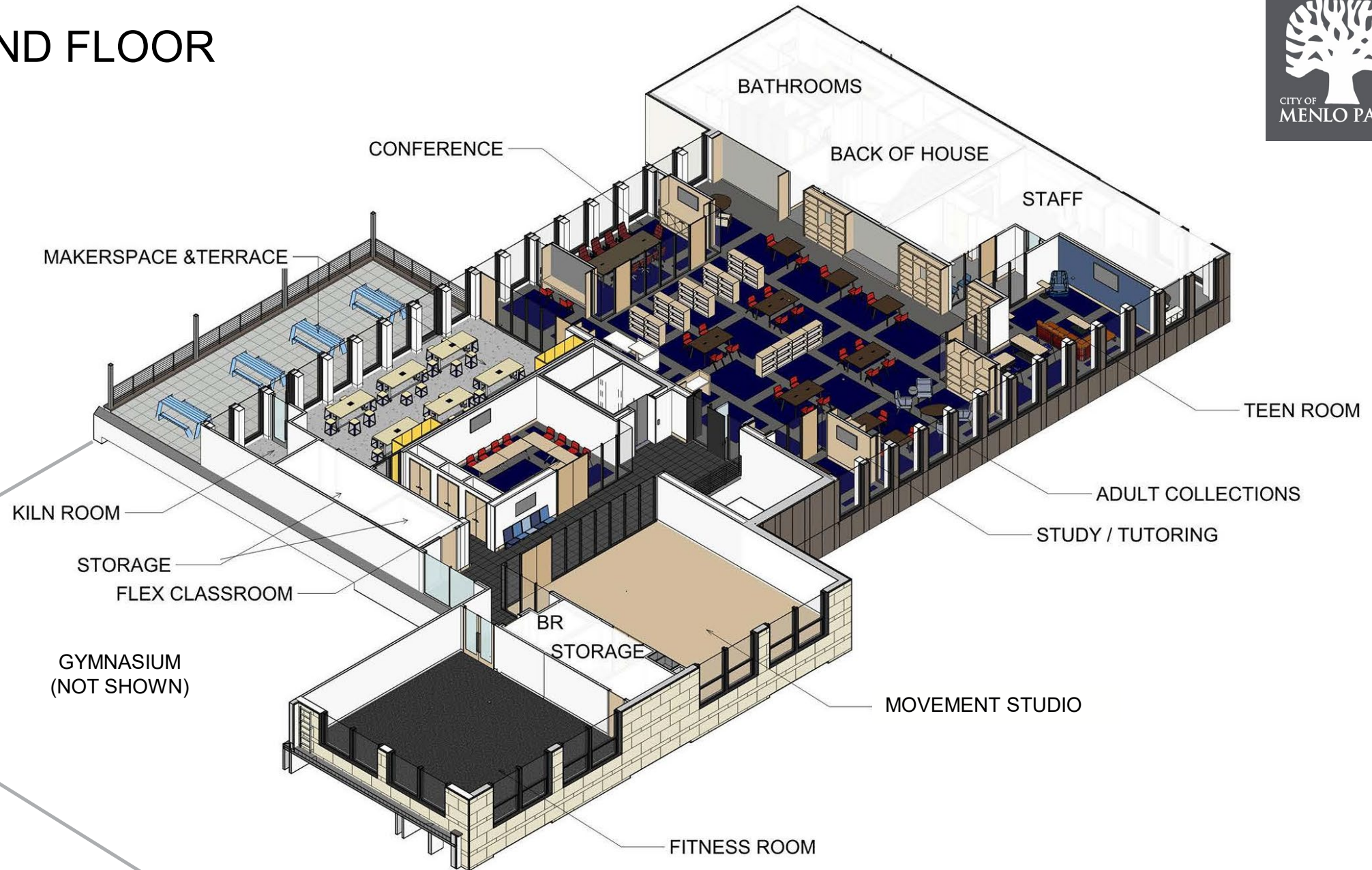
# Signage considerations

- Wayfinding and room signs. The project design includes signs on each of the program areas inside the building, and wayfinding signage throughout the “campus” to guide visitors to the individual programs and destinations
- Dedication plaque. It is customary for significant new public buildings to have a dedication plaque. Dedication plaques typically display the year or date the building was completed and officially dedicated, and recognize individuals or entities that played significant roles in the project’s development such as elected officials, architects, builders, financiers, voters and/or ballot measures, as appropriate to the specific facility.

# FIRST FLOOR



# SECOND FLOOR







# Public input

Members of the public can share written comments and suggestions related to MPCC naming and/or dedications:

- Online feedback form: [menlopark.gov/name](https://menlopark.gov/name)
- Paper suggestion boxes at City libraries and recreation centers
- U.S. postal mail to: Feedback, c/o City of Menlo Park, 800 Alma St., Menlo Park, CA 94025
- Public comments will continue to be accepted through Oct. 25
- A compilation of all written public comments received will be published in a report to PRC and LC on Oct. 25, and in a report to City Council.



# Naming process next steps

On Oct. 25, City staff will present to the PRC and LC the following information to help inform and support the PRC and LC's joint recommendations to City Council:

1. Compilation of all written public comments received through various feedback channels
2. Summary of the public feedback received
3. Brief review of the Naming Policy and City Council direction related to the naming process
4. Matrix of naming and/or dedication opportunities to aid the PRC's and LC's discussion and recommendation process.



**Thank you**







## STAFF REPORT

### Parks and Recreation Commission and Library Commission

Meeting Date: 10/25/2023

Staff Report Number: PRC-2023-032 / LC-2023-020

**Regular Business:** Recommend potential names and/or dedications for the new multi-service center facility under construction at 100 Terminal Avenue

### Recommendation

City staff recommends that the Parks and Recreation Commission (PRC) and Library Commission (LC) consider community input; review City Council policy and direction; and then jointly recommend to City Council:

- Up to three potential names and/or dedications for the new multi-service center facility under construction at 100 Terminal Avenue
- Up to three potential names and/or dedications for each of the five major programs that will be housed in the new facility: aquatics center, library, recreation center, senior center, and youth center.

No final decisions about names or dedications will be made at this time. This recommendation is part of a multi-step process that City Council established to gather community input to help inform City Council's decision-making about potential names and/or dedications for the new facility.

City Council will have the final decision on names and dedications. City Council will review the PRC's and LC's recommendations in November or December on a date to be determined. The date of the City Council review will be announced to the public in advance.

### Policy Issues

The City Council is the sole decision-making authority for naming or dedicating City facilities, including the new multi-service center facility at 100 Terminal Avenue.

As advisory bodies to the City Council, the PRC and LC serve as forums for public feedback and discussion, and make recommendations to City Council related to Menlo Park's recreation and library programs and facilities, subject to City Council direction.

### Background

The City has held multiple public meetings on the topic of naming. The meeting materials and records are available on the City website, and include staff reports, meeting minutes, and video recordings of the proceedings. The meeting materials and records contain background information that can help inform the PRC's and LC's recommendations. For reference, a list of previous meetings is included in the Analysis section of this report.

### Analysis

Discussion/recommendation aids

To aid the PRC's and LC's discussion and recommendation process, the following attachments are included with this report:

- *Naming Policy (Attachment A)*  
City Council Policy #CC-23-026, "Naming and/or changing the name of facilities" (Naming Policy), was first established by City Council in 1986. The policy was updated by City Council by Resolution No. 6817 on March 14, 2023. It outlines the procedure and criteria for naming and/or dedicating a new facility, the individual programs or components within a new facility, or the renaming and/or rededicating of a previously designated park, playground, building, or other unit under the City's jurisdiction.
- *Recommendation matrix (Attachment B)*  
A recommendation matrix is provided to assist the PRC and LC to formulate and record their joint recommendations to City Council. The matrix includes blank spaces for each of the naming and/or dedication areas, up to three recommendations per area, per City Council's direction.
- *Summary list of specific names suggested by community members (Attachment C)*  
A summary list of all the specific names that were submitted by community members is provided for ease of reference. The list is arranged alphabetically by program area.
- *Compilation of written community suggestions and comments (Attachment D)*  
A compilation of written suggestions and comments received from community members related to naming is provided for reference. The compilation is arranged in the order in which the suggestions were received. Most of the written comments were received through an online feedback form created specifically for the naming process; other written comments were received through City suggestion boxes or direct email. All suggestions and comments are presented anonymously. Personal names, ad hominem (personal) attacks, and profanity were redacted.

#### Previous public meetings about the naming process and timeline

The City held several public meetings on the topic of naming during 2023. The meeting materials and records include staff reports, meeting minutes, and video recordings of the proceedings, and are available on the City website in the Agendas and Minutes section (Attachment E).

- Jan. 24 – City Council agenda item G1: "Provide direction regarding City Council Procedure CC-86-0001, 'Naming and/or changing the name of facilities' (1986); and a process to identify a name for the Menlo Park Community Campus project now under construction" (Attachment F).
- Feb. 22 – PRC agenda item E1: "Process to identify a name for the Menlo Park Community Campus project now under construction" (Attachment G).
- March 14 – City Council agenda item G8: "Adopt a resolution to update City Council Procedure CC-86-0001, 'Naming and/or changing the name of facilities'" (Attachment H).
- March 22 – PRC and LC joint agenda item F2: "Menlo Park Community Campus naming process timeline update" (Attachment I).
- Sept. 18 – PRC and LC joint agenda item C1: "Opening a four-week public comment period for Menlo Park residents to offer their feedback and suggestions for potential names and/or dedications for the facilities and major programs to be located in the Menlo Park Community Campus project now under construction" (Attachment J).

### Overview of previous and current facilities and programs

What follows are summary status updates of the previous and current facilities and programs that will be housed in the new facility when it opens.

#### *Belle Haven Branch Library*

Currently located at 413 Ivy Drive, Belle Haven Branch Library has remained open to the public in the same location during the project construction. Belle Haven Branch Library will move into the new facility at 100 Terminal Avenue when the project is complete. The new facility will include an expanded library space that spans two floors and features a new makerspace, teen zone, children's outdoor patio, and tutoring/study rooms. The library's current location at 413 Ivy Drive is part of the Belle Haven Elementary School site owned by Ravenswood City School District, and that space will revert to the school's use after the library moves out.

#### *Belle Haven Pool*

Formerly located at 100 Terminal Avenue, the Belle Haven Pool facility was closed and demolished in June 2021 to make way for the new project construction. Aquatics programs are not being provided at this location during construction, but will be provided in this location when the new facility opens. The new facility will include a new aquatics center with performance pool, instructional pool, family splash pad, and other features.

#### *Belle Haven Youth Center*

Formerly located at 100 Terminal Avenue, the Belle Haven Youth Center building was closed and demolished in June 2021 to make way for the new project construction. The youth center program moved to a temporary modular building in the Kelly Park parking area in May 2021, and has remained open in that interim location during the new project construction. The youth center program will move into the new facility at 100 Terminal Avenue when the project is complete. The new facility will include an enhanced youth center space with classroom and indoor play areas, outdoor play yard, children's restrooms, kitchenette, and other features.

#### *Menlo Park Senior Center*

Formerly located at 100 Terminal Avenue, the Menlo Park Senior Center building was closed and demolished in June 2021 to make way for the new project. The senior center program temporarily moved to Arrillaga Family Recreation Center in May 2021, and has remained open in that interim location during the construction. The senior center program will move into the new facility at 100 Terminal Avenue when the project is complete. The new facility will include multiple senior center spaces with senior lounge, dining and event hall, commercial-grade kitchen facility, outdoor terraces, and easy access to auxiliary spaces and programs in the library, makerspace, and movement studio, among other features.

#### *Onetta Harris Community Center*

Formerly located at 100 Terminal Avenue, the Onetta Harris Community Center building was closed and demolished in June 2021 to make way for the new project. Most recreation and sports programs are not being provided at this location during construction, but will be resumed in the new facility at 100 Terminal Avenue when the project is complete. (Some smaller-scale recreation classes are being provided at nearby Belle Haven Branch Library on an interim basis during construction.) The new facility will include a public gymnasium, fitness center, movement studio, locker room and showers, classroom space, and other features.

#### *Overall "campus" name*

Prior to being demolished to make way for the project construction, the facilities at 100 Terminal Avenue were located in separate, standalone facilities, and each bore its own individual name. There is no record of

a single overall name having been assigned to the overall cluster of facilities—sometimes referred to as a “campus”—by City Council in the past. The construction of a single new multi-service facility presents the opportunity for the City Council to potentially assign an overall name and/or dedication to the campus that will encompass the five programs noted above—library, aquatics center, youth center, senior center, and recreation center—in addition to assigning names and/or dedication to each of the five individual programs. City Council could also choose to include Kelly Park in any overall campus name or dedication, if desired, however, it should be noted that there is no intent or process to change the name of Kelly Park itself at this time.

#### Other naming and/or dedication considerations

##### *Current program names, wayfinding signage*

Each of the five major programs that will be located together in the new multi-service facility—library, aquatics center, youth center, senior center, and recreation center—previously had or currently have names assigned to them (as listed in alphabetical order):

- Belle Haven Branch Library
- Belle Haven Pool
- Belle Haven Youth Center
- Menlo Park Senior Center
- Onetta Harris Community Center

These individual programs will no longer be housed in separate, individual buildings when the new multi-service center facility opens, however, each program will be housed in its own distinct area of the new facility, marked by signage on those areas, on wayfinding signage throughout the new “campus,” and in official City directories. It is intended that each individual program retain its unique identity and programs in the new facility, even as new collaborations and synergies between the individual programs are created by the newly constructed facility’s unique all-in-one design. This presents the opportunity for the City Council to potentially reaffirm the existing or previous names for each of these individual programs, or to potentially assign new names and/or dedications to each of these programs.

##### *Monument sign*

The project design includes a new monument sign located next to the street at the site’s entrance on Terminal Avenue for the purposes of demarcating the address and indicating what is located there.

##### *Building main entry sign*

The project design includes a sign over the main entrance into the new building to identify the building to visitors. Of note, the new building will have a single consolidated main entrance and entry sign. This is different from the previous facilities, which were in separate buildings each with its own main entry sign.

##### *Wayfinding and room signs*

The project design includes signs on each of the individual rooms inside the building, and wayfinding signage distributed throughout the “campus” to guide visitors to the individual programs and destinations. If City Council selects names and/or dedications for each of the major programs in the new facility (or reaffirms their existing/previous names), they would be displayed on the wayfinding and room signs.

##### *Dedication plaque*

It is customary for significant new public buildings to display a dedication plaque at the front entry or other prominent location. Dedication plaques typically display the year or date the building was completed and officially dedicated, and recognize individuals or entities that played significant roles in the project’s development such as elected officials, architects, builders, financiers, community members, voters and/or ballot measures, as appropriate to the specific facility. City Council could choose to recognize individuals or

entities that played significant roles in the project's development by including such recognitions on a dedication plaque.

### Naming process next steps

City Council will review the PRC's and LC's recommendations tentatively in November or December on a date to be determined. The date of the City Council review will be announced to the public in advance. At that time, the City Council is anticipated to hear additional public input, then select a name and/or dedication for the overall facility and names and/or dedications for each of the five major programs that will be housed in the new facility.

### **Impact on City Resources**

As advisory bodies to the City Council, the Parks and Recreation Commission and Library Commission do not authorize resource allocations. City budget authorizations are the sole purview of the City Council. There is no direct impact to the City's General Fund associated with this recommendation.

### **Environmental Review**

This recommendation is not a project within the meaning of the California Environmental Quality Act (CEQA) Guidelines §§15378 and 15061(b)(3) as it will not result in any direct or indirect physical change in the environment.

### **Public Notice**

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting. In addition, the City sent electronic notices via social media and directly to project email and text update subscribers from the project page (Attachment K.)

Members of the public were encouraged to share written comments and suggestions related to naming and/or dedications through the following means:

- Online feedback form: [menlopark.gov/name](https://menlopark.gov/name)
- Paper suggestion boxes at City libraries and recreation centers
- U.S. postal mail: ATTN: Feedback, City of Menlo Park, 800 Alma St., Menlo Park, CA 94025.

### **Attachments**

- A. City Council Policy #CC-23-026, "Naming and/or changing the name of facilities."
- B. Recommendation matrix
- C. Summary list of specific names suggested by community members
- D. Hyperlink – Compilation of written community suggestions and comments received.  
<https://menlopark.gov/name>
- E. Hyperlink – City website, Agendas and Minutes section. <https://menlopark.gov/Agendas-and-minutes>
- F. Hyperlink – "Provide direction regarding City Council Procedure CC-86-0001, "Naming and/or changing the name of facilities" (1986); and a process to identify a name for the Menlo Park Community Campus project now under construction." City Council meeting agenda (item G1), Jan. 24, 2023.  
<https://menlopark.gov/files/sharedassets/public/v/2/agendas-and-minutes/city-council/2023-meetings/agendas/20230124-city-council-agenda-packet.pdf#page=95>
- G. Hyperlink – "Process to identify a name for the Menlo Park Community Campus project now under construction." PRC meeting agenda (item E1), Feb. 22, 2023.

<https://menlopark.gov/files/sharedassets/public/v/2/agendas-and-minutes/parks-and-recreation-commission/2023-meetings/agendas/20230222-parks-and-recreation-commission-agenda-packet.pdf#page=24>

- H. Hyperlink – “Adopt a resolution to update City Council Procedure CC-86-0001, ‘Naming and/or changing the name of facilities.’” City Council meeting agenda (item G8), March 14, 2023. <https://menlopark.gov/files/sharedassets/public/v/3/agendas-and-minutes/city-council/2023-meetings/agendas/20230314-city-council-agenda-packet.pdf#page-233>
- I. Hyperlink – “Menlo Park Community Campus naming process timeline update.” PRC and LC joint meeting agenda (item F2), March 22, 2023. <https://menlopark.gov/files/sharedassets/public/v/2/agendas-and-minutes/parks-and-recreation-commission/2023-meetings/agendas/20230322-parks-and-recreation-commission-and-library-commission-agenda-packet.pdf#page=114>
- J. Hyperlink – “Opening a four-week public comment period for Menlo Park residents to offer their feedback and suggestions for potential names and/or dedications for the facilities and major programs to be located in the Menlo Park Community Campus project now under construction.” PRC and LC joint meeting agenda (item C1), Sept. 18, 2023. <https://menlopark.gov/files/sharedassets/public/v/6/agendas-and-minutes/library-commission/2023-meetings/agendas/20230918-library-and-parks-and-recreation-commission-special-meeting-agenda.pdf#page=3>
- K. Hyperlink – Menlo Park Community Campus project webpage. <https://menlopark.gov/community-campus>

Report prepared by:

Sean S. Reinhart, Library and Community Services Director

# NAMING AND/OR CHANGING THE NAME OF FACILITIES ATTACHMENT A

City Council Policy #CC-23-026  
Adopted Resolution No. 6817



## Purpose and scope

From time to time the City has the opportunity to name and/or dedicate a new facility, or the individual programs or components within a new facility, or is requested to rename and/or rededicate a previously designated park, playground, building or other unit under the City's jurisdiction.

In order to formalize the City's consideration of these opportunities and requests, and to provide guidelines to the public, the City has adopted the following procedure and criteria for the naming and/or dedication of facilities.

1. It shall be the policy of the City not to change the name of any existing City facility, particularly one whose name has City, regional or national significance, unless there are the most extraordinary circumstances of City, regional or national interest and no other new facility can so be designated.
2. The existing place names within Menlo Park shall be deemed to have historic significance to the City. The City will modify existing place names only with the greatest reluctance and, when naming or dedicating facilities in honor of a person or persons, only to commemorate a person or persons who have made major, overriding contributions to the City and whose distinctions are as yet under-recognized by the City.
3. The City Council is the final decision-making body for the selection of names and dedications for City facilities. The City Council may direct an appropriate City Commission to consider inputs from the community and recommend names or dedications to the City Council -- for example, it may select the Parks and Recreation Commission to do so for public parks, playgrounds, athletic fields, paths, tennis or pickleball courts, gardens, recreation buildings and related facilities.
4. The naming, dedication, renaming and/or rededication of City facilities will recognize and take into consideration the following criteria:
  - A clear and compelling connection to significant local places, communities, neighborhoods, history, geographical features, people, achievements, events, and/or other attributes of the City and community of Menlo Park
  - Inclusion, belonging, access, fairness, and justice for the entire Menlo Park community and all of the people who are part of it
  - A deceased person (no sooner than five years after death) who made major, overriding contributions to the City and community of Menlo Park and whose distinctions are as yet under-recognized by the City
  - National, regional or community groups that have made significant contributions to the Menlo Park community and have not been previously honored in a meaningful way by the City.
5. The City Council from time to time may authorize a dedication, memorial plaque, or other recognition in or on a facility that is closely identified with a person or group, or to recognize individuals and/or groups who have donated to the facility and/or individual programs or components within it, but the policy of the City is to retain the historic name of the facility.
6. For other than naming and/or dedicating a new facility and its individual programs or components, it is the policy of the City to take no action until at least six months from the receipt of a suggested renaming or rededication.

## Policy history

Action	Date	Notes
Policy adopted	February 25, 1986	City Council adopted
Policy reviewed	January 27, 1998	City Council reviewed and made no revisions
Policy updated	March 14, 2023	City Council adopted Resolution No. 6817

RECOMMENDATION MATRIX

100 Terminal Ave.		Name / dedication matrix		
Major programs	Most recent facility name(s)	Recommendation 1	Recommendation 2	Recommendation 3
Aquatics center	Belle Haven Pool			
Library	Belle Haven Branch Library			
Recreation center	Onetta Harris Community Center			
Senior program	Menlo Park Senior Center			
Youth center	Belle Haven Youth Center			
Additional opportunities		Recommendation 1	Recommendation 2	Recommendation 3
Overall campus				
Dedication plaque				



SUMMARY LIST OF SPECIFIC NAMES SUGGESTED BY COMMUNITY MEMBERS  
(in alphabetical order)

Name / dedication area	Notes
<b>Aquatics center</b>	
Belle Haven Aquatic Center	<b>Most recent name: Belle Haven Pool</b>
Belle Haven Community Pool	Neighborhood in which the facility is located.
Belle Haven Pool*	Neighborhood in which the facility is located.
Betty White Community Pool	*Most recent name
Elder Bostic Community Pool	Current long time resident of the Belle Haven neighborhood. Advocate for special education students. Coached youth baseball in Menlo Park and East Palo Alto.
	Community organizer and pastor at Mt. Olive Church. A corridor was named after her in Menlo Park.
<b>Library</b>	
Belle Haven Branch Library*	<b>Most recent name: Belle Haven Branch Library</b>
Belle Haven Library - City of Menlo Park	*Most recent name
Billy Ray White Library	Neighborhood in which the facility is located.
Dr. Warren Hayman Library	A community leader, planning commission member, City Council member and the first African American Mayor of Menlo Park in 1979.
	Former principal of Belle Haven Elementary School and Superintendent of the Ravenswood School District.
<b>Recreation center and gymnasium</b>	
Aaron Johnson Gymnasium	<b>Most recent name: Onetta Harris Community Center</b>
Belle Haven Community Center	Former City of Menlo Park community center employee
Eddie Croft Gymnasium	A former name of the previous community center at 100 Terminal Ave; name of the neighborhood in which the facility is located.
Onetta Harris Community Center*	Former City of Menlo Park community center employee. Part of the group Athletic Basketball League East (A.B.L.E.) developing youth through sports.
Paul Barbour, Sr. Gymnasium	*Most recent name
	Director of the Menlo Park Boys Club for 25 years. Started Athletic Basketball League East (A.B.L.E.) and provided tutoring at the Community Center.
<b>Senior center</b>	
Betty White Senior Center	<b>Most recent name: Menlo Park Senior Center</b>
Letha Powell Senior Center	Current 65-year resident of the Belle Haven community. Advocate for special education students. Coached youth baseball in Menlo Park and East Palo Alto
Louise Stamper Senior Center	Current long time resident of the Belle Haven neighborhood. Former probation officer. Involved in many community activities including local charities and boards.
Marie Blackburn Senior Center	Long time community member who started beautification programs and served on the Board of Directors for a neighborhood housing rehabilitation program.
Menlo Park Senior Center*	Former City of Menlo Park community center employee. Worked to increase community access to health care, food security and other human services.
Onetta Harris Senior Center	*Most recent name
	Community leader, volunteer, activist, participant in civic initiatives and community serving organizations including the Belle Haven Advisory Board. City Council in 1983 renamed the previous recreation center at 100 Terminal Avenue in her honor.
<b>Youth center (school age child care)</b>	
Belle Haven Youth Center*	<b>Most recent name: Belle Haven Youth Center</b>
Billy Ray White Youth Center	*Most recent name
Bob Alexander Youth Center	A community leader, planning commission member, City Council member and the first African American Mayor of Menlo Park in 1979.
Bostic/Stamper Youth Center	Former City of Menlo Park community center employee
	Elder Bostic: Community organizer and pastor at Mt. Olive Church. A corridor was named after her in Menlo Park.
	Louise Stamper: Long time community member. Started beautification programs and served on the Board of Directors for a neighborhood housing rehabilitation program.
David Wheaton Youth Center	Former City of Menlo Park assistant city manager and acting city manager.
<b>Overall campus</b>	
Belle Haven Community Campus	<b>Most recent working title: Menlo Park Community Campus</b>
Belle Haven Community Center @ META	
Belle Haven Multi-Generational Community Campus	see City of Menlo Park - Parks & Recreation Facilities Master Plan, p. 74
East Menlo Park Community Center	
Menlo Park Crossroads	
Menlo Meta Community Campus	
Menlo Park Meta Center	
Menlo Park Meta Community Center	
Menlo Resident Hub	
Menlo Unity Campus	
Onetta Harris Community Campus	
Onetta Harris Community Campus @ META	
Onetta Harris Community Center	
Onetta Harris Community Center @ META	
The Menlo Grove	
The Menlo Town Center	
<b>Additional general suggestions</b>	
It would be great to name five major facilities using neighborhood names in Menlo Park, such as Belle Haven, The Willows, Allied Arts, and Sharon Heights.	
A modern-day Belle Haven leader	
We can also honor Meta in the building(s) somewhere, but I'd recommend not in the name itself	
There could be a wall or plaque or special area to honor community members, people could have loved one's name and something said about them on a bench, but the entire building does not have to be named after one person.	
I would like to see a name that gives credit to the community leaders in Belle Haven who worked for fairness in city services in Belle Haven.	
Renamed to reflect the community of today.	
Maintaining the name is important for the community because it is part of the history of its community.	
We do not want to see any name change that would erase African American history.	



## INFORME DEL PERSONAL

### Comisión de Parques y Actividades Recreativas y Comisión de Bibliotecas

Fecha de la reunión: 10/25/2023

Número de informe del personal: PRC-2023-032 / LC-2023-020

**Asuntos ordinarios:** **Recomendar posibles nombres y/o dedicatorias para la nueva instalación del centro de servicios múltiples en construcción en 100 Terminal Avenue.**

### Recomendación

El personal de la ciudad recomienda que la Comisión de Parques y Actividades Recreativas (PRC) y la Comisión de Bibliotecas (LC) consideren las aportaciones de la comunidad, revisen la política y las directrices del Ayuntamiento y, a continuación, recomienden conjuntamente al Ayuntamiento:

- Hasta tres posibles nombres y/o dedicatorias para el nuevo centro multiservicios que se está construyendo en el número 100 Terminal Avenue.
- Hasta tres posibles nombres y/o dedicatorias para cada uno de los cinco programas principales que albergarán las nuevas instalaciones: centro acuático, biblioteca, centro recreativo, centro de mayores y centro juvenil.

En este momento no se tomarán decisiones definitivas sobre nombres o dedicatorias. Esta recomendación forma parte de un proceso de varios pasos establecido por el Ayuntamiento para recabar la opinión de la comunidad con el fin de contribuir a la toma de decisiones del Ayuntamiento sobre posibles nombres o dedicatorias para las nuevas instalaciones.

El Ayuntamiento tomará la decisión final sobre los nombres y las dedicatorias. El Ayuntamiento revisará las recomendaciones del PRC y el LC en noviembre o diciembre, en una fecha por determinar. La fecha del examen del Ayuntamiento se anunciará al público con antelación.

### Cuestiones políticas

El Ayuntamiento es la única autoridad competente para nombrar o dedicar instalaciones municipales, incluido el nuevo centro multiservicios de 100 Terminal Avenue.

Como órganos consultivos del Ayuntamiento, el PRC y el LC sirven como foros para la opinión y el debate públicos, y hacen recomendaciones al Ayuntamiento relacionadas con los programas e instalaciones de ocio y biblioteca de Menlo Park, sujetas a las directrices del Ayuntamiento.

### Fondo

El Ayuntamiento ha celebrado múltiples reuniones públicas sobre el tema de denominación. El material y los registros de las reuniones están disponibles en el sitio web del Ayuntamiento e incluyen informes del personal, registros de las reuniones y grabaciones en vídeo de los procedimientos. El material y los registros de las reuniones contienen información de fondo que puede ayudar a fundamentar las recomendaciones del PRC y el LC. Como referencia, se incluye una lista de las reuniones anteriores en la sección Análisis de este informe

## **Análisis**

### Ayuda para debate/recomendaciones

Para facilitar el proceso de debate y recomendación del PRC y el CL, se adjuntan al presente informe los siguientes anexos:

- *Política de denominación (Anexo A)*  
La Política del Ayuntamiento nº CC-23-026, “Denominación y/o cambio de nombre de las instalaciones” (Política de denominación), fue establecida por primera vez por el Ayuntamiento en 1986. La política fue actualizada por el Ayuntamiento mediante la Resolución núm. 6817 del 14 de marzo de 2023. Describe el procedimiento y los criterios para denominar y/o dedicar una nueva instalación, o los programas o componentes individuales dentro de una nueva instalación, o el cambio de nombre y/o rededicatoria de un parque, área de juegos, edificio u otra unidad previamente designada bajo la jurisdicción del Ayuntamiento.
- *Matriz de recomendaciones (Anexo B)*  
Se proporciona una matriz de recomendaciones para ayudar al PRC y al LC a formular y registrar sus recomendaciones conjuntas al Ayuntamiento. La matriz incluye espacios en blanco para cada una de las áreas de denominación y/o dedicatoria, hasta tres recomendaciones por área, según las indicaciones del Ayuntamiento.
- *Lista resumida de nombres específicos sugeridos por los miembros de la comunidad (Anexo C)*  
Para facilitar la consulta, se incluye una lista resumida de todos los nombres concretos presentados por los miembros de la comunidad. La lista está ordenada alfabéticamente por área de programa.
- *Recopilación de sugerencias y comentarios escritos de la comunidad (Anexo D)* Se ofrece como referencia una recopilación de sugerencias y comentarios escritos recibidos de los miembros de la comunidad en relación con la denominación. La recopilación está ordenada según el orden en que se recibieron las sugerencias. La mayoría de los comentarios escritos se recibieron a través de un formulario de opinión en línea creado específicamente para el proceso de asignación de nombres; otros comentarios escritos se recibieron a través de buzones de sugerencias del Ayuntamiento o directamente por correo electrónico. Todas las sugerencias y comentarios se presentan de manera anónima. Se eliminaron los nombres propios, los ataques ad hominem (personales) y las blasfemias.

### Reuniones públicas previas sobre el proceso de designación y cronograma

El Ayuntamiento llevó a cabo varias reuniones públicas sobre el tema de los nombres durante 2023. Los materiales y registros de las reuniones incluyen informes del personal, registros de las reuniones y grabaciones en vídeo de los procedimientos, y están disponibles en el sitio de internet del Ayuntamiento en la sección Agendas y Actas (Anexo E).

- 24 de enero - punto G1 del programa del Consejo Municipal: “Proporcionar orientación en relación con el procedimiento CC-86-0001 del Consejo Municipal, ‘Denominación y/o cambio de nombre de las instalaciones’ (1986); y un proceso para identificar un nombre para el proyecto del Campus Comunitario de Menlo Park actualmente en construcción” (Anexo F).
- 22 de febrero - punto E1 del programa del PRC: “Proceso para identificar un nombre para el proyecto Campus Comunitario de Menlo Park actualmente en construcción” (Anexo G).
- 14 de marzo - Punto G8 del programa Consejo Municipal: “Adoptar una resolución para actualizar el

procedimiento CC-86-0001 del Consejo Municipal, ‘Denominación y/o cambio de nombre de instalaciones’ (Anexo H).

- 22 de marzo - Punto F2 del programa conjunto del PRC y el LC: “Actualización del cronograma del proceso de denominación del Campus Comunitario de Menlo Park” (Anexo I).
- 18 de septiembre - Punto C1 del programa conjunto del PRC y el LC: “Apertura de un periodo de comentarios públicos de cuatro semanas para que los residentes de Menlo Park ofrezcan sus opiniones y sugerencias sobre posibles nombres y/o dedicatorias para las instalaciones y los principales programas que se ubicarán en el proyecto del Campus Comunitario de Menlo Park, actualmente en construcción” (Anexo J).

#### Resumen general de las instalaciones y programas anteriores y actuales

A continuación se presenta un resumen actualizado de las instalaciones y programas anteriores y actuales que albergará el nuevo edificio cuando se inaugure.

##### *Biblioteca Belle Haven Branch (Belle Haven Branch Library)*

Actualmente ubicada en 413 Ivy Drive, la Biblioteca Belle Haven Branch ha permanecido abierta al público en la misma ubicación durante la construcción del proyecto. La Biblioteca Belle Haven Branch se trasladará a las nuevas instalaciones en 100 Terminal Avenue cuando el proyecto esté terminado. La nueva instalación incluirá un espacio ampliado de la biblioteca que se extiende por dos plantas y cuenta con un nuevo makerspace, zona de adolescentes, patio al aire libre de los niños, y la tutoría / salas de estudio. La ubicación actual de la biblioteca en 413 Ivy Drive es parte del sitio de la Escuela Primaria Belle Haven propiedad del Distrito Escolar del Ayuntamiento de Ravenswood, y ese espacio volverá a ser utilizado por la escuela después de que la biblioteca se cambie de lugar.

##### *Piscina Belle Haven (Belle Haven Pool)*

Anteriormente ubicada en 100 Terminal Avenue, la piscina Belle Haven fue cerrada y demolida en junio de 2021 para permitir la construcción del nuevo proyecto. Los programas acuáticos no se están proporcionando en esta ubicación durante la construcción, pero se proporcionarán en esta ubicación cuando se abra la nueva instalación. La nueva instalación incluirá un nuevo centro acuático con piscina de rendimiento, piscina de instrucción, zona de piscina familiar y otras características.

##### *Centro Juvenil Belle Haven (Belle Haven Youth Center)*

Anteriormente ubicado en 100 Terminal Avenue, el edificio del Centro Juvenil Belle Haven fue cerrado y demolido en junio de 2021 para permitir la construcción del nuevo proyecto. El programa del centro juvenil se trasladó a un edificio modular temporal en el área de estacionamiento de Kelly Park en mayo de 2021, y ha permanecido abierto en esa ubicación provisional durante la construcción del nuevo proyecto. El programa del centro juvenil se trasladará a las nuevas instalaciones en 100 Terminal Avenue cuando se complete el proyecto. La nueva instalación incluirá un espacio de centro juvenil mejorado con aulas y áreas de juego, patio de juegos al aire libre, baños para niños, cocina y otras características.

##### *Centro para Adultos Mayores Menlo Park (Menlo Park Senior Center)*

Anteriormente ubicado en 100 Terminal Avenue, el edificio del Centro para Adultos Mayores Menlo Park fue cerrado y demolido en junio de 2021 para permitir nuevo proyecto. El programa del centro de adultos mayores se trasladó temporalmente al Centro Recreativo Familiar Arrillaga en mayo de 2021, y ha permanecido abierto en esa ubicación provisional durante la construcción. El programa del centro de adultos mayores se trasladará a las nuevas instalaciones en 100 Terminal Avenue cuando se termine el proyecto. La nueva instalación incluirá múltiples espacios para el centro de adultos mayores con salón para adultos mayores, comedor y sala de eventos, cocina comercial, terrazas al aire libre y fácil acceso a

espacios y programas auxiliares en la biblioteca, makerspace y estudio de usos múltiples, entre otras características.

### *Centro Comunitario Onetta Harris (Onetta Harris Community Center)*

Anteriormente ubicado en 100 Terminal Avenue, el edificio del Centro Comunitario Onetta Harris fue cerrado y demolido en junio de 2021 para permitir al nuevo proyecto. La mayoría de los programas recreativos y deportivos no se están ofreciendo en este lugar durante la construcción, pero se reanudarán en la nueva instalación en 100 Terminal Avenue cuando el proyecto esté terminado. (Algunas clases recreativas de menor escala se están impartiendo en la Biblioteca Belle Haven Branch de manera provisional durante las obras). Las nuevas instalaciones incluirán un gimnasio público, un centro de ejercicios, un estudio de usos múltiples, vestuarios y duchas, aulas y otras instalaciones.

### *Nombre general del “campus”*

Antes de ser demolidas para dar paso a la construcción del proyecto, las instalaciones de 100 Terminal Avenue estaban instalaciones independientes y cada una llevaba su propio nombre. No hay constancia de que el Ayuntamiento haya asignado en el pasado un único nombre al conjunto de instalaciones, a veces denominado “campus”. La construcción de una nueva instalación de servicios múltiples ofrece al Ayuntamiento la oportunidad de asignar un nombre general y/o una dedicatoria al campus que abarque los cinco programas mencionados anteriormente -biblioteca, centro acuático, centro juvenil, centro de adultos mayores y centro recreativo-, además de asignar nombres y/o dedicatorias a cada uno de los cinco programas individuales. El Ayuntamiento también podría optar por incluir Kelly Park en cualquier nombre general del campus o dedicatoria, si así lo desea, sin embargo, debe tenerse en cuenta que no hay intención o proceso para cambiar el nombre de Kelly Park en este momento.

### Otras consideraciones relativas a la denominación y/o dedicatoria

#### *Nombres actuales de los programas, señalización*

Cada uno de los cinco programas principales que se ubicarán juntos en la nueva instalación de servicios múltiples -biblioteca, centro acuático, centro juvenil, centro de adultos mayores y centro recreativo- tenían o tienen actualmente nombres asignados (enlistados por orden alfabético):

- Belle Haven Branch Library (Biblioteca Belle Haven)
- Belle Haven Pool (Piscina Belle Haven)
- Belle Haven Youth Center (Centro Juvenil Belle Haven)
- Menlo Park Senior Center (Centro de Adultos Mayores Menlo Park)
- Onetta Harris Community Center (Centro Comunitario Onetta Harris)

Cuando se inaugure el nuevo centro de servicios múltiples, estos programas individuales dejarán de estar alojados en edificios separados; sin embargo, cada programa estará alojado en su propia zona diferenciada de las nuevas instalaciones, señalizada en dichas zonas, en la señalización de orientación por todo el nuevo “campus” y en los directorios oficiales del Ayuntamiento. Se pretende que cada programa individual conserve su identidad y programas únicos en las nuevas instalaciones, a la vez que se crean nuevas colaboraciones y sinergias entre los programas individuales gracias al diseño integral único de las nuevas instalaciones. Esto ofrece al Ayuntamiento la oportunidad de reafirmar los nombres existentes o anteriores de cada uno de estos programas individuales, o de asignar nuevos nombres y/o dedicatorias a cada uno de estos programas.

### *Señal de monumento*

El diseño del proyecto incluye una nueva señal de monumento situada junto a la calle en la entrada en Terminal Avenue con el fin de delimitar la dirección e indicar lo que se encuentra allí.

### *Señal de entrada principal del edificio*

El diseño del proyecto incluye una señal sobre la entrada principal del nuevo edificio para identificarlo ante los visitantes. Cabe mencionar que el nuevo edificio tendrá una única entrada principal consolidada y una señal de entrada. Esto difiere de las instalaciones anteriores, que se encontraban en edificios separados, cada uno con su propia señal de entrada principal.

#### *Señales de orientación y señales de las salas*

El diseño del proyecto incluye señales en cada una de las salas del edificio y señales de orientación distribuidas por todo el “campus” para guiar a los visitantes a los distintos programas y destinos. Si el Ayuntamiento elige nombres y/o dedicatorias para cada uno de los principales programas de las nuevas instalaciones (o reafirma sus nombres existentes/anteriores), se mostrarían en las señales de orientación y de las salas.

#### *Placa dedicatoria*

Es habitual que los nuevos edificios públicos importantes exhiban una placa de dedicatoria en la entrada principal o en otro lugar destacado. Las placas dedicatorias suelen mostrar el año o la fecha en que el edificio se terminó y se dedicó oficialmente, y reconocen a personas o entidades que desempeñaron un papel importante en el desarrollo del proyecto, como funcionarios electos, arquitectos, constructores, financieros, miembros de la comunidad, votantes y/o medidas electorales, según corresponda a la instalación específica. El Ayuntamiento podría optar por reconocer a las personas o entidades que hayan desempeñado un papel significativo en el desarrollo del proyecto mediante la inclusión de dichos reconocimientos en una placa de dedicación.

#### Próximos pasos del proceso de denominación

El Consejo Municipal revisará las recomendaciones del PRC y el LC provisionalmente en noviembre o diciembre en una fecha por determinar. La fecha del examen del Ayuntamiento se anunciará al público previamente. En ese momento, se prevé que el Ayuntamiento escuche más aportaciones del público y seleccione un nombre y/o una dedicatoria para el conjunto de las instalaciones, así como nombres y/o dedicatorias para cada uno de los cinco programas principales que se incluirán en las nuevas instalaciones.

#### **Impacto en los recursos del Ayuntamiento**

Como órganos consultivos del Ayuntamiento, la Comisión de Parques y Actividades Recreativas y la Comisión de Bibliotecas no autorizan asignaciones de recursos. Las autorizaciones presupuestarias son competencia exclusiva del Ayuntamiento. Esta recomendación no afecta directamente al Fondo General del Ayuntamiento.

#### **Revisión medioambiental**

Esta recomendación no es un proyecto en el sentido de la Ley de Medio Ambiente de California (CEQA) Lineamientos §§15378 y 15061(b)(3), ya que no dará lugar a ningún cambio físico directo o indirecto sobre el medio ambiente.

#### **Aviso público**

La notificación pública se llevó a cabo mediante la publicación del programa, con los puntos incluidos, al menos 72 horas antes de la reunión. Además, el Ayuntamiento envió notificaciones electrónicas a través de las redes sociales y directamente a los suscriptores de correo electrónico y mensajes de texto de la página del proyecto (Anexo K).

Se animó a los ciudadanos a que enviaran sus comentarios y sugerencias por escrito con respecto a los

nombres o las dedicatorias a través de los siguientes medios:

- Formulario de opinión en línea: [menlopark.gov/name](https://menlopark.gov/name)
- Buzones de sugerencias en las bibliotecas y centros recreativos de la ciudad
- Correo postal de EE.UU: A la atención de: Feedback, City of Menlo Park, 800 Alma St., Menlo Park, CA 94025.

### Archivos adjuntos

- A. Política del Ayuntamiento #CC-23-026, “Denominación y/o cambio de nombre de instalaciones”.
- B. Matriz de recomendaciones
- C. Resumen de nombres específicos sugeridos por los miembros de la comunidad
- D. Hiperenlace - Recopilación de las sugerencias y comentarios recibidos por escrito de la comunidad.  
<https://menlopark.gov/name>
- E. Hiperenlace - Página de internet municipal, sección Agendas y Actas. <https://menlopark.gov/Agendas-and-minutes>
- F. Hipervínculo – “Proporcionar dirección en relación con el Procedimiento del Consejo del Ayuntamiento CC-86-0001, ‘Denominar y/o cambiar el nombre de las instalaciones’ (1986); y un proceso para identificar un nombre para el proyecto del Campus Comunitario de Menlo Park actualmente en construcción.” Programa de la reunión del Ayuntamiento (punto G1), 24 de enero de 2023.  
<https://menlopark.gov/files/sharedassets/public/v/2/agendas-and-minutes/city-council/2023-meetings/agendas/20230124-city-council-agenda-packet.pdf#page=95>
- G. Hipervínculo – “Proceso para identificar un nombre para el proyecto del Campus Comunitario de Menlo Park actualmente en construcción”. Programa de la reunión del PRC (punto E1), 22 de febrero de 2023.  
<https://menlopark.gov/files/sharedassets/public/v/2/agendas-and-minutes/parks-and-recreation-commission/2023-meetings/agendas/20230222-parks-and-recreation-commission-agenda-packet.pdf#page=24>
- H. Hipervínculo – “Adoptar una resolución para actualizar el procedimiento del Ayuntamiento CC-86-0001, ‘Denominación y/o cambio de nombre de instalaciones’”. Programa de la reunión del Ayuntamiento (punto G8), 14 de marzo de 2023. <https://menlopark.gov/files/sharedassets/public/v/3/agendas-and-minutes/city-council/2023-meetings/agendas/20230314-city-council-agenda-packet.pdf#page=233>
- I. Hipervínculo – “Actualización del cronograma del proceso de nombramiento del Campus Comunitario de Menlo Park”. Programa de la reunión conjunta del PRC y el LC (punto F2), 22 de marzo de 2023.  
<https://menlopark.gov/files/sharedassets/public/v/2/agendas-and-minutes/parks-and-recreation-commission/2023-meetings/agendas/20230322-parks-and-recreation-commission-and-library-commission-agenda-packet.pdf#page=114>
- J. Hipervínculo – “Apertura de un periodo de comentarios públicos de cuatro semanas para que los residentes de Menlo Park ofrezcan sus opiniones y sugerencias sobre posibles nombres y/o dedicatorias para las instalaciones y los principales programas que se ubicarán en el Proyecto del Campus Comunitario de Menlo Park, actualmente en construcción”. Programa de la reunión conjunta del PRC y el LC (punto C1), 18 de septiembre de 2023.  
<https://menlopark.gov/files/sharedassets/public/v/6/agendas-and-minutes/library-commission/2023-meetings/agendas/20230918-library-and-parks-and-recreation-commission-special-meeting-agenda.pdf#page=3>
- K. Hiperenlace - Página de internet del proyecto del Campus Comunitario de Menlo Park.  
<https://menlopark.gov/community-campus>

Informe elaborado por:

Sean S. Reinhart, Director de la Biblioteca y Servicios Comunitarios

# NAMING AND/OR CHANGING THE NAME OF FACILITIES ADJUNTO

City Council Policy #CC-23-026  
 Adopted Resolution No. 6817



## Purpose and scope

From time to time the City has the opportunity to name and/or dedicate a new facility, or the individual programs or components within a new facility, or is requested to rename and/or rededicate a previously designated park, playground, building or other unit under the City's jurisdiction.

In order to formalize the City's consideration of these opportunities and requests, and to provide guidelines to the public, the City has adopted the following procedure and criteria for the naming and/or dedication of facilities.

1. It shall be the policy of the City not to change the name of any existing City facility, particularly one whose name has City, regional or national significance, unless there are the most extraordinary circumstances of City, regional or national interest and no other new facility can so be designated.
2. The existing place names within Menlo Park shall be deemed to have historic significance to the City. The City will modify existing place names only with the greatest reluctance and, when naming or dedicating facilities in honor of a person or persons, only to commemorate a person or persons who have made major, overriding contributions to the City and whose distinctions are as yet under-recognized by the City.
3. The City Council is the final decision-making body for the selection of names and dedications for City facilities. The City Council may direct an appropriate City Commission to consider inputs from the community and recommend names or dedications to the City Council -- for example, it may select the Parks and Recreation Commission to do so for public parks, playgrounds, athletic fields, paths, tennis or pickleball courts, gardens, recreation buildings and related facilities.
4. The naming, dedication, renaming and/or rededication of City facilities will recognize and take into consideration the following criteria:
  - A clear and compelling connection to significant local places, communities, neighborhoods, history, geographical features, people, achievements, events, and/or other attributes of the City and community of Menlo Park
  - Inclusion, belonging, access, fairness, and justice for the entire Menlo Park community and all of the people who are part of it
  - A deceased person (no sooner than five years after death) who made major, overriding contributions to the City and community of Menlo Park and whose distinctions are as yet under-recognized by the City
  - National, regional or community groups that have made significant contributions to the Menlo Park community and have not been previously honored in a meaningful way by the City.
5. The City Council from time to time may authorize a dedication, memorial plaque, or other recognition in or on a facility that is closely identified with a person or group, or to recognize individuals and/or groups who have donated to the facility and/or individual programs or components within it, but the policy of the City is to retain the historic name of the facility.
6. For other than naming and/or dedicating a new facility and its individual programs or components, it is the policy of the City to take no action until at least six months from the receipt of a suggested renaming or rededication.

## Policy history

Action	Date	Notes
Policy adopted	February 25, 1986	City Council adopted
Policy reviewed	January 27, 1998	City Council reviewed and made no revisions
Policy updated	March 14, 2023	City Council adopted Resolution No. 6817



RECOMMENDATION MATRIX

100 Terminal Ave.		Name / dedication matrix		
Major programs	Most recent facility name(s)	Recommendation 1	Recommendation 2	Recommendation 3
Aquatics center	Belle Haven Pool			
Library	Belle Haven Branch Library			
Recreation center	Onetta Harris Community Center			
Senior program	Menlo Park Senior Center			
Youth center	Belle Haven Youth Center			
Additional opportunities		Recommendation 1	Recommendation 2	Recommendation 3
Overall campus				
Dedication plaque				

SUMMARY LIST OF SPECIFIC NAMES SUGGESTED BY COMMUNITY MEMBERS  
(in alphabetical order)

Name / dedication area	Notes
<b>Aquatics center</b>	
Belle Haven Aquatic Center	<b>Most recent name: Belle Haven Pool</b>
Belle Haven Community Pool	Neighborhood in which the facility is located.
Belle Haven Pool*	Neighborhood in which the facility is located.
Betty White Community Pool	*Most recent name
Elder Bostic Community Pool	Current long time resident of the Belle Haven neighborhood. Advocate for special education students. Coached youth baseball in Menlo Park and East Palo Alto.
	Community organizer and pastor at Mt. Olive Church. A corridor was named after her in Menlo Park.
<b>Library</b>	
Belle Haven Branch Library*	<b>Most recent name: Belle Haven Branch Library</b>
Belle Haven Library - City of Menlo Park	*Most recent name
Billy Ray White Library	Neighborhood in which the facility is located.
Dr. Warren Hayman Library	A community leader, planning commission member, City Council member and the first African American Mayor of Menlo Park in 1979.
	Former principal of Belle Haven Elementary School and Superintendent of the Ravenswood School District.
<b>Recreation center and gymnasium</b>	
Aaron Johnson Gymnasium	<b>Most recent name: Onetta Harris Community Center</b>
Belle Haven Community Center	Former City of Menlo Park community center employee
Eddie Croft Gymnasium	A former name of the previous community center at 100 Terminal Ave; name of the neighborhood in which the facility is located.
Onetta Harris Community Center*	Former City of Menlo Park community center employee. Part of the group Athletic Basketball League East (A.B.L.E.) developing youth through sports.
Paul Barbour, Sr. Gymnasium	*Most recent name
	Director of the Menlo Park Boys Club for 25 years. Started Athletic Basketball League East (A.B.L.E.) and provided tutoring at the Community Center.
<b>Senior center</b>	
Betty White Senior Center	<b>Most recent name: Menlo Park Senior Center</b>
Letha Powell Senior Center	Current 65-year resident of the Belle Haven community. Advocate for special education students. Coached youth baseball in Menlo Park and East Palo Alto
Louise Stamper Senior Center	Current long time resident of the Belle Haven neighborhood. Former probation officer. Involved in many community activities including local charities and boards.
Marie Blackburn Senior Center	Long time community member who started beautification programs and served on the Board of Directors for a neighborhood housing rehabilitation program.
Menlo Park Senior Center*	Former City of Menlo Park community center employee. Worked to increase community access to health care, food security and other human services.
Onetta Harris Senior Center	*Most recent name
	Community leader, volunteer, activist, participant in civic initiatives and community serving organizations including the Belle Haven Advisory Board. City Council in 1983 renamed the previous recreation center at 100 Terminal Avenue in her honor.
<b>Youth center (school age child care)</b>	
Belle Haven Youth Center*	<b>Most recent name: Belle Haven Youth Center</b>
Billy Ray White Youth Center	*Most recent name
Bob Alexander Youth Center	A community leader, planning commission member, City Council member and the first African American Mayor of Menlo Park in 1979.
Bostic/Stamper Youth Center	Former City of Menlo Park community center employee
David Wheaton Youth Center	Elder Bostic: Community organizer and pastor at Mt. Olive Church. A corridor was named after her in Menlo Park.
	Louise Stamper: Long time community member. Started beautification programs and served on the Board of Directors for a neighborhood housing rehabilitation program.
	Former City of Menlo Park assistant city manager and acting city manager.
<b>Overall campus</b>	
Belle Haven Community Campus	<b>Most recent working title: Menlo Park Community Campus</b>
Belle Haven Community Center @ META	
Belle Haven Multi-Generational Community Campus	see City of Menlo Park - Parks & Recreation Facilities Master Plan, p. 74
East Menlo Park Community Center	
Menlo Park Crossroads	
Menlo Meta Community Campus	
Menlo Park Meta Center	
Menlo Park Meta Community Center	
Menlo Resident Hub	
Menlo Unity Campus	
Onetta Harris Community Campus	
Onetta Harris Community Campus @ META	
Onetta Harris Community Center	
Onetta Harris Community Center @ META	
The Menlo Grove	
The Menlo Town Center	
<b>Additional general suggestions</b>	
It would be great to name five major facilities using neighborhood names in Menlo Park, such as Belle Haven, The Willows, Allied Arts, and Sharon Heights.	
A modern-day Belle Haven leader	
We can also honor Meta in the building(s) somewhere, but I'd recommend not in the name itself	
There could be a wall or plaque or special area to honor community members, people could have loved one's name and something said about them on a bench, but the entire building does not have to be named after one person.	
I would like to see a name that gives credit to the community leaders in Belle Haven who worked for fairness in city services in Belle Haven.	
Renamed to reflect the community of today.	
Maintaining the name is important for the community because it is part of the history of its community.	
We do not want to see any name change that would erase African American history.	